

II) Tender Notice for Drinking Water Coolers

Note: - Download pages 1 to 10 and submit Annexure A, B-1, B-2 & C

OPEN TENDER FOR SUPPLY & INSTALLATION OF DRINKING WATER COOLER

IMPORTANT DATES

i) Last date of receipt of Tender	19/01/2019	On or before 04.00 pm
ii) Opening of Technical Bids	21/01/2019	At 11.30 am
iii) Opening of Financial Bid	21/01/2019	Immediately after Technical verification

OPEN TENDER ENQUIRY FOR SUPPLY & INSTALLATION

OF DRINKING WATER COOLER

AT

ANNASAHEB AWATE COLLEGE MANCHAR,(IN TWO PART BID SYSTEM)

Sealed Tenders from reputed Original Equipment Manufacturers/ Authorized Dealers for **PROCUREMENT OF Drinking Water Cooler** are invited by the Annasaheb Awate Arts, Commerce & Hutamtama Babu Ganu Science College, Manchar Tal- Ambegaon Dist-Pune. (M.S.)

Opening of Tender	21/01/2019 at 11.30 am
Place of Opening of Tender	Principals Cabin
Item Description	Water Cooler System
Last date of submission of tender	19/01/2019 at 04.00 pm
Place of Submission	Office Annasaheb Awate Arts, Commerce & Hutamtama Babu Ganu Science College, Manchar Tal- Ambegaon Dist-Pune.
Tender Type	Two Bid System: Tender should be submitted on the schedule to tender and returned with your covering letter in the enclosed form duly signed. Your quotation must be submitted in two envelopes (i) Techno-Commercial Bid and (ii) Financial Bid subscribing on both the envelopes the tender no. and the due date and both these sealed covers are to be put in a bigger cover which should also be sealed and duly subscribed with our Tender No. & Due Date.
	<i>The Financial bid will be opened only of those firms, who will be Found technically qualified... after evaluation of their technical</i>
	<i>Bids.</i>
For Technical Clarification	Name: Prof. Gadekar N.L., Dept: Electronic Science Email: nlgadekar@gmail.com Contact: 9822633523
Any other Clarification	Office Superintendent Email: prabhakarpardhi@gmail.com Contact: 9423751371
Other Conditions (apart from General Terms & Conditions)	EMD of Rs .5000.00 (Rupees Five Thousand only) must be enclosed in a separate sealed envelope. <i>Tenders not accompanied with prescribed earnest money deposit (EMD) are liable to be rejected.</i>

**INVITING TENDER
FOR SUPPLY &
INSTALLATION OF
WATER COOLER SYSTEM**

AT

**ANNASAHEB AWATE ARTS, COMMERCE & HUTATMA BABU GENU SCIENCE
COLLEGE, MANCHAR.**

Sealed tenders are invited for the supply & installation of 03 (Three) units of A.C. system as per the specifications, terms and conditions mentioned in the tender document. The sealed tender complete in all respect addressed to the "The Principal, Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science college, Manchar. Tal-Ambegaon Dist-Pune 410503." should be submitted **latest by 19. 01 .2019 (Saturday) before 04.00 pm.** The Tender shall be opened in the presence of bidders or their authorized representatives on 21.01.2019 (Monday) at 04.30 pm. The tender document with details of specification, terms and conditions can be downloaded from the Institute website www.aacmanchar.com

The Principal, Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science College, Manchar. Tal-Ambegaon Dist-Pune 410503 reserves the right to cancel or postpone or reject the tender process or reject any bid without assigning any reason.

MOST IMPORTANT:

- 1. Bidder must submit the Technical & Price Bid for the Water Cooler**
- 2. The successful bidder will be responsible for installation Water Cooler**
- 3. You are requested to quote for both the items accordingly for after sale service.**

The Principal,

Tender Documents

1. Sealed tenders are invited from authorized / Manufacturer for Supply and Installation of Water Cooler system at "The Principal, Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science college, Manchar. Tal-Ambegaon Dist-Pune 410503."

2. Tender Process and submission of Tender documents: -

- (i) The bid / tender will consist of two parts - Technical bid and Financial bid. Each of the bids are to be placed in two separate sealed envelopes clearly super- scribing "Technical bid" and "Financial bid" which in turn are to be placed in one sealed cover clearly super-scribing "**Tender for supply and Installation of Water Cooler System**". The name of the Agency/ firm must be mentioned on envelopes. The bid of all parties whose Price Bid is not in a separate sealed cover or the rates quoted by them finds mentioned in their Technical Bid shall be rejected forthwith.
All information sought under "Terms and conditions" and "other information to be supplied" is to be given in Technical Bid while the price quoted by them will be mentioned only in the Financial Bid.
 - (ii) The offers / bids received incomplete and / or filed after the due date shall be summarily rejected.
 - (iii) **The Technical Bids shall be opened on 21.01.2019 (Monday) at 11.30 am** in the presence of bidder or their authorized representative with authority letter, if they appear.
 - (iv) The financial bids of only those parties shall be opened whose Technical Bids are found to be eligible.
 - (v) The Institute reserves the right to withdraw the tender at any stage without assigning any reason./ The Institute reserves the right to accept or reject any or all tenders without assigning any reason. In case of any dispute of any kind and in respect of whatsoever, the decision of the Competent Authority will be final and binding.
 - (vi) The **tender documents must be received latest by 19. 01.2019 (Saturday) before 04.00 pm.** The documents received after due date & time due to any reason even postal delay shall not be accepted.
3. **Authenticity of the tender document:** -
Every page of tender document along with enclosures must be signed by the bidder.

4. Tender Document: -

- (i) The tender documents may also be downloaded from the website
www.aacmanchar.com

5. Earnest Money: -

- (i) Tender documents must be accompanied with non-interest bearing Earnest Money of **Rs.5,000.00 (Rupees Five Thousand only)** only in shape of **Demand Draft in favor of** "The Principal, Annasaheb Awate Arts, Commerce & Hutatma Babu Genu Science college, Manchar. Tal-Ambegaon Dist-Pune 410503."

Failing which tender will not be considered for opening of Financial Bid.

- (ii) Cheques will not be accepted.
- (iii) No earnest money will be accepted after the due date and time of submission of tender document.
- (iv) Earnest money deposited with other Tender will not be adjustable with this Tender.
- (v) No bank commission or interest will be paid on the Earnest Money.
- (vi) If a bidder withdraws its offer after opening of Technical Bid or Financial Bid before award of tender to other valid bidder, the earnest money deposited by them will be forfeited.
- (vii) **The EMD of successful bidder will be converted into performance security and will be refunded after successful completion of 1 Year.**

6. Refund of Earnest Money: -

Earnest money deposited by the unsuccessful bidder will be refunded to bidder at the earliest after finalization of the tender.

7. Rates: -

- (i) Rate / bid / offer must be without any condition, assumption, qualification, reservation or variation. Rate / bid / offer must be mentioned in prescribed preformed in figures and in words in respect of each item separately.
In case of any discrepancy, rates quoted in words will prevail. Conditional tender offer or offer at variance from prescribed specification would be ineligible to compete for the tender.
Prices and price components shall be firm and shall not be subject to any price variation or adjustment on account of any price escalations throughout the execution of the contract.
- (ii) The bidder shall quote their rate inclusive of all taxes and installation charges.
- (iii) The lowest bid will be arrived on the basis of cumulative prices of all the items arrived by multiplying individual unit price with that of the number of items shown in tender documents.

8. Subletting of Contract: -

The successful bidder shall not be allowed to sublet / subcontract the contract to any other contractor.

9. Completion period: -

- (i) Contract has to be completed ***within a period of 8 weeks from date of receipt of order/Award of work.***
- (ii) Liquidated demurrage (LD) will be charged @ of 0.50% per completed week or part thereof for delay subject to maximum of 5% of the value of work order.

10. Prescribed format / Performa: -

- (i) **Annexure - A** and **Annexure - B** are to be duly filled by the bidder in respect of each item.

11. Eligibility criteria for bidder: -

- (i) The Manufacturers/ Authorized Dealers should have provided such Air Conditions system/Executed such orders in Universities, Colleges, Banks or similar organizations.
- (ii) The authorized dealer/ franchise / distributor may submit bids on behalf of the

Manufacturer along with authorization letter issued by the firms/ Company /Manufacturers to the bidder, to do so. However, Letter of authorization from the manufacturer/parent company (OEM) to be enclosed.

12. Validity of the offer/ bid: -

- (i) The offer / bid of the bidder will be valid for at least for 3 months from the date of opening of Technical bid.

13. Details of tendered items: -

SI. No.	ITEM	SPECIFICATIO S	Required Quantity
01.	Water Cooler	Storage Capacity 150 Liters No of Faucets 2 Nominal Cooling Capacity 150L/hr Faster cooling, Silent operation, Nationwide service, Stainless Steel body, Stainless Steel tank, Easy controls, Speedy drainage	03

MOST IMPORTANT NOTE - The Air Condition should be of any of the following reputed brand-

WATER COOLER SYSTEM : VOLTAS, BLUESTAR

Annexure – A

Terms & Conditions

- 1) The bidder should quote the prices of equipment including all taxes, levies or other transportation charges.
- 2) The authorized dealer should submit the attested copy of certification of authorization of the company.
- 3) The bidder should pay Rs. 500/- non refundable amount as tender fee.
- 4) Tender document must be accompanied with noninterest bearing a **Earnest Money Deposit (EMD) Rs. 5000/- (Rs. Five thousand only)** in the name of **Principal Annasaheb Awate College Manchar**, in the form of DD. Failing which the tender will not be considered for opening of the financial bid.
- 5) In case of any dispute of any kind and in respect of whatsoever arising out of tender/contract, the decision of the Hon'ble Court at Ambegaon Tehsil will be final and binding.

Acceptance of Terms & Conditions

I accept all the terms & conditions as mentioned above

Signature and seal of the bidder.....

Annexure-B
(Technical bid for the supply and installation of Air Conditioner System)

Sr. no.		
1	Name of bidder	
2	Address	
3	Mobile no. of Bidder	
4	PAN No. (enclose self attested copy of proof)	
5	Details of the Earnest Money	
6	Name of the Bank	
	D. D. No. & Date	
7	Last 3 Years Turnover Certificate of C.A.	
8	Sale tax /G.S.T. Certificate	
9	Shop Act license Certificate	
10	Whether they have provided/executed such Orders for Government offices/PSU in the last 3 years? (if yes attach supporting documents)	
11	Whether the bidder is a authorized dealer/ franchise firms/ Company/Manufacturer? (Supporting documents to be attached)	
12	Tenderers should enclose copies of valid registration of VAT, PAN No. and Sales Tax/Service Tax registration	

Date:

Place:.....

Name and Signature of bidder with seal

Annexure B2 (To be part of Technical Bid)

Details of Item and its Specification to be supplied

Sl. No.	ITEM	SPECIFICATION	Model No
01.	Water Cooler System		

Important Note: Rate must not be supplied in technical bid.

It is certified that all the information furnished above is true and correct, that all terms and conditions stipulated in the tender document are acceptable.

Date:

Place:.....

Name and Signature of bidder with seal

Annexure-C

(Financial bid for the supply and installation of Water Cooler)

1. Name of Bidder

2. Address

3. Telephone/ Mobile No.

4. Rates

Sr. no.	ITEMS	REQD.QTY.	Rate
01.	Water Cooler System	03 Nos.	
	Add: Taxes		
	Add: Transportation Charges		
	Add: Installation Charges		
	Add: Any other charges		
	Grand Total		

Comprehensive AMC Charges for next 3 years

Sr. no.	ITEMS	REQD.QTY.	Rate
01.	Water Cooler System for fitted	03 Nos.	

Prices quoted should be inclusive of all taxes, standard installation charges, freight, unit stand etc.

Date:

Place:

Name and Designation Signature along with stamp