



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution		Rayat Shikshan Sanstha's , Annasaheb Awate Arts, Commerce and Hutatma Babu Genu Science College, Manchar
• Name of the Head of the institution		Dr. Gaikwad Nanasaheb Suryabhan
• Designation		Principal
• Does the institution function from its own campus?		Yes
• Phone no./Alternate phone no.		8830549362
• Mobile no		7020183788
• Registered e-mail		aac.manchar@gmail.com
• Alternate e-mail		gavit.hemangi@gmail.com
• Address		At Post Manchar
• City/Town		Tal. Ambegaon, Dist. Pune
• State/UT		Maharashtra
• Pin Code		410503
2.Institutional status		
• Affiliated /Constituent		Affiliated
• Type of Institution		Co-education
• Location		Rural

• Financial Status	Grants-in aid																														
• Name of the Affiliating University	Savitribai Phule Pune University, Pune																														
• Name of the IQAC Coordinator	Ms. Gavit Hemangi Jayram																														
• Phone No.	9833378831																														
• Alternate phone No.	7021451719																														
• Mobile	9833378831																														
• IQAC e-mail address	iqacaacmanchar@gmail.com																														
• Alternate Email address	iqac@aacmanchar.edu.in																														
3.Website address (Web link of the AQAR (Previous Academic Year)	https://aacmanchar.edu.in/pdf/aqar_reports/AQAR2022-23.pdf																														
4.Whether Academic Calendar prepared during the year?	Yes																														
• if yes, whether it is uploaded in the Institutional website Web link:	https://aacmanchar.edu.in/academic_calendar.php#gsc.tab=0																														
5.Accreditation Details																															
<table border="1"> <thead> <tr> <th>Cycle</th><th>Grade</th><th>CGPA</th><th>Year of Accreditation</th><th>Validity from</th><th>Validity to</th></tr> </thead> <tbody> <tr> <td>Cycle 1</td><td>B</td><td>2.63</td><td>2004</td><td>16/02/2004</td><td>15/02/2009</td></tr> <tr> <td>Cycle 2</td><td>B</td><td>2.63</td><td>2011</td><td>27/03/2011</td><td>26/03/2016</td></tr> <tr> <td>Cycle 3</td><td>A</td><td>3.09</td><td>2017</td><td>27/12/2017</td><td>26/12/2022</td></tr> <tr> <td>Cycle 4</td><td>A</td><td>3.06</td><td>2023</td><td>29/11/2023</td><td>28/11/2028</td></tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.63	2004	16/02/2004	15/02/2009	Cycle 2	B	2.63	2011	27/03/2011	26/03/2016	Cycle 3	A	3.09	2017	27/12/2017	26/12/2022	Cycle 4	A	3.06	2023	29/11/2023	28/11/2028	
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Cycle 4	A	3.06	2023	29/11/2023	28/11/2028																										
6.Date of Establishment of IQAC	01/07/2010																														
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,																															
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th><th>Scheme</th><th>Funding Agency</th><th>Year of award with duration</th><th>Amount</th></tr> </thead> <tbody> <tr> <td>0</td><td>0</td><td>0</td><td>0</td><td>0</td></tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	0	0	0	0	0																					
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0	0	0	0	0																											
8.Whether composition of IQAC as per latest	Yes																														

NAAC guidelines		
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File	
9.No. of IQAC meetings held during the year	3	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC conducted the examination audit of all the departments to assess the process of Continuous Internal Evaluation and OBE mapping.		
IQAC organized a workshop on "Idea to Patent" for students.		
IQAC encouraged the minor research projects by faculty members through seed money provision and incentives for quality research.		
IQAC promoted the use of ICT based tools to facilitate teaching-learning process.		
IQAC planned and strategized the implementation of NEP-2020 during the year 2024-25.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		
Plan of Action	Achievements/Outcomes	
To prepare for 4th cycle of NAAC accreditation process	SSR Draft was approved by the Parent Institution Rayat Shikshan Sanstha and was	

	subsequently submitted to the NAAC portal for further action. The preparation regarding the upcoming nAAC Peer Team visit was done by all the assigned committees and departments.
To conduct induction program for first year students	Induction programme for the First year students was successfully conducted by Arts, Commerce and Science faculty.
To conduct various audits for the purpose of NAAC accreditation process	All the required audits for the NAAC have been successfully conducted and procured certificates for the same.
To carry out campus beautification, rennovation and maintenance work of available facilities	Campus beautification and renovation was done through the concerned committee. Moreover the cleanliness of water tanks/ water bodies was done successfully.
To sign more MoUs with various institutions/ organizations/ industries	Institution signed three new MoUs with various institutions/ organizations/ industries in addition to old functional MoUs.
To submit the AQAR of previous year	The AQAR for previous year was successfully submitted.
To prepare for the next academic year and implementation of NEP 2020 for first year	Academic Calendar of 2024-25 was prepared by Academic Calendar Committee and uploaded on college website. The admission committee and a help desk was formed for the assistance for admission of first year students. College stakeholders participated in various meetings/ discussions on syllabus designing and implementation. Various faculty members participated in NEP sensitization programme.
13. Whether the AQAR was placed before	Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	17/08/2024
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2022-23	15/02/2024
15. Multidisciplinary / interdisciplinary	
<p>Through the vision and mission vision statements, the college has been foreseeing the necessity of multidisciplinary and interdisciplinary approaches since its establishment in 1966. Curriculum, teaching-learning, and research activities are implemented by the college to preserve an interdisciplinary approach. The institution, which is affiliated with Savitribai Phule University Pune, adheres to the curriculum established by the numerous BOSSs and implements an interdisciplinary approach to its curriculum delivery. The institution has established research laboratories to facilitate integrated research and publication in a variety of subjects, thereby promoting interdisciplinary research in the humanities, social sciences, and sciences. The academic year 2023-24 provided the college with the opportunity to work towards the integration of the NEP (2020) into our teaching-learning evaluation processes to be implemented in 2024-25 for first year graduation level. College stakeholders participated in many meetings/seminars and subsequently assembled several times to discuss and formulate the credit structure and its implementation. The curriculum provided by the affiliating institute include the integration of various cross-cutting issues. The staff was encouraged for curriculum integration via various activities to explore the topics in depth and learn something new out of the syllabus. Short term courses were offered to students for their knowledge enhancement and skill development. Project based learning was incorporated to involve students engaging in projects that tackle real-world issues. These initiatives frequently needed expertise from several disciplines, fostering a comprehensive approach to problem-solving. Diverse array of guest speakers/ resource person from different disciplines were invited to expose</p>	

students to understand the diverse perspectives. MoUs with industries/ institution/ organizations were signed for the various activities to be conducted for students in addition to their syllabus.

16.Academic bank of credits (ABC):

In accordance with the directives and recommendations of the University Grants Commission, the affiliated Savitribai Phule Pune University, and the Higher Education Department of Maharashtra, the innovative Academic Bank of Credit (ABC) initiative was introduced to all students and faculty in March 2020. However, the implementation of ABC by Savitribai Phule Pune University commenced in October 2022, aligning with the National Educational Policy of 2020. Our institution, affiliated with Savitribai Phule Pune University, Pune, complies with the laws and regulations established by the Government of Maharashtra, the University Grants Commission, and Savitribai Phule Pune University, Pune, to execute the programs proposed by these authorities as needed. The institution has initiated efforts to educate the teachers and students about the nature and use of ABC. Each registered student is urged to possess a distinct ABC ID, the documentation of which is preserved by the respective Departments and periodically communicated to the connected University. The majority of students at Annasaheb Awate College are currently registered for the Academic Credit Bank.

17.Skill development:

The institution proactively fosters the holistic development and subject expertise of students by providing opportunities to enhance their abilities through diverse courses offered by several departments. Our university conducts a range of programs annually aimed at enhancing diverse skills among learners, including life skills, professional skills, and communication skills, to promote enhanced social living and advanced civic awareness. The Skill Development Committee and other supporting committees organise various training programs and seminars for the comprehensive skill development of students. Our college offers skill-oriented courses such as Entrepreneurship Development, Skills Management, and Soft Skills Development Programs. Various departments and committees provide certificate courses such as Spoken English, Modi Lipi, Human Rights, E-banking, Dairy Chemistry, and Intelligence to facilitate life skill development beyond the standard curriculum.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Since its inception, our parent organisation, Rayat Shikshan

Sanstha, and our institute have endeavoured to include Indian heritage, culture, and language into the knowledge and skill dissemination process. Hindi and Marathi serve as auxiliary languages for instruction alongside English. Implementing many events and programs on campus, including cultural exchanges, seminars, and field excursions, to disseminate Indian knowledge and culture among students. We commemorate the birth and death anniversaries of esteemed figures to convey India's illustrious history to pupils, therefore inspiring them and fostering pride in their cultural heritage. The institute also observes National Yoga Day. To encourage the usage of the national language Hindi, Hindi Day is celebrated, and numerous cultural and academic activities are organised in recognition of local languages such as Marathi. Quiz programs, elocution contests, essay composition, and narrative writing are also organised. Students at our institution received training in literary and cultural programs conducted in Indian languages such as Hindi and Marathi at both institutional and university levels. Our library possesses a substantial collection of books that convey the extensive knowledge and cultural heritage of India.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Internal Quality Assurance Cell (IQAC) is determining whether the set educational objectives meet a general standard of quality. The outcome-based education (OBE) system prioritises the quantification of students' capabilities, with learning outcomes serving as a fundamental component. The outcome-based education concept is predicated on delineating certain criteria known as Graduate Attributes (POs). The institution's whole curriculum and teaching-learning process are orientated towards program outcomes (POs), program-specific outcomes (PSOs), and course outcomes (COs). These results are published on the institutional website and are accessible to all prospective students. The program outcomes and program-specific results are conveyed to the learners throughout Student Induction programs. The course objectives are communicated to the students by their separate instructors at the commencement of the semester. The outputs are assessed by ongoing evaluation, internal and external examinations, seminars, projects, and learner engagement in various co-curricular activities. The program outcomes are significantly evidenced by the students' advancement to further education and employment opportunities. The attainment of these aims is assessed at many levels by the college council, IQAC, and department through direct or indirect approaches.

20.Distance education/online education:

The college recognises the necessity for online education in contemporary times. The institution offers e-resources for students, including recorded lectures, PowerPoint presentations, e-books, e-journals, and online notes, as well as online lectures via Zoom and Google Meet. Library resources are accessible on the Institution's website. The institution proudly states that during the COVID-19 pandemic, its instructors delivered lectures using online platforms like as Google MEET and Zoom. Over 600 high-quality lectures from the bulk of the staff are accessible on the college's YouTube channel, which has more than 10,000 student followers. The knowledge bank is produced and accessible on the website. The Yashvantrao Chavan Maharashtra Open University Centre operates at our college for students who cannot regularly attend college due to financial constraints. The Study Centre has been providing graduate distant education to address societal demands. The Study Centre is situated on the college grounds and has consistently demonstrated commendable performance. This study centre enrolls students in B.A. and B.Com programs. The implementation of blended learning at the school is evaluated as a continuous process that has substantially facilitated a broader transformation in the educational framework. Several constraints, including inexperience, limited resources, and a small staff of dedicated learners, resulted in dissatisfaction during the execution of the blended learning project. The ramifications of a comprehensive introduction to blended learning are apparent in several domains. The didactics of the educational process stimulated discourse over the methodology of knowledge dissemination and the altered sense of student engagement in the teaching process. The findings prompted the development of additional training courses focused on didactics and teaching methodologies, particularly emphasising the integration of education within an electronic environment.

Extended Profile

1.Programme

1.1 797

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1

1584

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

1995

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

368

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

79

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

45

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1	797
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1584
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	1995
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	368
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	79
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	45
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	38
Total number of Classrooms and Seminar halls	
4.2	156.22
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	245
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The college is affiliated to the Savitribai Phule Pune University, Pune. Hence the curriculum designed by the affiliating university is followed. The college adheres to well-planned and documented process in order to ensure the effective implementation of curriculum. The academic calendar of the college has been designed in accordance with the calendar of the university in order to provide effective and timely planning throughout the year. Moreover, each department developed their own academic calendar. The syllabus is distributed among the faculty members by the Head of Department. Faculty members were encouraged to devise teaching plan for their teaching process. This will also aid in timely completion of syllabus. Academic dairy was issued to the teachers for recording the details on the entire curriculum delivery process. An induction program for first year students was conducted in which students were made aware about their tentative schedule for the year. The academic calendar including the tentative schedule of the continuous internal evaluation is

communicated to the students. For the purpose of enhancing students' comprehension, periodic guest lectures, timely feedback, and discussions are scheduled. For the purpose of enhancing their expertise, the faculty members were encouraged to take part in various capacity building programmes such as orientation programs, refresher courses, workshops, conferences, and seminars.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/3228_1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Since the college is affiliated to the Savitribai Phule Pune University, Pune, the academic calendar of the college has been designed in accordance with the calendar of the university in order to provide effective and timely planning throughout the year. The academic calendar provide provisional dates for internal and external semester exams, co-curricular and extracurricular events, the conclusion of the term, and holidays to help teachers and students plan the year. The Academic Calendar Committee prepares it with the IQAC and was made available on college website. The department prepare their own academic calender including the Continuous Internal Examination. CIE include various graded and non-graded assessment methods. The tentative window of dates for CIE is prepared by the department and communicated with the students. The actual date of the test is communicated to the students well in advanced. CIE methods include assignments, quizzes, tutorials, project work, presentations, seminars, and others. If a student misses an exam, the CEO and Principal allow them to retake it in case of honest reason. Transparency regarding the entire CIE process is maintained throughout. Open day is organized within ten days of completion of examination. Student feedback/ greivances is also appreciated during the open day regarding the CIE.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/3940_1.1.2_compressed.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

18

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

899

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability

1. Marathi F.Y.B.Com (Human Values), FY.B.A, SY.B.A.(Sustainability, Ethics). S.Y.B.A. (Sustainability, Ethics), SY.B.Sc (Sustainability, Ethics), STY.B.A. (Environment)- These courses include information about human values which contains biographical sketches of great people, whose life demonstrates ethical values and also provides environmental situations of different area.

2. GeographyF.Y.B.A- This course deals with the practical aspects a human life and these value of environment.

3. PoliticsF.Y.B.A. (Political Economy), S.Y.B.A. Political Economy) - This course gives information about Indian politics as

well as world wide politics

4. Psychology F.Y.B.A., SY BA- Integrate cross cutting issues cognitive perspectives in psychology, categorizing memory and motivation in learning.

5. History F.Y.B.A. (Gender Sensitization), T.Y.B.A (Gender Sensitization)- This course deals with the concept of feminism Sensitization of women issues is purpose of this course.

6. Economics F.Y.B.A. (Gender), TY.BA & TY.B.Com (Sustainability)- These courses have components dealing with sustainable development.

7. Commerce FY.B.Com business environment Entrepreneurship), SY.B.Com Marketing management- These courses includes nature and types of business entrepreneurship In this course the topic green marketing gives awareness about conservation sustainable methods

8. Electronics T.Y.B.Sc (Nanoelectronics)- This course gives information regarding the need of energy conservation and the ways of using it.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

21

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

938

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
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File Description	Documents
URL for stakeholder feedback report	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/4309_ilovepdf_merged%20(4).pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows		A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents	
Upload any additional information	No File Uploaded	
URL for feedback report	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/4309_ilovepdf_merged%20(4).pdf	
TEACHING-LEARNING AND EVALUATION		
2.1 - Student Enrollment and Profile		
2.1.1 - Enrolment Number Number of students admitted during the year		
2.1.1.1 - Number of students admitted during the year		
1584		
File Description	Documents	
Any additional information	View File	
Institutional data in prescribed format	View File	
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)		
2.1.2.1 - Number of actual students admitted from the reserved categories during the year		
621		
File Description	Documents	
Any additional information	View File	
Number of seats filled against seats reserved (Data Template)	View File	
2.2 - Catering to Student Diversity		
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners		
The college employs a system to assess students' learning levels, as well as their strengths and weaknesses in comprehension,		

understanding, and learning ability. At the entry level, diagnostic assessments are administered to evaluate students' strengths, limitations, knowledge, and skills prior to training. Classroom observations, individual interactions, continuous evaluation, and performance on final examinations are utilized as tools for the assessment process. A bridge course is conducted for first-year students. At the departmental level, faculty members design and coordinate various programs. Activities such as peer teaching, remedial coaching, class examinations, and homework assignments are designed for slow learners. The department monitors the progress of slow learners consistently. Advanced learners get access to student seminars, problem-solving sessions, peer instruction, as well as chances for workshops and conferences. Supplementary study materials are offered to students with slower learning paces. Advanced learners receive reference resources. Furthermore, students can participate in a mentorship program that allows them to evaluate their strengths and weaknesses while receiving help from their designated mentors. Their performance in university and internal examinations serves as an assessment of the courses' efficacy.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/2456_2.2.1%20The%20institution%20assesses%20the%20learning%20levels%20of%20the%20students%20and%20organizes%20special%20Programmes%20for%20advanced%20learners%20and%20slow%20learners.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1584	79

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

College strive to inculcate inclusive teaching and learning environment. To enhance the efficacy of the teaching-learning process, the following strategies are implemented to actively involve students:

Experiential Learning Methods:

These encompass surveys, practical exercises, case studies, simulations, peer instruction, and educational excursions. To get practical experience and exposure to real working settings, on-the-job training and internship programs were promoted.

Students were assigned project work and dissertations.

Innovative techniques, like Z-A learning and mnemonics, were employed.

Participative Learning Methods:

These encompass group discussions, role-playing, flipped classrooms, and mind mapping. Poster presentations and student seminars are advocated. Conferences, seminars, and guest lectures were conducted to provide students a platform to present their research findings and interact with experts in relevant fields. Students engaged in NSS camps and social responsibility initiatives to cultivate collaboration and leadership abilities. The Avishkar competition was organized to provide students the opportunity to exhibit their research endeavors. The college provided supplementary short-term courses alongside core subjects.

Problem-Solving Methods:

These encompass case studies, survey analyses, and brainstorming sessions. Students were urged to analyze and differentiate among diverse themes. Students received problem sets to enhance their analytical and critical thinking abilities.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/2639_2.3.1%20Student%20centric%20methods,%20such%20as%20experiential%20learning,%20participative%20learning%20and%20problem%20solving%20methodologies%20are%20used%20for%20enhancing%20learning%20experiences.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college possesses Wi-Fi connected facilities, which facilitate the utilization of ICT tools in the teaching and learning process. The college possesses an adequate number of facilities for consistently integrating ICT-enabled tools into the teaching and learning process. The Department of BBA (CA), Mathematics, Commerce, Physics, Electronics, B.Voc. Accounting and Taxation, and English possesses well-equipped computer laboratories. Each department is equipped with computers and/or laptops that are accessible to students as needed. E-books, PowerPoint presentations, and video lectures are accessible on the departmental computers and are made available to students. E-contents are accessible on the college website for students' convenience. Blended learning platforms, such as Google Classroom, gamification, and virtual classrooms, are utilized for the facilitation process. Software such as Maxima, Python, and LaTeX are utilized. Virtual platforms such as Zoom and Google Meet are utilized. The college is an accredited Nodal Centre for Virtual Labs at IIT Bombay. Science departments utilize virtual laboratories to conduct online practical workshops. The college possesses its own YouTube channel with video lectures by instructors on several subjects. Facilitators also employ audio-visual resources to enhance the facilitating process. The college library employs various software, including Libraria, and utilizes Inflibnet features such as N-list for the provision of hardcopy books and e-books, respectively. Platforms such as WhatsApp and Gmail were utilized to communicate key announcements and study materials to students, disseminate further information, and resolve inquiries.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

77

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

79

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

25

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

734

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

As the college is affiliated to Savitribai Phule Pune University, Pune, a College Examination Officer (CEO) has been appointed in accordance with their requirements to administer examinations and formulate policy choices under the Principal's supervision. The college instituted a centralized assessment of the Choice Based Credit System (CBCS 2019 Pattern). The Continuous Internal Evaluation (CIE) System was established to assess student development across both semesters in a transparent and robust manner. For the Continuous Internal Evaluation (CIE), the college administered both graded and ungraded tests at regular intervals. The provisional timetable for the graded internal examinations is outlined in the academic calendar and posted on the website to ensure transparency.

Furthermore, the specific dates are communicated to students well in advance via social media platforms and by posting them on the

notice board. Timetables are also available on the college website. The examination format is also conveyed to students. Supplementary or re-examinations are administered for absent students in accordance with university norms. Furthermore, students receive grids and rubrics for assessment methods to enhance peer review by establishing evaluation criteria.

The college has implemented a novel Internal Examination Audit for its departments, establishing a committee under the Principal's supervision to evaluate data, transparency, and exemplary or creative practices conducted during Continuous Internal Evaluation (CIE).

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/1433_2.5.1%20Internal%20Assessment%20is%20transparent%20and%20Robust%20in%20terms%20of%20frequency%20and%20mode.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has established a transparent, time-bound and efficient mechanism for addressing internal examination grievances. A grievance redressal procedure is established to address and resolve any grievances that may arise. For graded evaluations, the faculty reviews the answer sheets of students within a week following conducting of internal examination. The evaluation is conducted according to the established answer key, which is submitted to the examination committee. Open days are conducted to communicate student results in the graded internal test, during which individual faculty members discuss the enhancements and deficiencies in the responses provided by students. The evaluated assignments are displayed to students during class, and faculty members address individual complaints from students as required. Legitimate grievances from the students are acknowledged and deliberated with the Head of Department. The most complex and technical grievance, if present, is submitted to the examining committee and the Principal via the Head of the Department. Their uncertainties and inquiries concerning the evaluation are addressed promptly. In non-graded assessments, educators appraise assignments according to the established rubric, and students' performances are conveyed to them either

during the activity or subsequently. Grievances are addressed at the faculty level. Re-examinations have been administered at the departmental level for students who were either absent or did not pass the prior theory/practical internal examination. The examination committee has promptly addressed the issues concerning internal examination marks in the university results via the subject teacher.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/4113_2.5.2%20Mechanism%20to%20deal%20with%20internal%20examination%20related%20grievances%20is%20transparent,%20time-%20bound%20and%20efficient.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college advocates for outcome-oriented learning instead of input-oriented learning. The college adheres to the curriculum established by Savitribai Phule Pune University, Pune, due to its affiliation with the institution. Consequently, the Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) are formulated and sanctioned by the various Board of Studies members. Upon receiving clearance from university authorities, the PO, PSO, and CO are disseminated on the university website and made accessible to all stakeholders. A physical copy of the syllabus for each academic year, detailing the programs and course outcomes, is available at the various departments. The college website also displays the Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) for access by teachers, students, and other stakeholders. Faculty members are instructed by the Principal to communicate the Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) to students during class. Additionally, the faculty members convey the PO and CO to students throughout class. Students are informed of the relationship between the syllabus and Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO). The outcomes are communicated to stakeholders during Parent-Teacher meetings. Additionally, boards displaying purchase orders are positioned

around campus for students' convenient access. Boards indicating Program Specific Outcomes (PSOs) and Course Outcomes (COs) are exhibited in all departments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/4731_2.6.1%20Programme%20and%20course%20outcomes%20for%20all%20Programmes%20offered%20by%20the%20institution%20are%20stated%20and%20displayed%20on%20website%20and%20communicated%20to%20teachers%20and%20students.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college advocates for outcome-oriented learning instead of input-oriented learning. The college has implemented a methodology for assessing the achievement of course outcomes, program-specific outcomes, and program outcomes. The institution employs a range of assessment approaches, encompassing both direct and indirect methods, to evaluate the performance of POs, PSOs, and COs. Performance in internal and semester-end examinations is utilized to evaluate course outcomes. Additional activities assessed for achievement encompass class evaluations, quizzes, and student seminars. In departmental meetings, each department assesses the performance of its students. The department head evaluates course outcomes in alignment with the SOP for attainment calculation. Both CIE and SEE are taken into account for net CO accomplishment. There exist three levels of attainment: Level 1, Level 2, and Level 3. Additionally, a goal score has been devised to assess the degree of achievement. Each stream has established its own achievement levels and target scores according to the syllabus. Indirect methods, including student progression, placement, and input from students and alumni, are utilized to analyze course outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/4912_2.6.2%20Attainment%20of%20Programme%20outcomes%20and%20course%20outcomes%20are%20evaluated%20by%20the%20institution.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

368

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/5051_2.6.3%20Pass%20percentage%20of%20Students%20during%20the%20year.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://aacmanchar.edu.in/zel_admin/uploads/agardoc/1805_ilovepdf_merged.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

279000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

12

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

279000

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/5150_3.1.3%20SEED%20MONEY%20PROJECT%202023-24%20COMBINED.pdf

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has fostered a vibrant ecosystem that encourages innovation, creativity, and entrepreneurship.

Initiatives for Innovation and Transfer of Knowledge

1. Incubation Centre: Our college and parent institutes have three C-III centres offering resources, mentorship, and funding to help startups validate ideas, develop prototypes, and scale their businesses.

2. Research Policy for R&D Grants: The college's Research and Innovation Policy offers R&D grants to support innovative projects, foster industry collaboration, and promote publishing in reputable journals.

3. Industry-Academia Collaborations: Our college has MoUs with leading industries to foster knowledge exchange, skill development, and innovative solutions addressing industry needs.

4. Entrepreneurship Programs: We offer programs, workshops, and courses to equip students with the skills and mindset for successful startups.

5. Avishkar Competitions: Organize Avishkar competitions for UG, PG, and PPG students, with selected projects advancing to higher-level competitions and promoted for start-ups and patents

6. Intellectual Property (IP) Support: IP support to students and faculty, helping them to protect their innovations, file patents, and commercialize their ideas.

Outcomes

1. Increased Research Output

2. Enhanced Student Learning and Skill Development

3. Placement, Start-up, and Entrepreneurship Opportunities

4. Strengthened Academic Programs

5. Help to publish patents:

Ms. Afroj Dange publish patent on wireless smart meter

Dr. Gawade R. B. registered US patent on Pollution Monitoring Device

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/4453_3.2.1%20Innovation%20Ecosystem.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

32

File Description	Documents
URL to the research page on HEI website	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/1424_3.3.1%20PH.D%20GUIDE%20INFORMATION%202023-24.pdf
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

15

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities in the neighbourhood

community to sensitize students to social issues, foster holistic development, and positively impact both students and the community. These initiatives reflect the college's commitment to shaping students into responsible citizens by raising awareness of social challenges.

The college actively promotes students' holistic development through community service. It runs the National Service Scheme (NSS) with 300 volunteers, conducting extension activities in nearby communities. Each year, the college organizes a seven-day winter camp in a selected village, focusing on cleanup, inspections, and development projects. Last year, these camps were held in the village of Bharadi. s

The institution educates students and villagers on critical social issues such as water conservation, Swachh Bharat Abhiyan, personal health and hygiene, cleanliness, COVID-19 precautions, and reducing environmental pollution. This is achieved through programs and lectures by eminent personalities held at the college and NSS camps.

The college also organized several social activities last year, including tree plantation, Gram Swachhata Abhiyan, HB campaign, and blood donation camps. Additionally, the college conducted awareness programs on road safety, Constitution Day and voter awareness, the live union budget, cybercrime and cybersecurity, and food health and hygiene.

Impact:

- Enhanced Social Awareness
- Personal Growth
- Community Development
- Increase Institutional Reputation
- Long-term Impact

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/1437_EXTENSION%20ACTIVITIES.pdf
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2879

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

224

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

12

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has obtained permission for non-agricultural use of 30 acres out of 105 total lands for educational purposes from the Collector of Pune. At present, the college has 8832.756 sq. mts built up area. The college has 35 well-equipped classrooms out of which 25 classrooms are having ICT facilities, 2 classrooms with recording facilities, 3 classrooms with smart boards, and 18 advanced science and computer laboratories.

The Department of Chemistry has a Physical Chemistry laboratory, Organic Chemistry laboratory, and Inorganic Chemistry laboratory. The Department of Physics & Electronics has separate well-equipped laboratories for U.G. Students. Department of Botany has a Botanical laboratory for U.G. and P.G. students, it also has a separate Tissue Culture laboratory and Research laboratory. Department of Zoology has a laboratory for U.G. students. The Department of Food Technology has a laboratory for food processing for a Bachelor of Vocation. Department of Biotechnology and Environmental Science have a research laboratory. The Department of English is having Language laboratory with 20 student consoles. Department of Commerce has a computer lab. The Department of BCA, Physics, Information Technology and Electronics has computer labs. To facilitate digital learning college has set up a well-equipped recording studio.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/4010_4.1.1Physical%20Facilities.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate spacious recreational hall with essential amenities is provided for practicing cultural activities. For annual cultural events and functions open an auditorium and an art stage are arranged on the open space of the college for organizing the

annual award ceremony and cultural program. To inculcate cultural ethics among the students, college has conducted essay writing, drawing, video clipping, elocution competition.

The gymkhana department is constantly striving to increase the physical quality and sportsmanship of the college students along with their academic progress. There is a spacious sports ground for players to practice in various sports competitions and it has a standard 400 meter running track, football and cricket ground. The college has indoor hall for playing table tennis. There is a separate up-to-date gymnasium for the physical fitness of the players. The college has kabaddi, kho-kho, handball, volleyball, basketball and other sports grounds. College hosts inter-university level sports events in response to the university and sports organizations. Lectures are conducted from time to time by imparting training to the students mainly for police and army recruitment. College celebrates national Yoga Day on 21st June every year, students and teachers participate in yoga.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/3024_4.1.2.%20Sports%20and%20Cultural%20Activities.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/1930_Infarstucture%20of%20Institute.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

15622220

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

AnnasahebAwate College Knowledge Resource Center, was established in 1966. The library has a total area of 12500 sq. ft., divided into various sections like issuing counters along with the area for physically disabled students, stacking area separately for every subject along with references and textbooks sections, periodicals, encyclopedias, reprography, newspapers, etc. The library area is under the surveillance of CCTV camera for safety and moderation. Separate reading rooms are available for students and teachers. The seating arrangement has a capacity of 200 chairs in the study room. All the operations have been fully computerized. There are 11 computers with high speed internet connectivity, available to the students, research scholars and faculties for searching and browsing. College has a library management system in place and has procured MKCL's Libreria software for full atomization. All the stacks are barcoded and a barcode reader for easy and quick access is in place. Knowledge Resource Center<https://aacmanchar.edu.in/library/> It provides information relevant to academic WEB OPAC, Syllabus, a question bank, e-journals, e-books, N-LIST, INFLIBNET, open educational resources, like NPTEL The National mission on education through ICT (NMEICT) <http://nptel.ac.in> National Mission on education through ICT(NMEICT) PG PathashalaSakshat portal.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

177880

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

393

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has excellent IT resources for administration, teaching, and research. The college regularly upgrades its IT facilities. In accordance with the perspective plan, IQAC has developed policies and processes for the creation, utilization, and upgrading of IT facilities

All the classrooms and offices at this institute have upgraded computers. These computers are made available to the students and faculty. The college provides technology-based assistance in teaching, learning and other processes in order to deliver the knowledge content in an effective and smooth manner. The possesses 24 LCD projectors, 3 smart interactive boards, and TV sets which make teaching and learning effective through the use of ICT. The college is having Wi-Fi campus providing free access to students and faculty. For better connectivity, the college has installed 14 routers on the campus which provide 100 Mbps connectivity.

All the departments and labs are connected with 100 Mbps bandwidth. The teaching learning is enhanced by including ICT tools, Video lectures, and e-resources. The students, teachers, and nonteaching staff are also encouraged to use various software such as Tally, ERP-9, ISM- V6, Python, SQL, Matlab, and ETHDC. The college website is dynamic and its maintenance and up-gradation are done regularly at intervals.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

245

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

4582807

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work which is maintained through purchase, financial norms and CDC committee.

The institute has land development and building construction committee who undertakes the regular surveillance of maintenance

and upkeep of the infrastructure and facilities. AMC is in place for electrical repairs, Water purifier's coolers, CCTVs, duplicating machines, fire extinguishers, air conditioners, cleaning and Security Guard etc. Functional AMC's for purchase and maintenance of IT infrastructure. Routine maintenance and repairs of IT infrastructure are take care by in-house system administrator.

Playground and garden are maintained by Gymkhana committee and Botanical garden and campus beautification committee respectively. Maintenance of routine laboratory instruments is handling by laboratory assistance and attendants who are specifically trained. Some critical maintenance and repairs were carried out by help of external agencies.

The cleanliness and other maintenance of the campus are done by the support staff through cleanness committee. The college has electric power generator for uninterrupted power supply and also The College has installed 20 kW solar plant which is generates average 2400 units per month.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

827

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/3922_18%20STC%202023-24_merged.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

138

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

94

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

90

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

3

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

8

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college has an active registered student council. It is constituted as per the provisions made in Maharashtra University Act of 1994, of the section 40 (2) (b) (v). The Students Council

consists of student representatives from every class. Students involve in the decision making mechanism in various ways. The Principal of the college discusses issues related to teaching, learning, student activities, examinations and hostel and other facilities in the college with these representative for the smooth and effective delivery of students' issues. Students representatives play pivotal role in the College Development Committee and participate in the planning and development decision process. Students are also involved in steering committee, discipline committee, admission committee, purchase committee, students council election committee, student health centre committee, student welfare, earn & learn scheme committee, anti-ragging committee, prevention of sexual harassment committee, library committee, hostel committee, gymkhana committee, N.S.S. committee, botanical garden & campus beautification committee, commerce association committee, girls students committee, Karmaveer academy of education, N.C.C. committee, Art circle (cultural activities) committee, Science association committee and annual publication Shivneri committee. Student council helps in maintaining discipline and healthy atmosphere on the college campus & involvement in celebration of different days and events.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/5746_students%20council%2023-24%2031-Dec-2024%2015-58-33.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

50

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college was registered on 10th February 2004 under Maharashtra Society Registration Act 1860 wide no. Maha. 29547, Pune . The list of current office bearers is given below.

Sr. No.

Name of Member

Designation

1.

Prof. Wagh Madhukar Balavant

Founding President

1.

Shri. Bhor Suresh Laxman

President

1.

Shri. Date Balvant Shivram

Treasurer

1.

Dr. Kale Pralhad Baban

Member

1.

Shri. Walse Dilip Kashinath

Member

1.

Dr. Thorat Hansraj D.

Member

1.

Smt. Dhumal Smita

Member

1.

Shri. Wagh Balasaheb

Member

1.

Smt. Kadam Vijaya

Member

1.

Shri. Bhor Rajendra C.

Invited Member

1.

The Principal, Annasaheb Awate College

Member

1.

Shri Erande Kailas

Secretary

The alumni of this college actively participated in the development of the institute through financial and non-financial means.

The association will respond positively to the appeal by the college from time to time. The alumni of this college also contributed through the different scholarships. The scholarships like Shri. Hansraj Devram Thorat Scholarship, Late. Santaji Ramji Thorat Scholarship are given through alumni contribution. Principal Dr. K.G. Kanade also contributed Rs 50,000/- for one of the scholarships. Prof. S. R. Gujarathi donated Rs. 1,01,000 /- . Mr. Jalindhar Totre, one of the alumnus donated valuable reference books of chemistry to the college library.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/0455_TC%20List%2023-24_merged.pdf
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our parent institute Rayat Shikshan Sanstha, located in Satara, is

among Asia's premier educational institutions. The college strive to achieve its mission and vision as part of this institute. This is being translated through effective governance. The governance system is entirely decentralized. The College Development Committee (CDC), established under the University Act, serves as the principal decision-making entity at the college level, with representatives from both the teaching faculty and non-teaching staff. All decisions regarding the initiation of new courses, infrastructure enhancement, and budgeting for other developmental activities are made by the CDC. The principal, vice-principals, IQAC, senior management, and department heads create action plans. Academics and students are urged to contribute. The department head assigns tasks and creates weekly schedules. Faculty collaborate on enrichment and skill development courses, alumni events, parent meetings, workshops, and lectures. The institution promotes cooperation and participatory management in policy and plan implementation. IQAC members include faculty, administration, community, alumni, and non-teaching staff. The IQAC creates academic and administrative committees. A team of students, staff, and stakeholders helps faculty manage these initiatives. Departments have operational autonomy for extracurricular and curriculum projects. The college encourages cooperation and participatory management for decision-making and implementing plans and policies. Management's efforts to execute comprehensive development policies match the institute's vision and mission.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/4520_Vision%20Mission.pdf
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since its establishment, the institute has adopted the policy of decentralization for the smooth conduct of management and functioning of the college activities. The action plans are made jointly by the leadership team that includes the top management, the Principal, the Vice-Principals, IQAC members, and heads of the departments. IQAC formulates and constitutes the various committees for the management of academic and administrative work. These are chaired by faculty members and supported by a team of another teaching, and non-teaching staff and students. Leadership

qualities are developed on many levels, at faculty level, non-faculty and student level. The institution also believes in and supports teamwork and encourages participatory management for decision-making and implementation of plans and policies.

Case Study 1: International Conference

The International Conference on Participative Management aimed to explore effective participative management strategies and their impact on organizational success. Organized by the Institute for Management Innovation, the conference attracted many participants from academia, industry, and non-profit sectors, highlighting the importance of inclusive practices in modern management.

The International Conference on Participative Management was a significant milestone in promoting inclusive management practices. The event provided a platform for knowledge exchange and collaboration, reinforcing the importance of participative management in fostering effective organizational cultures. Insights gathered from the conference will contribute to ongoing efforts to enhance participative management practices in various sectors.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/4151_ExILS_merged.pdf
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The IQAC formulates the scope, roles, and responsibilities of the committees. Further committee chairman and members, of respective departments, lay down the annual action plan, and formalize systems and procedures for organizing the programs. The meetings are organized for the input of the faculty members and students.

The following aspects are considered in the perspective plan mainly:

1. Infrastructure and its development to meet the growing requirement.

2. To organize NEP-2020 Workshops / Seminars/ Lectures / Discussions program for Staff.

3. To organize the bridge course for students admitted at the first-year level to help them connect their previous knowledge to present syllabi/ Curricula.

4. To organize a college-level Avishkar Competition to allow students to share their research project work.

5. To promote research culture for research and development amongst the faculty members by providing seed money for undertaking research projects.

6. To organize a multidisciplinary international-level conference to provide a platform for researchers to share research findings.

7. To make an enhanced computer laboratory.

Seed Money

To cultivate a vibrant research culture by providing essential support and resources to faculty members. By implementing these initiatives, the institution will enhance its research capabilities, promote innovation, and contribute positively to the academic community. This plan will be included in the IQAC and research committee to demonstrate the institution's commitment to fostering research and development among its faculty members.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/2418_6.2.1.Final.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The parent institution and the CDC play a crucial role in encouraging and helping the institute mainly by giving autonomy for internal working, providing financial or other support. The quality policy laid down by the IQAC and top leadership is

translated via various programmes and activities. The Principal of the college is overall head and implementation of academic as well as administrative sections. The IQAC functions for quality initiatives. The Principal has the final authority of decision making in most of the matters. The Vice Principals and IQAC assist the Principal for smooth functioning of administrative and academic activities. The academic section is led by head of departments and the department respective faculty members assist them. While the administrative section is led by the office superintendent to look into matters of admissions, accounts, examinations, documentation and communication with University, UGC, and other stakeholders. Apart from this, the librarian is responsible for management of the library. Human resource management is in compliance with UGC, university and state government rules.

Service Rules: Rayat Shikshan Sanstha, Satara follows Service rules and regulations of affiliated University, State Government of Maharashtra and the UGC.

Procedures for Recruitment: Rayat Shikshan Sanstha, Satara is responsible for recruitment procedures, communicating vacant posts to the head office, scrutinizing information with permission from the mother institute, and advertising in national and local newspapers.

Promotional policies: The college's promotion policy is transparent, evaluating faculty performance using Academic Performance Indicators (API) and Performance Based Appraisal System (PBAS).

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/3703_organized%20(2).pdf
Link to Organogram of the institution webpage	https://aacmanchar.edu.in/organization.php#gsc.tab=0
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and

A. All of the above

Support Examination	
File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File
6.3 - Faculty Empowerment Strategies	
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff	
<p>The college has effective welfare measure system for the teaching and non-teaching staff of the college. The college makes aware all the teaching and non-teaching staff about the welfare measures made available to them. Many of the teaching and non-teaching staff are benefitted by thesewelfare measures.Existing welfare measures for teaching and non-teaching staff are itemized below:</p> <ol style="list-style-type: none"> 1. The Rayat Sevak Cooperative Bank: offers Ordinary Loan, Emergency Loan Festival Loan Educational Loan, Housing Loan, Vehicles Loan Gold, Mortgage Loans Computers Loan 2. Duty Leave for Participation in Seminars, Conferences, and Workshops 3. Medical Leave 4. Maternity Leave and Paternity Leave 5. Employee Provident Fund Scheme 6. Seed Money for research projects 7. Residential Quarters on the campus 8. Gymnasium and Sports 9. Lectures organized under the Staff Academy 10. Sevak Welfare Fund 	

11. Mayat SabhasadNidhi

12. KarmaveerParitoshik

13. Best Teacher Award

14. Internet and free Wi-Fi facilities are also available on campus for staff

15. Automation of attendance and leave using a biometric system.

16. Superannuation

17. Financial Support

18. FIP

19. Insurance

20. Mortgage Loan, Computer Loan

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zet_admin/uploads/agardoc/5731_6%20.3.1%20Final.pdf
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

10

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by

the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

77

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance evaluation is a systematic, general and regular process of evaluating the job performance and productivity of individual employees against specific predetermined criteria and organizational goals.

The institute follows the Performance Based Assessment System [PBAS] developed by UGC. The Academic Performance Indicator [API] format developed by the university is followed. IQAC handles the entire process of the appraisal system of staff with a well defined procedure for collection, evaluation, and maintenance. The permanent faculty members submit the final API forms through the Head to the IQAC. Performance Appraisal System undergoes various levels of scrutiny to ensure correctness and promptness in the organization.

Other aspects of individual employees are also considered. Organizational behaviours, achievements, the potential for future improvement, strengths and weaknesses, etc. The following are the criteria used for the assessment of the faculty members by the Head of the Department:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution
4. Extension activities

IQAC also has access to faculty academic diaries. IQAC evaluates the relevance of the information and the validity of the results, and the client finally confirms the evaluation. These results will be presented to the university during CAS. Management-appointed faculties are also evaluated on their performance. Feedback from students is also taken into account.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/0327_6.3.5_API.pdf?_cf_chl_tk=JNPZw9rNhv4tYv0D3806l_pBZnPuLL8.XxUE4AEUzYQ-1735657021-1.0.1.1-Jhzc5KYIaEcMyZ8EA7e3qdsu31FqsEQQ1.urlRqh3Jw
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Yes, the Institute carries out Internal & External Audit regularly Institute maintains finance and accounts systematically.

Management takes a periodic review of the financial position of the organization. The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system as follows:

1. Internal Audit: It is conducted by the audit department of the parent institute twice a year. All the accounts are checked and verified.

2. External Audit: This audit is conducted by M/S. Kirtane and Pandit, C.A. Pune. The external audit is conducted after the end of the accounting period.

3. Government audit: It is conducted by the Administrative Officer, Senior Auditor (Higher Education Pune Region, Pune), and Accountant General, Mumbai. Audit reports and audited annual accounts are submitted to higher authorities. Additionally, the parent institution will send this report to the university for compliance. This report is then discussed by the College Development Committee and agreements are reported to the parent institution's Governing Council through the Principal. Salary and non-salary reviews are conducted by the Co Directors while being reviewed and approved by the Senior Auditor of Higher Education, Pune. Their compliance report will also be completed by the college.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/3334_Audited%20Statement%20of%202023-24%20(1).pdf
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

1650000

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The student Tuition fee is the major source of income for the institute. Various government and non-government agencies sponsor events like seminars and workshops. Alumni contribute to the institute by raising funds to purchase items. Utilization of Funds

- A finance committee has been constituted
- The purchase committee seeks quotations from vendors for the purchase
- The quotations are scrutinized by the finance and purchase committee before a final decision
- The Principal, finance and purchase committees along with the accounts department ensure that the expenditure lies within the allotted budget.

Resource Mobilization Policy and Procedure

- Before the financial year begins, Principal and Heads of Departments prepare the college budget. The institutional budget includes recurring expenses such as salary, electricity and internet charges, stationary & other maintenance costs.
- It includes planned expenses such as lab equipment purchases, furniture, and other development Expenses.
- The budget is scrutinized and approved by the top management and Governing

Council. • Accounts department and Purchase department monitor whether expenses are exceeding budget provision. Optimal utilization of resources • The college aims at promoting research, development, consultancy and such other activities, involving the faculty at various levels. • Travel grants can be sanctioned to faculty to present research papers at or to attend National or International Conferences in India or abroad, depending on availability of funds. • Effective utilization of infrastructure is ensured through the appointment of adequate and well-qualified lab technicians & system administrators.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/1334_6.4.3_compressed.pdf
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is a very important component of our college. The quality policy, perspective plan etc. is laid down by the IQAC under the guidance of top leadership and approved to ensure self-assessment and improvement. The IQAC has been actively functioning to contribute in the quality assurance strategies and processes. The college has entrusted the responsibility of planning, monitoring and executing different activities to the IQAC for quality assurance. The teaching learning process works under the guidance and instructions by IQAC. The IQAC instructs the Head of Departments to prepare departmental academic plan and teaching plan for the semester wise. The faculty members are instructed to follow the academic plan and teaching plan to conduct various activities related to academics and teaching processes. Faculty members are encouraged to write teaching diaries where a timely update of the teaching and learning processes are recorded. The teaching plans and activities are planned taking learning outcomes of the subject into considerations. Outcomes are measured by direct and indirect methods. Faculty members were encouraged to use diversified teaching methods such as experiential learning, participative learning and problem solving methods. Innovative teaching methods such as concept mapping, mind mapping etc. were implemented. Additionally, integration of technology in the teaching learning and evaluation process was done.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/3250_6.5.1%20Doc.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Internal Quality Assurance Cell (IQAC) has played a vital role in implementing Outcome-Based Education (OBE) in the institution. IQAC conducts regular meetings with the stakeholders to review the teaching-learning process. After the review, several strategies towards the improvement of the existing process are discussed with the management and decisions are taken in compliance with the policies and procedures of the institution. The faculty is guided to articulate clear learning outcomes and communicate these outcomes to the students. Faculty evaluation is taken seriously and constructive feedback is given by management. The teaching process, lesson plan and classroom activities are continuously documented and evaluated by the head of departments. The IQAC instructs the Head of Departments to prepare a departmental academic plan & teaching plan for the semester. As per the teaching plan various activities are conducted. Faculty members keep records of teaching and learning process in teaching diaries. Teaching diaries are assessed by the Principal at regular intervals. Recent method of teaching are reviewed regularly by IQAC as per the academic plan. Regular Meetings are conducted to take reviews regarding teaching. The IQAC takes reviews of the activities conducted as per the academic plan of the college. Each Faculty submits the syllabus completion reports through HODs to Principal at the end of semester. Continual exams are conducted regularly by each faculty as per the scheduled. The Continuous Evaluation Process (CEP) is conducted by the examination committee which works under IQAC.

File Description	Documents
Paste link for additional information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/3411_6.5.2..pdf
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above
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File Description	Documents
Paste web link of Annual reports of Institution	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/4410_6%20(2)_organized.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is keen on the desires, aspirations, abilities and professional skills of human resources as men and women, without gender discrimination. There is a security for girls at entry gate, parking facility, ladies' common room facility in the college and a reading hall for girls in library. Campus is secured with wall compound. College has established linkage with police department of Manchar to obtain support for vigilance. The college has an anti-ragging, internal compliance committee (ICC), Prevention of sexual harassment cell, Vidyarthini Manch and grievance redressal cell actively working in the campus. College organized lectures on legal awareness on domestic and sexual violence and cyber-crime. Electronic surveillance facility with CCTV camera is operative for the whole campus. Suggestion boxes are placed appropriately. College has outsourced 24 x7 security services in campus. These activities help in overcoming traditional mindset of subsidiary status of women in society and help in gender equity. Dress code for purpose of safety of girls.

Apart from this the college has organized lectures for girl's students. Its counsels about health, hygiene, self - defence, and personality development. Under the mentor: mentee scheme for student counselling and guidance. Damini Pathak (Maharashtra Police) visits regularly to college campus women safety.

File Description	Documents
Annual gender sensitization action plan	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/2924_Gender%20sensitization%20action%20plan%2023-24.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://aacmanchar.edu.in/zel_admin/uploads/aqardoc/1409_7.1.1-%20b.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has segregated waste into solid waste, liquid waste, e-waste, hazardous chemical waste. Separate dustbins are placed at different locations on campus and in laboratories. The waste from the plants and other wet waste is collected from different areas of a campus and used for vermicomposting unit developed by the college for preparation of organic compost. Compost produced in these units is used for maintaining college garden as well as collage agriculture land. Old newspapers, used answer sheet and journal files etc. are given for recycling for external agencies. Botany and Zoology students involve in cleaning activity in an

around. We encourage students and staff for plastic free campus. E-waste corner has been setup in computer department laboratory where the college e-waste is collected from time to time. The collected e-waste is sold to proper agency for recycling, for this purpose our parent institution has signed MoU with M/S. Mahalaxmi e-recyclers Pvt. Ltd., Kolhapur. The waste used water from basins and sinks are utilized in the garden for watering the plants. The chemical waste and other hazardous waste are disposed as per the standard operating procedure. Hazardous waste from science laboratories is managed safely. The exhaust fans have been installed in the laboratories to expel the hazardous gases. The college cares of recycle, reuse and reduce policy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different kinds of sports and cultural activities are organized inside the college to promote harmony towards each other. Commemorative days like Women's Day, Yoga Day, along with many festivals are celebrated in the college. This establishes positive interaction among students on racial and cultural backgrounds. College has grievance redressal cell which attempts to address genuine problems and complaints of students. Institute has code of ethics for students, teachers and other employees which has to be followed by everyone. According to government reservation policies college gives around 50-70% admissions to reserve categories. Implemented scholarship scheme for students as per the rule of government. The college staff donate krutadnyata nidhi to the every month to Rayat Shikshan Sanstha. This maintains communal harmony among the students and the college provides example of secularism. In accordance with our mission, we always give quality education to student's inculcate values make them academically and emotionally competent and socio-economically self-reliant. To maintain the linguistic importance Department of Marathi celebrates various activities such as reading inspiration day, Marathi language fortnight celebrated, Marathi language pride day; birth anniversaries of all state and national heroes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always organises various activities for inculcating values, rights, duties and responsibilities of citizens of India such as abiding by the constitution and respects its ideals and institutions, the national flag and the national anthem following the noble ideas which inspired citizen. The institution imbibes nationalism and strict adherence towards the principles of constitutions of India among the students. These all efforts make students responsible citizens and tailor their personality. the following programs and activities are observed regularly.

Year

Title of the program / activity

Date

2023-24

National Education Day

11 June

International Yoga Day

21 June

World Population Day

11 July

Library Day

12 August

Independence Day

15 August

Sadbhavna Diwas

20 August

Teachers Day

5 September

Gandhi Jayanti

02 October

Reading Motivation Day

15 October

National Unity Day (Ekata Din)

31 October

National Constitution Day

26 November

World Aids Day

1 December

Human Rights Day

10 December

National Mathematician Day

22 December

National Youth Day

12 January

National Girl Child Day

24 January

Voters Awareness Day

25 January

National Republic Day

26 January

World Marathi Day

27 February

National Science Day

28 February

International Women's Day

8 March

Maharashtra Foundation Day

1 May

Oath taking activity

25 May

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/3407_7.1.9%20-a.pdf
Any other relevant information	https://aacmanchar.edu.in/zel_admin/uploads/agardoc/2102_7.1.9-b.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to

A. All of the above

the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

S.N.

Event

Date

1.

Rajarshi Chhatrapati Shahu Maharaj Birth Anniversary

26 th June

2.

Lokmanya Tilak Birth Anniversary

23rd July

3.

Lokmanya Tilak Death Anniversary

1st August

4.

Annabhau Sathe Birth Anniversary

1st August

5.

Krantisinh Nana Patil Birth Anniversary

3rd August

6.

Dr. S. R. Ranganathan Birth Anniversary

12th August

7.

Dr. Sarvapalli Radhakrishnan Birth Anniversary

5th September

8.

Padmabhushan Dr. Karmaveer Bhaurao Patil Birth Anniversary

22nd September

9.

Mahatma Gandhi Birth Anniversary

2nd October

10

Lalbahadur Shastri Birth Anniversary

2nd October

11.

Dr. A. P. J. Abdul Kalam Birth Anniversary

15th October

12.

India Gandhi Death Anniversary

31st October

13.

Sardar Vallabhabhai Patel Birth Anniversary

31st October

14.

Pandit Jawaharlal Nehru Birth Anniversary

14th November

15.

Indira Gandhi Birth Anniversary

19th November

16.

Mahatma Phule Death Anniversary

28th November

17.

Dr. Babasaheb Ambedkar Death Anniversary

6 th December

18.

Sant Gadge Baba Death Anniversary

20 th December

19.

Savitribai Phule Birth Anniversary

3rd January

20

Rajmata Jijau Maa Saheb Birth Anniversary

12th January

21.

Netaji Subhashchandra Bose Birth Anniversary

23rd January

22.

Mahatma Gandhi Death Anniversary

30 th January

23.

Chhatrapati Shivaji Maharaj Birth Anniversary

19 th February

24.

Savitribai Phule Death Anniversary

10 th March

25.

Yashwantrao Chavan Birth Anniversary

12th March

26.

Laxmibai Bhaurao Patil Death Anniversary

Day before Gudhipadwa

(As per Marathi Calendar)

27.

Mahatma Phule Birth Anniversary

11 th April

28.

Dr. Babasaheb Ambedkar Birth Anniversary

14th April

29.

Rabindranath Tagore Birth Anniversary

8th May

30

Padmabhushan Dr. Karmaveer Bhaurao Patil Death Anniversary

9th May

31.

Punyashlok Ahilyadevi Holkar Birth Anniversary

31st May

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice No. I

Title: Karamveer Bhaurao Patil Earn and Learn Scheme 2023-24

Objectives:

- 1.To provide financial assistance to the financially backward and needy students
2. To motivate students for self-employment

Context: College pays substantial amount for their work by which they can meet their educational and other expenses.

The Practice: The students enrolled under the scheme allotted, office work, technical work and field work that increase their skills in areas of their study.

Evidence of success: In the year 2023-24, Rs.1,73,685/- were utilized from SPPU, Pune. Problems Encountered and Resources required Increasing demand of needy students to join this scheme, Grant from university is not sufficient.

Best Practice No. II

Title: Eco-friendly, green and sustainable campus.

Objectives:

1. The College has always supported healthy environment for education.
2. The main objectives for these initiatives were environmental awareness and education, the use of sustainable energy and energy efficient measures, comprehensive recycling and composting and green landscaping in the campus.

Context: College authorities and office bearers have envisioned to develop an ecofriendly, green and sustainable college campus

The Practice: College envisaged eco-friendly green and sustainable campus approach to inculcate this practice among the future generations. College has taken many initiatives to maintain this practice. College has executed also in the surrounding area of the college and city are benefited from this practice..

Evidence of success: In the year 2023-24, About 6-acre land was secured for development of A Miyawaki forest with collaboration of Manchar Nagar Panchayat.

File Description	Documents
Best practices in the Institutional website	https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/3628_Best%20practices%20upload%20on%20web%20site.pdf
Any other relevant information	https://aacmanchar.edu.in/audit_report.php#gsc.tab=0

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its commencement, the institution has set the vision to create self-reliant center of excellence to lead the society onward by cultivating right values and the goals to provide better infrastructure facilities and dynamically endeavors to fulfill the same.

It lays the emphasis on promotion of research. Accordance, college have well equipped Pune University recognized 09 laboratories. The library is well furnished with the reading room, Competitive exam study and the knowledge resource center. The campus is covered with Wi-Fi and broad band. The college publishes its annual magazines Shivneri and AAC Times. It updates its stakeholders with the ICT tools and facilitates curricular activities with green campus initiative, Botanical Garden, Flora and Fauna, ICT enabled class rooms.

Institute demonstrates its commitment to serve society by organizing extension activities like health and blood checkup and blood donation camps, Covid Center, Covid Test, vaccination center, Plantation, etc. It helps the community by providing its infrastructure and volunteers.

The co-curricular activities such as gender equity, environmental consciousness, disaster management, road safety, Hutatma Babu Genu Jyot rally, communal harmony, national integrity and celebration of the important days and anniversaries are conducted regularly.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- 1.To identify and integrate cross-cutting issues beyond the syllabus in teaching-learning process.
- 2.To organize seminars/ workshops/ conferences/ hand-on training sessions.
- 3.To promote use of innovative and diverse pedagogical tools.
- 4.To conduct Academic and Examination Audit of the departments.
5. To promote research culture by disseminating seed money to teachers and students for project proposals.
- 6.To conduct workshops on Intellectual Property Rights.
- 7.To organize extension and outreach activities.
- 8.To organize workshop on mental and physical well-being.
- 9.To promote knowledge transfer in faculty members via Staff Welfare Programs.
- 10.To recognize and appreciate the merits in terms of awards of the faculty members in various aspects for quality enhancement.
- 11.To organize programs under green campus initiative.
12. To establish MoUs and linkages with industries/ organizations.
13. To maintain available infrastructure and upgradation.
- 14.To promote teachers for participating in capacity building programs.
15. To encourage teachers for article/ book/ chapter publications and providing incentives.
16. To establish an Environment Consciousness Committee.

17. To undertake regular quality assurance initiatives.