



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

##### **1.Name of the Institution**

Rayat Shikshan Sanstha's,  
Annasaheb Awate Arts, Commerce  
and Hutatma Babu Genu Science  
College, Manchar

- Name of the Head of the institution **Dr. Kaluram Genbhau Kanade**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone no./Alternate phone no. **7499535900**
- Mobile no **9881711038**
- Registered e-mail **aac.manchar@gmail.com**
- Alternate e-mail **waghganeshc@gmail.com**
- Address **At Post-Manchar**
- City/Town **Tal- Ambegaon, Dist -Pune**
- State/UT **Maharashtra**
- Pin Code **410503**

##### **2.Institutional status**

- Affiliated /Constituent **Affiliated**
- Type of Institution **Co-education**
- Location **Rural**

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Savitribai Phule Pune University, Pune**
- Name of the IQAC Coordinator **Dr. Ganesh Chintaman Wagh**
- Phone No. **7020183788**
- Alternate phone No. **9423282206**
- Mobile **7020183788**
- IQAC e-mail address **igacaacmanchar@gmail.com**
- Alternate Email address **waghganeshc@gmail.com**

**3.Website address (Web link of the AQAR (Previous Academic Year))** [https://aacmanchar.edu.in/pdf/aqar\\_reports/AQAR2020-21.pdf](https://aacmanchar.edu.in/pdf/aqar_reports/AQAR2020-21.pdf)

**4.Whether Academic Calendar prepared during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://aacmanchar.edu.in/pdf/aca121\\_22.pdf](https://aacmanchar.edu.in/pdf/aca121_22.pdf)

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.63</b>	<b>2004</b>	<b>16/02/2004</b>	<b>15/02/2009</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.63</b>	<b>2011</b>	<b>27/03/2011</b>	<b>26/03/2011</b>
<b>Cycle 3</b>	<b>A</b>	<b>3.09</b>	<b>2017</b>	<b>27/12/2017</b>	<b>26/12/2022</b>

**6.Date of Establishment of IQAC** **01/07/2010**

**7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
B.Voc Degree Porg. Grant	B.Voc Degree Porg. Grant	University Grants Commission	2017-2022	1944000
Special Grant	Earn & Learn Scheme, Nirbhay Kanya Abhiyan, IPR Workshop Grant	SPPU, Pune	2019-2021	140484

**8. Whether composition of IQAC as per latest NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9. No. of IQAC meetings held during the year** **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **No**

- If No, please upload the minutes of the meeting(s) and Action Taken Report [View File](#)

**10. Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

**IQAC organised One Day Workshop on "New Educational Policy 2020- Its Relevance in NAAC Accreditation" on 14th October 2021**

**Implementation of Revised curriculum for TYBA/ B.Com/ & TY B.Sc and revised curricula for the Skill Based Courses/ Short Term Courses**

IQAC organised a Faculty Development Program (FDP) for the teachers on the Effective Delivery of the revised curriculum from 28th July to 4th August 2021

Career counselling to the students by organizing various lectures on Career Counselling

IQAC has undertaken the Academic and Administrative Audit of the college for the year 2021-22

## 12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To conduct FDP Workshop for all the faculty	IQAC organised a Faculty Development Program (FDP) for the teachers on the Effective Delivery of the revised curriculum from 28th July to 4th August 2021
To organise Bridge Courses for Entry Level Students	Bridge courses were organized by all the departments to bridge the gap of learning for the entry level students from 22nd July to 22nd August 2021
To conduct diagnostic tests and necessary measures to be taken for slow and advanced learners	Diagnostic tests were conducted under the Remedial Coaching Committee to find out slow and advanced learners after the declaration of University results in the month of September
To organize state/national/international level workshops/seminars/ conference	Science faculty organized an International Conference on
To promote the faculty for submission of research proposals under UGC, BCUD, & at college level (Seed Money) Projects	College has funded 15 Minor Research Projects for Arts, Science and Commerce faculty. Total Amount for MRO under Seed Money Rs. 315000 is disbursed.
To strengthen the alumni in college development	For strengthening the college alumni in the college development Alumni meet was

	organized on 7th November 2021
Preparation for Academic and Administrative Audit	College conducted its Academic and Administrative Audit
To promote the Green Initiative on the campus	College organized Tree Plantation Drive by Planting around 600 oxygen and fruit producing trees.
To strengthen extension activities	NSS and NCC organized various extension activities like Tree Plantation, Blood Donation Camp and Covid -19 Vaccination Drive

13. Whether the AQAR was placed before statutory body? Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee (CDC)	02/10/2022

14. Whether institutional data submitted to AISHE

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Rayat Shikshan Sanstha's, Annasaheb Awate Arts, Commerce and Hutatma Babu Genu Science College, Manchar
• Name of the Head of the institution	Dr. Kaluram Genbhau Kanade
• Designation	Principal
• Does the institution function from its own campus?	Yes
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• Name of the Affiliating University	Savitribai Phule Pune University, Pune

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4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://aacmanchar.edu.in/pdf/acal21_22.pdf">https://aacmanchar.edu.in/pdf/acal21_22.pdf</a>				
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6.Date of Establishment of IQAC			01/07/2010		
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<ul style="list-style-type: none"><li>• Upload latest notification of formation of IQAC</li></ul>	<a href="#">View File</a>	
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10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>• If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
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<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	

Name	Date of meeting(s)
College Development Committee (CDC)	02/10/2022

14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2021-22	10/12/2022

15. Multidisciplinary / interdisciplinary
<p>The college maintains an interdisciplinary approach through the implementation of curriculum, teaching-learning and research activities in this institution. The college is affiliated to the Savitribai Phule University Pune takes into consideration the Curriculum framed by the various BOSS and maintains the Interdisciplinary approach in its curriculum delivery. Interdisciplinary approach is ensured in all programmes and courses through teaching- learning, research and curriculum. To promote interdisciplinary research in Science, humanities, social sciences the research laboratories are established in the</p>

institution through which integrated research and publication in various subjects have been facilitated in the institution. The institution has following plan for Multidisciplinary or interdisciplinary approach.

The multidisciplinary availed facilities will be converted to credits as per New Education Policy as per the demand of the stakeholders

The syllabus and curricula required for the NEP 2020 is in the reframing stage at the SPPU, Pune.

Presently multidisciplinary approach is maintained through Skill Based Courses and Short Term Courses of the institute & University.

Updating teaching, Learning and Assessment Processes to maintain the interdisciplinary approach

Avail Holistic Multidisciplinary Education: Bringing into the curricula, experiential learning and internship as mandatory components, so that there is greater connectivity and mobility for the students with the industry and the society.

Increase Quality Assurance: Training & incentives for teachers for content creation, digital repository for online education and dissemination.

Establishment of R & D, Start-up and Incubation: Establishment of skill and Maker's labs for hands-on training and certification.

#### **16.Academic bank of credits (ABC):**

As per the guidelines and suggestions made by the University Grants Commission and the Government of Maharashtra, the novel approach of the academic bank of credit is introduced to all students as well as teachers from March 2020 onwards taking into consideration the National Educational Policy of 2020. This approach of the State Government and University will be helpful betterment and enhancement of the New Education Policy of 2020. As our institution is affiliated to Savitribai Phule Pune University, Pune it adheres to the rules and regulations laid down by the Gov. Maharashtra, University Grants Commission and Savitribai Phule Pune University, Pune time to time to implement the schemes introduced by these authorities. The college has taken initiative to sensitize the faculty and the students

regarding the nature and application of Academic Bank of Credit. Every enrolled student is encouraged to have a unique Academic Bank of Credit ID, the record of the same is maintained by the respected Departments and shared with the affiliated University from time to time.

#### **17.Skill development:**

The college takes the initiative in developing the overall personality and domain knowledge of the students by giving them the opportunity to develop their skills through various courses introduced by the various departments. The institution organises various programmes for developing various skills among the learners throughout the year such as life skills, professional skills, and communication skills for enriched social living and matured civic consciousness. For the overall skill development of the students, different types of training programmes and workshops were organized by Skill Development Committee and other supporting committees. Our institution conducts skill-oriented courses like Money Management, Entrepreneurship Development and Secretarial Training, Skills management, and Soft Skills Development programmes. The Certificate courses like Spoken English, Modi Lipi, Human Rights, E-banking, dairy chemistry and Intelligence are also conducted by different departments/ committees for life skill formation beyond the normal curriculum.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Our mother institute Rayat Shikshan Sanstha and our institute from the beginning of its establishment, steps were taken to integrate the Indian tradition, culture, and language in the knowledge and skill imparting process. Hindi and Marathi are supplementary languages as a medium of instruction besides English. Through various activities and programs on the campus by conducting cultural exchange, seminars, and field trips to impart Indian knowledge and culture among the students. We celebrate various birth and death anniversaries of revered and ideal personalities to impart glorious past of India to the students as a result of this the students get motivated and feel proud of their cultural past. The institute also celebrates National Yoga Day in our institution. In order to promote the use of national language Hindi, a Hindi Day is celebrated and various cultural and academic programmes are organised on the occasion of local languages like Marathi. Quiz programmes, elocution competition, essay writing and story writing are also conducted. Students of

our institution were trained in literary and cultural programmes organised in Indian languages like Hindi and Marathi at institution and university levels. Our library also contains a good collection of books which disseminate the rich knowledge and cultural tradition of India.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Internal Quality Assurance Cell (IQAC) is determining whether the set educational objectives meet a general standard of quality. Emphasis of outcome-based education (OBE) system is on quantifying what the students are capable of doing and learning outcomes of the students is one of the key components. The outcome-based education model is based on defining various parameters called as Graduates Attributes (POs). The entire curriculum and teaching learning process of the institution is focused towards programme outcome (POs), programme specific outcome (PSOs) and course outcome (COs). These outcomes are uploaded on the institutional website and known to all aspiring learners. The programme outcomes and programme specific outcomes are communicated to the learners during Student Induction programmes. The course outcomes are made known to the learners by respective teachers at the beginning of the course. These outcomes are evaluated through continuous evaluation, internal and external examinations, seminars, projects and participation of the learners in different co-curricular activities. The programme outcomes to a great extent are reflected in the students' progression towards higher studies and placements. The level of achievement of these outcomes are monitored at the various levels by college council, IQAC and Department by direct or indirect methods.

#### **20.Distance education/online education:**

The college is well aware of the need of online education in the recent times. To facilitate students, Institution provides e-resources through recorded lectures, PPTs, e-books, e-journals, online notes; online lectures through Zoom and Google Meet etc. library resources are also available on Institutions' website. The knowledge bank is prepared and availed on website. For the students those who cannot afford to come to college regularly Yashvantrao Chavan Maharashtra Open University Centre is functioning in our college. The Study Centre has been facilitating graduate distance education to meet the needs of the society. The Study Centre is located within the college premises and its performance has always been praiseworthy. This study Centre enrolls students for B.A., B.Com Course.

The introduction of blended learning at the institution assessed as an on-going process, which has significantly contributed to a more extensive change of the educational process. Some restrictions, namely inexperience, limited resources and only a small learning team of enthusiasts, caused frustration in the implementation of the blended learning project. The consequences of a holistic introduction of blended learning are evident in various areas. In the educational process didactics, it prompted discussion about the method of delivering knowledge and the changed perception of how students accept the execution of the teaching process. The findings incited more training courses on didactics and methods of teaching and above all the introduction of education in an e-environment.

## Extended Profile

### 1.Programme

1.1 789

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1 2175

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 1971

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 707

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

<b>3.Academic</b>	
3.1	<b>71</b>
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	<b>45</b>
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	<b>38</b>
Total number of Classrooms and Seminar halls	
4.2	<b>25,34,408</b>
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	<b>201</b>
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College ensures effective curriculum delivery through a well-planned and documented process. Academic calendar of the college has been prepared adhering to the calendar of the university and the active plan for timely implementation is formulated by the college to ensure its effective delivery. Induction program for



newly enrolled students of all faculties in college is planned and conducted Faculty members are encouraged to prepare an action plan for their classroom teachings of the entire year before the academic year commences. The preparation of such a plan helps with effective distribution of syllabus, clarity of curriculum and timely completion of the course.

Each department prepares its internal academic calendar well before the year commences. The individual teaching plans of every subject are prepared by the respective teacher along with the calendar. Continuous evaluation is maintained throughout the year. Guest lecturers were arranged periodically to keep the students ahead of the existing knowledge. Timely feedback is obtained from the students, staff members and parents. Measures are taken to enforce necessary changes by the heads and the principal. The staff is constantly encouraged to attend orientation programmes, refresher courses, induction programmes, workshops, conferences and seminars to upgrade their knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aacmanchar.edu.in/timetable.php">https://aacmanchar.edu.in/timetable.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar contains the tentative dates of internal and external semester examinations, co-curricular and extra-curricular activities, end of term and vacation period, to guide the teachers and students. In accordance with SPPU University, academic calendar of this college is prepared by Academic Calendar Committee in consultation with IQAC. College academic calendar is made available to all stakeholders on the college website. Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. Different methods followed for CIE are assignment, quiz, tutorials, seminars etc. Extra-curricular activities are planned in advance and executed as per the academic calendar. Apart from these conventional methods, ICT based internal evaluation process was carried out through LMS (Google platform). Time-table for the internal evaluation is displayed at the college website and on notice boards. Nowadays, students are informed about the CIE schedule through social media (WhatsApp) also. If a student fails to attempt the scheduled



examination, the absent student gets a chance to appear for the re-test. Like theory courses, practical CIE is also carried out through various methods viz, orals, journal completion and certification. All the examination pertaining activities are already mentioned and executed as per planned schedule. The planned academic activities execution is ensured through rigorous monitoring by the Principal/ Vice-Principals. In this way IQAC of our college encourages the faculty members of the institute to adhere to the academic calendar including the conduct of CIE

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aacm.rayatedu.in/index.php/teacher/index">https://aacm.rayatedu.in/index.php/teacher/index</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.**  
**Academic council/BoS of Affiliating University**  
**Setting of question papers for UG/PG programs**  
**Design and Development of Curriculum for Add on/ certificate/ Diploma Courses**  
**Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

## 1.2.2 - Number of Add on /Certificate programs offered during the year

### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

21

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

## 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

930

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students. Various courses run by our college which is affiliated to Savitribai Phule Pune University cover the following components to

impart value education as follows. • Issues relevant to Professional Ethics: The curriculum of the Commerce department at M.Com-Sem-I titled 'Business Ethics and Professional Values' tries to raise the students' general awareness on the ethical dilemmas at the work place. • As part of skill for every student, the college runs i] A Certificate Course in Personality Development ii] A Certificate Course in Value Education Issues relevant to Environment and Sustainability: Our parent university has made Environmental Science a compulsory credit course for all U.G. Second Year students. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.

• Issues relevant to Gender: Political Science subject at SYBA (revised syllabus) and TYBA (old syllabus) have a unit on 'Feminism' that emphasized on Gender and Gender equality, International Women's Day. • Issues relevant to human values: Students of NSS actively participated in Mask making and Donating to needy people which was really necessary during the COVID 19 pandemic to stop the spread of virus. Following chart details the cross cutting issues in the curriculum.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1554

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
Students  
Teachers  
Employers  
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf">https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf">https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf</a>

### TEACHING-LEARNING AND EVALUATION

#### 2.1 - Student Enrollment and Profile

##### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

2175

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

770

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

#### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Since there is diversity in student representation in terms of the level of ability to understand, comprehend and learn, the college

has a mechanism to assess the learning levels of the students. The mechanism for this assessment process includes diagnostic tests or knowledge performance tests, classroom observation, personal interaction, continuous evaluation, and performance in semester-end examinations. Student names are segregated as slow learners and advanced learners.

Various strategies are adopted by the college to aid the learning level and pace of students. The faculty members plan and organize various programmes at the department level. For slow learners, activities such as remedial coaching, peer teaching, class tests, and home assignments are organized. The progress of the slow learners is recorded periodically by the department. Seminars by students, problem-solving sessions, and peer teaching are organized for advanced learners in addition to encouraging them to participate in various workshops and conferences. Slow learners are provided with extra study materials and reference books are made available for the advanced learners. Apart from these, the mentoring system is also offered to students where they share their weaknesses and strength and are counseled by their respective mentors accordingly. The outcome of these programmes is measured by their performance in the internal examinations and university examinations.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212100842.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212100842.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2175	71

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college adopts student-centric methods of teaching to enhance the students' learning abilities. Rather than being mere instructors, faculty members act as facilitators to transform students from just passive receptors to active stakeholders. Such practices indulge students in the mainstream of education through their active participation, allowing the individual students to comprehend at their level and promoting an inclusive learning environment.

Teachers of various departments conducted experiential learning programmes such as survey, hands-on practicals, and educational visits. Students were also encouraged to join on-the-job training to engage themselves in direct experience and focused reflection. Students were assigned project work. Various workshops, seminars and conferences were organized to provide platform to students to interact with the experts from respective fields and present their research findings.

Participative learning methods involve seminars, quizzes, and group discussions. Students are also encouraged to participate in the NSS camp, and social responsibility activities to enhance team building and leadership qualities. Avishkar research competition was organized to allow students to encase their research work. The college took an initiative to publish its digital newsletter- The AAC Times where students were also part of the editorial team. Students also showcased their creativity and their thoughts in the students' corner page of the newsletter. Problem sheets were provided to students to enhance their analytical and critical thinking. The value added and skill development courses conducted by the college are supplementary to the degree courses

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212104858.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212104858.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has an optimum number of facilities for inculcating ICT-enabled tools in the teaching-learning process on regular basis such as well-developed computer laboratories, Wi-Fi-enabled premises, classrooms/ laboratories equipped with LCD projectors,

and virtual classrooms for effective teaching-learning processes and optimized delivery of education. Faculty members used online learning resources, social networking sites, and blended learning platforms.

For teaching, ICT-based learning tools such as power-point presentations, and audio-visual aids were used which help teachers to allocate more time for facilitation. Blended learning platforms such as Google classrooms and Virtual Labs (IIT Bombay) were also created to facilitate students to learn at their own pace. WhatsApp was used to share important announcements and study materials with students, disseminate other information and address queries. Teachers use various updated software such as Maxima, Python, LaTeX. E-books and e-journals are shared with students by faculty members. An international e-conference was organized by the college. Departments also organized various webinars via online platforms such as ZOOM and Google Meet for students. College has its own YouTube channel where the video lectures of teachers have been made available for revision purposes. College library uses various software such as Libraria and Infilibnet facilities like N-list for providing hardcopy books and e-books respectively. College used Rayat ERP software for the continuous internal evaluation process. College also has a dynamic website that provides instant access to students, E-content, and academic information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

71



File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

837

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has adopted a centralized Continuous Internal Evaluation (CIE) system to assess students' performance which is transparent and robust. The college appoints Controller of Examination and prepares the examination policies for conducting internal examinations as per the rules and regulations of the Savitribai Phule Pune University. The institute has faculty-wise internal examination committees which are actively involved in the CIE process. For the Continuous Internal Evaluation (CIE), the college conducts unit tests and mid-term examinations. Question papers are made by the respective faculty members as per the university rules. During the examination, invigilators are assigned to each class. Besides, the department conducts various other graded and non-graded methods of assessment such as student seminars, quizzes, group discussions, class tests, and home assignments at regular intervals. Students are informed about Continuous Internal Examinations well in time. To maintain transparency, the tentative schedule for the graded internal examinations is mentioned in the academic calendar and displayed on the website. Moreover, the exact dates are notified to students well in advance on social networking sites and by displaying them on the notice board. Schedules are also displayed on the college website. The pattern of the examination is also communicated to students. If needed supplementary or re-examinations are conducted for the absent students as per the university guidelines. The transparency of the continuous internal evaluation is maintained by the college examination committee throughout the year.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212111233.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212111233.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has framed an efficient mechanism to address the grievances related to the internal examination which is transparent, time-bound, and efficient. The faculty assesses answer sheets at the scheduled time given by the internal examination committee after the conduction of the test according to the answer key. The faculty evaluates the answer sheets within a week of conduction of test. The evaluated papers are shown to the students in class and the faculty accepts individual grievances from students if required. Their doubts and queries regarding the evaluation are also resolved at the earliest. The most complicated and technical grievance, if any, is referred to the examination committee and the Principal through the Head of the Department. Re-examinations have also been conducted at the departmental level for the students who were absent or failed in the previous theory/practical internal examination. The grievances regarding the internal examination marks in the university results have also been immediately resolved by the examination committee through the subject teacher. Faculty evaluates assignments based on the rubric created.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072632.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072632.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college believes in outcome-based learning rather than input-based learning. Since the college is affiliated with Savitribai Phule Pune University, Pune, the syllabi designed by the university are followed. District level Workshops are organized in the affiliated college by the University for stating the PO, PSO,

and CO to teachers. After the approval from university authorities PO, PSO and CO are published on the university website and made available to all stakeholders. A hard copy of the syllabus of each year specifying the programmes and course outcomes is present in respective departments. It is also displayed on the college website so that teachers, students, and other stakeholders can access PO, PSO, and CO from the college website. Further, PO and CO are communicated to students by the faculty members in class. Students are made aware of the correlation between syllabus and PO, PSO, and CO. These outcomes are also communicated to the stakeholders during Parent-Teacher meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072807.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072807.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has devised a mechanism to assess the level of attainment of course outcomes. Regarding the method of measuring attainment of POs, PSOs and COs; the institution apply multiple evaluation tools and methods. The course outcomes are monitored through the performance in internal and semester end examinations. Other activities such as class tests, quiz, student seminars are also considered for the attainments. Each department analyses the performance of their students in the departmental meetings. Head of the department assess the course outcomes as per the scheme provided. For net CO attainment, 40% weightage for CIE and 60% weightage for SEE is considered. There are three attainment levels namely Level 1, Level 2 and Level 3. Further a target score has been set to decide the level of attainment. The attainment levels and target score have been set by each stream depending upon the syllabi. Indirect method, student and alumni feedback is also used for course outcome assessment. These courses help to develop their skills and that helps to secure their jobs. The attainment of programme outcomes is evaluated through students' progression and placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072916.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072916.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

557

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213073002.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213073002.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://aacmanchar.edu.in/zel\\_admin/uploads/pdf/20221213115220.pdf](https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf)

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

312000

File Description	Documents
Any additional information	<b>No File Uploaded</b>
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

11

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<b>No File Uploaded</b>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230109115503.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230109115503.pdf</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has three research centers, 13 guides, 10 associate guides with 28 students enrolled in the academic year 2021-22. IQAC cell and research committee of the college has formulated the research policy document for research, innovation and patent. The college also allocates the budget for Research projects and publications to motivate the budding research scholars.

The college sanctions Seed Money for Minor Research Projects up to 2,00,000/- every year. In the academic year 2021-22, the college provided the incentivization of Rs.3,12,000/- for minor projects. The college has 13 functional MoUs with various research institutes and Industries. In addition to this, our mother institute Rayat Shikshan Sanstha is having its own mechanism for the post-doctoral fellowship. It avails fellowship to 5 research scholars every year for carrying out their overseas research.

The college also has functional IPR cell which guides the students for their patents and startups. Our mother institute, Rayat Shikshan Sanstha has 3 Centers for Invention, Innovation and Incubations (C-III) at its three branches such as: 1) C-III, S.M. Joshi College Hadapsar, 2) C-III, YCIS Satara, and 3) C-III, Kharghar, Mumbai. The college also organizes college level Avishkar competition every year for promoting the research/innovative ideas, projects for patents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221216113157.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221216113157.pdf</a>

### **3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

#### **3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

28

File Description	Documents
URL to the research page on HEI website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110104440.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110104440.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

66

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year



30

File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has three research centers, 13 guides, 10 associate guides with 28 students enrolled in the academic year 2021-22. IQAC cell and research committee of the college has formulated the research policy document for research, innovation and patent. The college also allocates the budget for Research projects and publications to motivate the budding research scholars.

The college sanctions Seed Money for Minor Research Projects up to 2,00,000/- every year. In the academic year 2021-22, the college provided the incentivization of Rs.3,12,000/- for minor projects. The college has 13 functional MoUs with various research institutes and Industries. In addition to this, our mother institute Rayat Shikshan Sanstha is having its own mechanism for the post-doctoral fellowship. It avails fellowship to 5 research scholars every year for carrying out their overseas research.

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File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110120133.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110120133.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5597

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

27

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 8832.756 sq. mts built up area. The campus has five main buildings namely administrative building, science building, commerce building, library building and extension building and other buildings women's hostel, staff quarters, guest house, recreation hall, physical education department building with gymnasium and canteen.

The college has 38 classrooms in those 22 classrooms with ICT facilities, two classrooms with recording facility, two classrooms with smart boards and fifteen laboratories.

The department of chemistry has physical chemistry, organic chemistry, and inorganic chemistry labs for U.G. and P.G. It has separate lab for P.G. and research scholars. Department of Physics Electronics has separate well equipped laboratories for U.G. Students. Department of Botany has botanical lab for U.G. and P.G., it has also separate tissue culture lab and research lab for Ph.D. students and research scholars. Department of zoology has lab for U.G. The department of food technology, Bio-technology and Environmental Science has research centre with spacious laboratory. Department of English has Language lab with various software and computers. Department of Commerce has computer lab with Tally software for U.G., P.G. and B.Voc. in Account and Taxation. Department of BCA, Physics and Electronics has computer labs. College has recording studio.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/photogal.php">https://aacmanchar.edu.in/photogal.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate recreational hall is provided for practicing cultural activities. To inculcate cultural ethics among the students as well as for better utilization of cultural resources of our institute, college organizes elocution competitions, singing competitions,

poetry reading and poetry writing competitions, essay writing, drawing, and video clipping, painting competitions throughout the year to give scope to the cultural talents of the students. Apart from this, students of the college participate in cultural activities organized by various colleges, institutes, universities.

There is a spacious sports ground for players to practice in various sports competitions and it has a standard 400 meter running track, football and cricket ground. The college has indoor hall for playing table tennis. There is a separate up-to-date gymnasium for the physical fitness of the players. The college has kabaddi, kho-kho, handball, volleyball, basketball and other sports play grounds. College hosts inter-university level sports events such as kabaddi, cricket in response to university and sport organizations. Lectures are conducted from time to time by imparting training to the students mainly for police and army recruitment. College celebrates national Yoga Day on 21st June every year, students and teachers participate in yoga.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/photogal.php">https://aacmanchar.edu.in/photogal.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/pdf/NAAC ICT Tools.pdf">https://aacmanchar.edu.in/pdf/NAAC ICT Tools.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

#### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3684369

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Annasaheb Awate (Knowledge Resource Center) Center library, was established in 1966. The library has a total area of 12500 sq. ft., divided into various sections like issuing counters along with the area for physically disabled students, stacking area separately for every subject along with references and textbooks sections, periodicals, encyclopedias, reprography, newspapers, offices, etc. The library area is under the surveillance of CCTV cameras for safety and moderation. Separate reading rooms are available for students and teachers. The seating arrangement has a capacity of 200 chairs in the study room. All the operations have been fully computerized. There are 13 computers with high-speed internet connectivity, available to the students, research scholars and faculties for searching and browsing. College has a library management system in place and has procured MKCL's Libreria software for full atomization. All the stacks are barcoded and a barcode reader for easy and quick access is in place. College has an active subscription of N-LIST, which provides access to various e-resources. College library maintains separate its separate <https://aacmanchar.edu.in/library/website> and updated library related information. Photocopier and reprography facilities are available at library and in campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://aacmanchar.edu.in/library/">https://aacmanchar.edu.in/library/</a>

**4.2.2 - The institution has subscription for the A. Any 4 or more of the above following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

183955

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

314

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the classrooms and offices at this institute have computers. They're available for students and faculty to use when needed. There are 23 LCD projectors, 2 smart boards and TVs in the college. This way, teaching based on ICT is easier in colleges. During this academic year college has purchased 26 computers, now the day college has total 201 numbers of computers in working condition. For better connectivity college has installed 14 routers in campus. And it has separate internet connection of 30 mbps for administrative office, 50 mbps internet connection for Library and 100 mbps internet connection with wi-fi for students and staff.

All the departments' computers and computer labs are connected with 100 Mbps bandwidth. The teaching and learning process is enhanced through including ICT tools, Video lectures and e-resources. The students, teachers and non-teaching staff are also encouraged to use various software such as, Tally ERP9, ISM V6 and ETHDC. For effective teaching learning and evaluation process college is using web based college ERP software which is developed and maintain by KBP College of engineering, Satara. Updating of college website has been done regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/pdf/NAAC ICT Tools.pdf">https://aacmanchar.edu.in/pdf/NAAC ICT Tools.pdf</a>

#### 4.3.2 - Number of Computers

201



File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution **A. ? 50MBPS**

File Description	Documents
Upload any additional Information	<b>No File Uploaded</b>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

**1723078**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**The college has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work which is maintained through purchase, financial norms and CDC committee.**

**The institute has land development and building construction committee who undertakes the regular surveillance of maintenance**

and upkeep of the infrastructure and facilities. AMC is in place for electrical repairs, Water purifier's coolers, CCTVs, duplicating machines, fire extinguishers, air conditioners, cleaning and Security Guard etc. Functional AMC's for purchase and maintenance of IT infrastructure. Routine maintenance and repairs of IT infrastructure are take care by in-house system administrator.

Playground and garden are maintained by Gymkhana committee and Botanical garden and campus beautification committee respectively. Maintenance of routine laboratory instruments is handling by laboratory assistance and attendants who are specifically trained. Some critical maintenance and repairs were carried out by help of external agencies.

The cleanliness and other maintenance of the campus are done by the support staff through cleanness committee. The college has electric power generator for uninterrupted power supply and also the college has installed 20 kW solar plant which is generates average 2400 units per month.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

986

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230114024606.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230114024606.pdf</a>
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

271

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

271

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

94

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

## 5.2.2 - Number of students progressing to higher education during the year

### 5.2.2.1 - Number of outgoing student progression to higher education

181

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

## 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

## 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

05

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

Student council is constituted as per the provisions made and rules and regulations laid down in Maharashtra University Act 1994, section 40(2) (b) (v). The Students Council has student representatives from every class. Students are involved in the decision-making mechanism in various ways. The Principal discusses the issues related to teaching-learning, student activities, examinations, hostel, and other facilities in the College.

Students play an active role in College Development Committee & participate in the planning and development decision process. The students are involved in the following decision-making processes such as;

- Coordination and active participation in various college functions.
- Planning and managing academic, cultural and sports activities.
- Help in maintaining discipline and a healthy atmosphere on the college campus.

- Involvement in celebration days and events.

Following are some of the important committees of the college where students have active participation & representation:-

Gymkhana Committee N.S.S., N.C.C., Student Council, Ladies Hostel, Cultural Activity Committee, Science Association, Arts Circle & Commerce Association. The College's annual magazine Shivneri has student representatives on its editorial board. The IQAC also has a student representative in it. Students are honoured and awarded for their performances in various roles.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071013.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071013.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college was registered on 10th February 2004 under the Maharashtra Society Registration Act of 1860 Wide No. Maha-29547, Pune. The list of current office bearers is given below.

Sr. No.

Name of Alumni

Designation

1

Mr. Madhukar Balawant Wagh

President

2

Mr. Mahadev Dattatray Londhe

Secretary

3

Mr. Rangnath Shankar Katore

Treasurer

4

Mr. Suresh Lakshaman Bhor

Member

5

Mr. Hansaraj Devram Thorat

Member

6

Mr. Janardan Dhondibhau Takalkar



Member

7

Smt. Smita Shivaji Pingale

Member

8

Mr. Dilip Kashinath Walsepatil

Member

9

Mr. Rajdhar Ganpat Patil

Member

The alumni of this college have active and participative roles in the institute's development through financial and non-financial means.

The association responds positively to the appeal/s made by the college from time to time. The alumni of the college also contributed through different scholarships & financial assistance. The scholarships like Shri. Hansraj Devram Thorat Scholarship, Late. Santaji Ramji Thorat Scholarship is given through alumni contribution. Principal Dr. K.G. Kanade has also contributed Rs 50,000/- for one of the scholarships. Prof. S. R. Gujarathi donated Rs. 1,01,000 /-.Mr. Jalindhar Totre, one of the alumni donated valuable reference books on Chemistry to the college library.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071435.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071435.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year D. 1 Lakhs - 3Lakhs (INR in Lakhs)**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

Education for masses is principal instrument and the tool for eradication of all pervasive social evils and desirable effective social change. Education through self-help is a significant and chief drive of social change to achieve different tasks of nation building by establishing social equality and social justice.

#### Mission:

In order to achieve the vision as to impart higher Education through the University formal courses and non-traditional self-financing and short-term courses. By imparting higher education for the upliftment of the backward, the depressed, and the underprivileged and tribal communities of the region. To inculcate values and virtues among the students as mentioned the aims and the objectives of the college.

The mission of our institute is translating vision into actions through-

1. Introduction of innovative teaching and learning education for better understanding.
2. Cultivate young minds and stimulate students' critical thinking processes.
3. Embracing the diversity of the students and generating equal opportunities for all categories of students
4. Enhancing the leadership qualities of the teachers as well as students
5. Demonstrating the ethical principles in teaching
6. Collaborating the other institutes/ organizations

The IQAC contributes to the college's quality culture by fostering a student-centered atmosphere and by promoting the quality culture in academic and administrative activities. It keeps track of all

the different initiatives that improve quality at the departmental and faculty levels.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/vision_mission.php">https://aacmanchar.edu.in/vision_mission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since its establishment, the institute has adopted the policy of decentralization for the smooth conduct of management and functioning of the college activities. The action plans are made jointly by the leadership team that includes the top management, the Principal, the Vice-Principals, IQAC members, and heads of the departments. IQAC formulates and constitutes the various committees for the management of academic and administrative work. These are chaired by faculty members and supported by a team of another teaching, and non-teaching staff and students. Leadership qualities are developed on many levels. H. At faculty level, non-faculty and student level. The institution also believes in and supports teamwork and encourages participatory management for decision-making and implementation of plans and policies. The University Development Commission was established to provide guidance and suggestions for improving the quality of education.

- The Institute has a set of policies of Governance that have been framed in. These policies are communicated to faculty members at regular intervals.
- The Disciplinary Committee frame the policy regarding the anti-ragging to make the campus ragging free.
- The Academic Committee prepares the policy regarding the academics of the Institution
- Examination Cell has framed a policy for valuation, paper setting, and proper conduction.
- Library Committee has framed the policy which would ensure the Institutional Library has all prescribed books relating to all functional areas.
- Training and Placement Cell has developed a well-thought-out policy to encourage all students to undergo soft skills and training in order to be placed in well-known MNC

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/cdc.php">https://aacmanchar.edu.in/cdc.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A perspective plan for future development is also formulated inculcating the various aspects such as strengthening as well as starting the programs, promoting research activities, organizing skill-based programs, establishing teaching-learning process, monitoring, augmentation of infrastructure, creating environment consciousness and sensitizing students about cultural and social responsibilities. The IQAC formulates the scope, roles, and responsibilities of the committees. Further committee chairman and members, of respective departments, lay down the annual action plan, and formalize systems and procedures for organizing the programs. The meetings are organized for the input of the faculty members and students.

The following are the salient features of the Institutional Strategic Plan:

- 1.To organize NEP-2020 Workshops / Seminars/ Lectures / Discussions program for Staff.
- 2.To organize FDP Workshop on restructured Syllabi of TYBSc CBCS-2019 Pattern by the IQAC for all departments.
- 3.To organize a multidisciplinary international-level conference to provide a platform for researchers to share research findings.
- 4.To take an initiative to make the stakeholder aware of the significance of conserving nature through the nature club and its activities.
- 5.To promote research culture for research and development amongst the faculty members by providing seed money for undertaking research projects.
- 6.To organize the bridge course for students admitted at the first-year level to help them connect their previous knowledge to

## present syllabi/ Curricula

7.To organize COVID-19 IInd dose Vaccination for students and Staff.

8. To organize College level Avishkar Competition to give the opportunity to students to share their research project work.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111103411.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111103411.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The parent institution and CDC play a crucial role in encouraging and helping the institute mainly by giving autonomy for internal work and providing financial or other support. The Principal of the college is the overall head of the academic as well as administrative sections. The Vice Principals assist the Principal in smooth functioning. While the administrative section is led by the office superintendent to look into matters of admissions, accounts, examinations, documentation, and communication with the University, UGC, DBT, etc. Human resource management complies with UGC, university, and state government rules.

**Service Rules:** To the principal, the age of superannuation is 65 years in a rural area and 62 years in an urban area. The retirement age of class D is 60 years and for clerical staff, it is 58 years.

**Procedures for Recruitment:** Vacancies for various posts are advertised in newspapers and on the website. Appointments through management [temporary/CHB] are done at the college level under the guidance of the parent institute.

**Promotional policies:** The performance of faculties is evaluated through the Academic Performance Indicators (API) and Performance Based Appraisal System (PBAS) mechanism. API is an important parameter for the promotion of faculty under the Career Advancement Scheme (CAS).

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://rayatshikshan.edu/Content.aspx?ID=957&amp;PID=956">http://rayatshikshan.edu/Content.aspx?ID=957&amp;PID=956</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures taken towards the staff reflect on the output and selfless contribution towards tremendous growth of any Institution. In our Institution Staff welfare is given the foremost importance. In connection with this,

Existing welfare measures for teaching and non-teaching staff are itemized below:

## Teaching

- 1. The Rayat Sevak Cooperative Bank: offers Ordinary Loan Emergency Loan Festival Loan Educational Loan Housing Loan Vehicles Loan Gold, Mortgage Loans, Computers Loan
- 2. Duty Leave for Participation in Seminars, Conferences, and Workshops
- 3. Medical Leave
- 4. Maternity Leave and Paternity Leave
- 5. Employee Provident Fund Scheme
- 6. Seed Money for research projects
- 7. Residential Quarters on the campus
- 8. Gymnasium and Sports
- 9. Lectures organized under Staff Academy
- 10. Sevak Welfare Fund
- 11. Mayat Sabhasad Nidhi
- 12. Karmaveer Paritoshik
- 13. Best Teacher Award
- 14. Internet and free Wi-Fi facilities are also available on campus for staff
- 15. Automation of attendance and leave using a biometric system.
- 16. Superannuation
- 17. Study Leave
  
- Non- Teaching
  
- 1. The Rayat Sevak Cooperative Bank: offers Ordinary Loan Emergency Loan Festival Loan Educational Loans Housing Loan Vehicle Loan Gold
- 2. Mortgage Loan Computer Loan
- 3. Duty Leave for Participation in the training Program
- 3. Medical Leave
- 4. Maternity Leave and Paternity Leave
- 5. Appreciation of staff's distinct achievements and felicitation of them in the annual general meeting of the college.
- 6. Promotions
- 7. Internet and free Wi-Fi facilities are also available on campus for staff
- 8. Automation of attendance and leave using a biometric system.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### **6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

#### **6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### **6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

#### **6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

3



File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

#### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

##### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance evaluation is a systematic, general and regular process of evaluating the job performance and productivity of individual employees against specific predetermined criteria and organizational goals.

The institute follows the Performance Based Assessment System [PBAS] developed by UGC. The Academic Performance Indicator [API] format developed by the university is followed. IQAC handles the entire process of the appraisal system of staff with a well-defined procedure for collection, evaluation, and maintenance. The permanent faculty members submit the final API forms through the Head to the IQAC. Performance Appraisal System undergoes various levels of scrutiny to ensure correctness and promptness in the organization.

Other aspects of individual employees are also considered. Organizational behaviors, achievements, the potential for future improvement, strengths and weaknesses, etc.

The following are the criteria used for the assessment of the faculty members by the Head of the Department:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution
4. Extension activities

IQAC also has access to faculty academic diaries. IQAC evaluates the relevance of the information and the validity of the results, and the client finally confirms the evaluation. These results will be presented to the university during CAS. Management-appointed faculties are also evaluated on their performance. Feedback from students is also taken into account.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111105620.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111105620.pdf</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

Yes, the Institute carries out Internal & External Audit regularly

Institute maintains finance and accounts systematically.

Management takes a periodic review of the financial position of the organization. The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system as follows:

1. Internal Audit: It is conducted by the audit department of the parent institute twice a year. All the accounts are checked and verified.

2. External Audit: This audit is conducted by M/S. Kirtane and Pandit, C.A. Pune. The external audit is conducted after the end of the accounting period.

3. Government audit: It is conducted by the Administrative Officer, Senior Auditor (Higher Education Pune Region, Pune), and Accountant General, Mumbai.

Audit reports and audited annual accounts are submitted to higher authorities. Additionally, the parent institution will send this report to the university for compliance. This report is then discussed by the College Development Committee and agreements are reported to the parent institution's Governing Council through the Principal. Salary and non-salary reviews are conducted by the Co-Directors while being reviewed and approved by the Senior Auditor of Higher Education, Pune. Their compliance report will also be completed by the college.

No major queries regarding the financial audit have been observed to date. Minor queries and suggestions are resolved satisfactorily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5,77,947

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The parent organization, Rayat Shikshan Sanstha, Satara screens the monetary assets of this college. The college prepares a financial plan and presents it before College Development Committee for approval and suggestions. Parent Institute, Rayat Shikshan Sanstha, Satara scrutinizes the financial plan and presents it to Life Member Board and Managing Council. Subsequent to getting approved from the parent organization, College Development Committee prepares a road map for the optimum utilization of resources and mobilization of available funds received through different plans and schemes of Government and Non-Government agencies. The audit department of the Parent Institute monitors entire financial plans and their appropriate utilization. If granted, the college can utilize the amount for recurring and non-recurring items.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:

The IQAC is a very important component of our college. The quality policy, perspective plan, etc. is laid down by the IQAC under the guidance of top leadership and approved to ensure self-assessment and improvement. The IQAC has been actively functioning to contribute to quality assurance strategies and processes. The college has entrusted the responsibility of planning, monitoring, and executing different activities to the IQAC for quality assurance.

### 1. NEP (National Education Policy) Program:

IQAC has worked to facilitate the implementation of the curriculum reforms envisaged in NEP-2020. Following IQAC's recommendations, the institute is gradually implementing various measures on campus. IQAC has announced the National Education Policy 2020: "For staff. This program will help participants achieve the goals proposed in NEP-2020 as effective governance and leadership of higher education institutions. It will also contribute directly to the transformation of India. We will envision an educational system rooted in the Indian spirit.

### 2. Short-Term Course:

Depending on the region, many skills, tools, techniques, and languages can help students gain an edge. With this in mind, IQAC has taken the initiative to offer students short-term courses and additional support for their core educational qualifications and experience. A separate committee was set up by the IQAC to manage the short courses. Under this institution, about 14 short courses have been held by several departments. Short courses are an option

for students. The output of short

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC instructs the Head of Departments to prepare a departmental academic plan & teaching plan for the semester. As per the teaching plan various activities are conducted. Faculty members keep records of teaching and learning process in teaching diaries. Teaching diaries are assessed by the Principal at regular intervals. Recent method of teaching are reviewed regularly by IQAC as per the academic plan. Regular Meetings are conducted to take reviews regarding teaching. The IQAC takes reviews of the activities conducted as per the academic plan of the college. Each Faculty submits the syllabus completion reports through HODs to Principal at the end of semester. Continual exams are conducted regularly by each faculty as per the scheduled. All The faculty members are well verse with use of ICT in teaching learning. In the Teaching learning process LCD projectors, virtual classrooms, English language lab and interactive board are used. Various online modes are used in teaching learning.

The Continuous Evaluation Process (CEP) is conducted by the examination committee which works under IQAC. The schedule of the examinations is declared well in advance. The mentor mentee scheme and the remedial coaching takes initiative in identifying the progress of the studnets at the academic levels.

Learning outcomes: 1) Due to the above practice, the college results are better than the university results. 2) Some of the students are placed in various sectors whereas, majority are self-employed. 3) This mechanism helps in the holistic development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**A. All of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://aacmanchar.edu.in/agar_report.php">https://aacmanchar.edu.in/agar_report.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is keen on the desires, aspirations, abilities and professional skills of human resources as men and women, without gender discrimination. There is a security for girls at entry gate, parking facility, ladies' common room facility in the college and a reading hall for girls in library. Campus is secured with wall compound. College has established linkage with police department of Manchar to obtain support for vigilance. The college has an anti-ragging, internal compliance committee (ICC) and grievance redressal cell actively working in the campus. College organized lectures on legal awareness on domestic and sexual violence and cyber-crime. Electronic surveillance facility with

CCTV camera is operative for the whole campus. Suggestion boxes are placed appropriately. College has outsourced 24 x7 security services in campus. These activities helps in overcoming traditional mindset of subsidiary status of women in society and help in gender equity. Dress code for sake of safety of girls. Apart from this the college has organized lectures for girl's students. It counsels about health, hygiene, self - defence, and personality development. Under the mentor: mentee scheme for student counselling and guidance. Damini Pathak (Maharashtra Police) visits regularly to college campus women safety.

File Description	Documents
Annual gender sensitization action plan	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221203104918.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221203104918.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214033711.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214033711.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The college has segregated waste into solid waste, liquid waste, e-waste, hazardous chemical waste. Separate dustbins are placed at different locations on campus and in laboratories. The waste from the plants and other wet waste is collected from different areas



of a campus and used for vermicomposting unit developed by the college for preparation of organic compost. Compost produced in these units is used for maintaining college garden. Old newspapers, used answer sheet and journal files etc. are given for recycling for external agencies. Botany and Zoology students involve in cleaning activity in an around. We encourage students and staff for plastic free campus. E-waste corner has been setup in computer department laboratory where the college e-waste is collected from time to time. The collected e-waste is sold to proper agency for recycling, for this purpose our parent institution has signed MoUs with M/S. Mahalaxmi e-recyclers Pvt. Ltd., Kolhapur. The waste used water from basins and sinks are utilized in the garden for watering the plants. The chemical waste and other hazardous waste are disposed as per the standard operating procedure. Hazardous waste from science laboratories is managed safely. The exhaust fans have been installed in the laboratories to expel the hazardous gases. The college cares of recycle, reuse and reduce policy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution:** Rain water harvesting  
Bore well /Open well recharge Construction  
of tanks and bunds Waste water recycling  
Maintenance of water bodies and distribution  
system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

**1. Restricted entry of automobiles**

- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information :**

**A. Any 4 or all of the above**

**Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different kinds of sports and cultural activities are organized inside the college to promote harmony towards each other. Commemorative days like Women's Day, Yoga Day, along with many festivals are celebrated in the college. This establishes positive interaction among students on racial and cultural backgrounds. College has grievance redressal cell which attempts to address genuine problems and complaints of students. Institute has code of ethics for students, teachers and other employees which has to be followed by everyone. Due to the current pandemic situation offline organization of many of the events was the huge challenge. According to government reservation policies college gives around 50-70% admissions to reserve categories. Implemented scholarship scheme for students as per the rule of government. This maintains communal harmony among the students and the college provides example of secularism. In accordance with our mission, we always give quality education to student's inculcate values make them academically and emotionally competent and socio-economically self-reliant. To maintain the linguistic importance Department of Marathi celebrates various activities such as reading inspiration day, Marathi language fortnight celebrated, Marathi language pride day; birth anniversaries of all state and national heroes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always organises various activities for inculcating values, rights, duties and responsibilities of citizens of India such as abiding by the constitution and respects its ideals and institutions , the national flag and the national anthem following the noble ideas which inspired citizen . The institution imbibes nationalism and strict adherence towards the principles of constitutions of India among the students . These all efforts make students responsible citizen's and tailor their personality . the following programs and activities are observed regularly .

Year

Title of the program / activity

Date

2021-22

National Education Day

11 June

International Yoga Day

21 June

World Population Day

11 July

Library Day

12 August

Independence Day

15 August

Sadbhavna Diwas

20 August

Teachers Day

5 September

Gandhi Jayanti

02 October

Reading Motivation Day

15 October

National Unity Day (Ekata Din)

31 October

National Constitution Day

26 November

World Aids Day

1 December

Human Rights Day

10 December

National Mathematician Day

22 December

National Youth Day

12 January

National Girl Child Day

24 January

Voters Awareness Day

25 January

National Republic Day

26 January

World Marathi Day

27 February

National Science Day

28 February

International Women's Day

8 March

Maharashtra Foundation Day

1 May

## Online oath taking activity

25 May

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf</a>
Any other relevant information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff.**

**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

S.N.

Event

Date

1.

Rajarshi Chhatrapati Shahu Maharaj Birth Anniversary

26 th June

2.

Lokmanya Tilak Birth Anniversary

23rd July

3.

Lokmanya Tilak Death Anniversary

1st August

4.

Annabhau Sathe Birth Anniversary

1st August

5.

Krantisinh Nana Patil Birth Anniversary

3rd August

6.

Dr. S. R. Ranganathan Birth Anniversary

12th August

7.

Dr. Sarvapalli Radhakrishnan Birth Anniversary



5th September

8.

Padmabhushan Dr. Karmaveer Bhaurao Patil Birth Anniversary

22nd September

9.

Mahatma Gandhi Birth Anniversary

2nd October

10

Lalbahadur Shastri Birth Anniversary

2nd October

11.

Dr. A. P. J. Abdul Kalam Birth Anniversary

15th October

12.

India Gandhi Death Anniversary

31st October

13.

Sardar Vallabhabhai Patel Birth Anniversary

31st October

14.

Pandit Jawaharlal Nehru Birth Anniversary

14th November

15.

**Indira Gandhi Birth Anniversary**

19th November

16.

**Mahatma Phule Death Anniversary**

28th November

17.

**Dr. Babasaheb Ambedkar Death Anniversary**

6 th December

18.

**Sant Gadge Baba Death Anniversary**

20 th December

19.

**Savitribai Phule Birth Anniversary**

3rd January

20

**Rajmata Jijau Maa Saheb Birth Anniversary**

12th January

21.

**Netaji Subhashchandra Bose Birth Anniversary**

23rd January

22.

**Mahatma Gandhi Death Anniversary**

30 th January

23.

Chhatrapati Shivaji Maharaj Birth Anniversary

19 th February

24.

Savitribai Phule Death Anniversary

10 th March

25.

Yashwantrao Chavan Birth Anniversary

12th March

26.

Laxmibai Bhaurao Patil Death Anniversary

Day before Gudhipadwa

(As per Marathi Calendar)

27.

Mahatma Phule Birth Anniversary

11 th April

28.

Dr. Babasaheb Ambedkar Birth Anniversary

14th April

29.

Rabindranath Tagore Birth Anniversary

8th May

30

**Padmabhushan Dr. Karmaveer Bhaurao Patil Death Anniversary**

**9th May**

**31.**

**Punyashlok Ahilyadevi Holkar Birth Anniversary**

**31st May**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.2 - Best Practices**

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- 1. Title of the Best Practice : Short Term Courses (Certificate course)**
- 2. Objective/s:-To make them self-reliant and self-employed.**

**C. Context-**

**IQAC has directed the committee to form a Board of studies and form a credit-based syllabus to improve skills among the students.**

**Certificate Courses available in all Streams of specializations of Arts Commerce and Science in**

**D. The Practice-**

**The majority of the departments have taken initiative to start short-term courses. The committee has appointed a co-ordinator for every short-term course.**

**E. Evidence of success-**

**The first evidence of success is the marked increase in the**

confidence level of the student participants, communication skills of students is developed.

## Best Practice- II

### 1. Title of the Best Practice -Karmveer Bhaurao Patil Earn While Learn Scheme

#### B. Objective -

To develop a student as a multifaceted personality with academic excellence and commitment to an egalitarian society.

#### C. The Context-

In accordance with principle/s of Rayat Shikshan Sanstha, our college provides a prospect for deprived students to work on the college campus.

D. The Practice -Under the committee of "Student Welfare" this activity was implemented successfully.

#### E. Evidence of success-

Work ethics are developed in the participants.

#### F. Problems Encountered and Resources required-

1) There is an increasing demand of needy students, financial resource generation, and University grants resolution.

File Description	Documents
Best practices in the Institutional website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034853.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034853.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its commencement, the institution has set the vision to create a self-reliant Centre of excellence to lead society onward by cultivating the right values and the goals to provide better infrastructure facilities and dynamic endeavours to fulfil the same.

It lays the emphasis on the promotion of research. In accordance, the college has well-equipped Pune University recognized 09 laboratories. The Library is well furnished with a reading room, Competitive exam study and a knowledge resource centre. The campus is well covered with Wi-Fi and broadband with 100 mbps speed. The college publishes its annual magazine Shivneri and AAC Times. It updates its stakeholders with the ICT tools and facilitates curricular activities with green campus initiative, Botanical Garden, Flora and Fauna, ICT enabled classrooms.

Institute demonstrates its commitment to serving society by organizing various extension activities such as health checkup camps, blood checkups, blood donation camps, Covid Tests, Covid vaccination, Tree Plantation, etc. It helps the community by providing its infrastructure and volunteers.

The co-curricular activities such as gender equity, environmental consciousness, disaster management, road safety, Hutatma Babu Genu Torch rally, communal harmony, national integrity and celebration of the important days and anniversaries are conducted regularly.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College ensures effective curriculum delivery through a well-planned and documented process. Academic calendar of the college has been prepared adhering to the calendar of the university and the active plan for timely implementation is formulated by the college to ensure its effective delivery. Induction program for newly enrolled students of all faculties in college is planned and conducted Faculty members are encouraged to prepare an action plan for their classroom teachings of the entire year before the academic year commences. The preparation of such a plan helps with effective distribution of syllabus, clarity of curriculum and timely completion of the course.

Each department prepares its internal academic calendar well before the year commences. The individual teaching plans of every subject are prepared by the respective teacher along with the calendar. Continuous evaluation is maintained throughout the year. Guest lecturers were arranged periodically to keep the students ahead of the existing knowledge. Timely feedback is obtained from the students, staff members and parents. Measures are taken to enforce necessary changes by the heads and the principal. The staff is constantly encouraged to attend orientation programmes, refresher courses, induction programmes, workshops, conferences and seminars to upgrade their knowledge.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aacmanchar.edu.in/timetable.php">https://aacmanchar.edu.in/timetable.php</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar contains the tentative dates of internal and external semester examinations, co-curricular and extra-

curricular activities, end of term and vacation period, to guide the teachers and students. In accordance with SPPU University, academic calendar of this college is prepared by Academic Calendar Committee in consultation with IQAC. College academic calendar is made available to all stakeholders on the college website. Continuous Internal Evaluation (CIE) is carried out by objective as well as subjective manner of assessments. Different methods followed for CIE are assignment, quiz, tutorials, seminars etc. Extra-curricular activities are planned in advance and executed as per the academic calendar. Apart from these conventional methods, ICT based internal evaluation process was carried out through LMS (Google platform). Time-table for the internal evaluation is displayed at the college website and on notice boards. Nowadays, students are informed about the CIE schedule through social media (WhatsApp) also. If a student fails to attempt the scheduled examination, the absent student gets a chance to appear for the re-test. Like theory courses, practical CIE is also carried out through various methods viz, orals, journal completion and certification. All the examination pertaining activities are already mentioned and executed as per planned schedule. The planned academic activities execution is ensured through rigorous monitoring by the Principal/ Vice-Principals. In this way IQAC of our college encourages the faculty members of the institute to adhere to the academic calendar including the conduct of CIE

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://aacm.rayatedu.in/index.php/teacher/index">https://aacm.rayatedu.in/index.php/teacher/index</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation**

**A. All of the above**



<b>process of the affiliating University</b>	
<b>File Description</b>	<b>Documents</b>
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
<b>28</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
<b>21</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	
<b>930</b>	

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Curriculum of some regular courses tries to address issues related to Environment, Sustainability, Gender and Professional Ethics while some value added courses aim to inculcate social, human values, thereby leading to the holistic development of students. Various courses run by our college which is affiliated to Savitribai Phule Pune University cover the following components to impart value education as follows. • Issues relevant to Professional Ethics: The curriculum of the Commerce department at M.Com-Sem-I titled 'Business Ethics and Professional Values' tries to raise the students' general awareness on the ethical dilemmas at the work place. • As part of skill for every student, the college runs i] A Certificate Course in Personality Development ii] A Certificate Course in Value Education Issues relevant to Environment and Sustainability: Our parent university has made Environmental Science a compulsory credit course for all U.G. Second Year students. In the course study, students get introduced to Ecology, Ecosystem, Natural Resource Conservation and Management, Biodiversity conservation and learn Environmental Pollution Control Technology.

• Issues relevant to Gender: Political Science subject at SYBA (revised syllabus) and TYBA (old syllabus) have a unit on 'Feminism' that emphasized on Gender and Gender equality, International Women's Day. • Issues relevant to human values: Students of NSS actively participated in Mask making and Donating to needy people which was really necessary during the COVID 19 pandemic to stop the spread of virus. Following chart details the cross cutting issues in the curriculum.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

22

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

1554

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

A. All of the above

**institution from the following stakeholders**  
**Students Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf">https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf">https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf</a>

## **TEACHING-LEARNING AND EVALUATION**

### **2.1 - Student Enrollment and Profile**

#### **2.1.1 - Enrolment Number Number of students admitted during the year**

##### **2.1.1.1 - Number of students admitted during the year**

**2175**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### **2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### **2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

770

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Since there is diversity in student representation in terms of the level of ability to understand, comprehend and learn, the college has a mechanism to assess the learning levels of the students. The mechanism for this assessment process includes diagnostic tests or knowledge performance tests, classroom observation, personal interaction, continuous evaluation, and performance in semester-end examinations. Student names are segregated as slow learners and advanced learners.

Various strategies are adopted by the college to aid the learning level and pace of students. The faculty members plan and organize various programmes at the department level. For slow learners, activities such as remedial coaching, peer teaching, class tests, and home assignments are organized. The progress of the slow learners is recorded periodically by the department. Seminars by students, problem-solving sessions, and peer teaching are organized for advanced learners in addition to encouraging them to participate in various workshops and conferences. Slow learners are provided with extra study materials and reference books are made available for the advanced learners. Apart from these, the mentoring system is also offered to students where they share their weaknesses and strength and are counseled by their respective mentors accordingly. The outcome of these programmes is measured by their performance in the internal examinations and university examinations.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212100842.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212100842.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2175	71

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our college adopts student-centric methods of teaching to enhance the students' learning abilities. Rather than being mere instructors, faculty members act as facilitators to transform students from just passive receptors to active stakeholders. Such practices indulge students in the mainstream of education through their active participation, allowing the individual students to comprehend at their level and promoting an inclusive learning environment.

Teachers of various departments conducted experiential learning programmes such as survey, hands-on practicals, and educational visits. Students were also encouraged to join on-the-job training to engage themselves in direct experience and focused reflection. Students were assigned project work. Various workshops, seminars and conferences were organized to provide platform to students to interact with the experts from respective fields and present their research findings.

Participative learning methods involve seminars, quizzes, and group discussions. Students are also encouraged to participate in the NSS camp, and social responsibility activities to enhance team building and leadership qualities. Avishkar research competition was organized to allow students to encase their research work. The college took an initiative to publish

its digital newsletter- The AAC Times where students were also part of the editorial team. Students also showcased their creativity and their thoughts in the students' corner page of the newsletter. Problem sheets were provided to students to enhance their analytical and critical thinking. The value added and skill development courses conducted by the college are supplementary to the degree courses

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212104858.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212104858.pdf</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has an optimum number of facilities for inculcating ICT-enabled tools in the teaching-learning process on regular basis such as well-developed computer laboratories, Wi-Fi-enabled premises, classrooms/ laboratories equipped with LCD projectors, and virtual classrooms for effective teaching-learning processes and optimized delivery of education. Faculty members used online learning resources, social networking sites, and blended learning platforms.

For teaching, ICT-based learning tools such as power-point presentations, and audio-visual aids were used which help teachers to allocate more time for facilitation. Blended learning platforms such as Google classrooms and Virtual Labs (IIT Bombay) were also created to facilitate students to learn at their own pace. WhatsApp was used to share important announcements and study materials with students, disseminate other information and address queries. Teachers use various updated software such as Maxima, Python, LaTeX. E-books and e-journals are shared with students by faculty members. An international e-conference was organized by the college. Departments also organized various webinars via online platforms such as ZOOM and Google Meet for students. College has its own YouTube channel where the video lectures of teachers have been made available for revision purposes. College library uses various software such as Libraria and Inflibnet facilities like N-list for providing hardcopy books and e-books respectively. College used Rayat ERP software for

the continuous internal evaluation process. College also has a dynamic website that provides instant access to students, E-content, and academic information.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

71

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)



#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

837

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has adopted a centralized Continuous Internal Evaluation (CIE) system to assess students' performance which is transparent and robust. The college appoints Controller of Examination and prepares the examination policies for conducting internal examinations as per the rules and regulations of the Savitribai Phule Pune University. The institute has faculty-wise internal examination committees which are actively involved in the CIE process. For the Continuous Internal Evaluation (CIE), the college conducts unit tests and mid-term examinations. Question papers are made by the respective faculty members as per the university rules. During the examination, invigilators are assigned to each class. Besides, the department conducts various other graded

and non-graded methods of assessment such as student seminars, quizzes, group discussions, class tests, and home assignments at regular intervals. Students are informed about Continuous Internal Examinations well in time. To maintain transparency, the tentative schedule for the graded internal examinations is mentioned in the academic calendar and displayed on the website. Moreover, the exact dates are notified to students well in advance on social networking sites and by displaying them on the notice board. Schedules are also displayed on the college website. The pattern of the examination is also communicated to students. If needed supplementary or re-examinations are conducted for the absent students as per the university guidelines. The transparency of the continuous internal evaluation is maintained by the college examination committee throughout the year.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212111233.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221212111233.pdf</a>

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has framed an efficient mechanism to address the grievances related to the internal examination which is transparent, time-bound, and efficient. The faculty assesses answer sheets at the scheduled time given by the internal examination committee after the conduction of the test according to the answer key. The faculty evaluates the answer sheets within a week of conduction of test. The evaluated papers are shown to the students in class and the faculty accepts individual grievances from students if required. Their doubts and queries regarding the evaluation are also resolved at the earliest. The most complicated and technical grievance, if any, is referred to the examination committee and the Principal through the Head of the Department. Re-examinations have also been conducted at the departmental level for the students who were absent or failed in the previous theory/practical internal examination. The grievances regarding the internal examination marks in the university results have also been immediately resolved by the examination committee through the subject teacher. Faculty evaluates assignments based on the rubric created.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072632.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072632.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The college believes in outcome-based learning rather than input-based learning. Since the college is affiliated with Savitribai Phule Pune University, Pune, the syllabi designed by the university are followed. District level Workshops are organized in the affiliated college by the University for stating the PO, PSO, and CO to teachers. After the approval from university authorities PO, PSO and CO are published on the university website and made available to all stakeholders. A hard copy of the syllabus of each year specifying the programmes and course outcomes is present in respective departments. It is also displayed on the college website so that teachers, students, and other stakeholders can access PO, PSO, and CO from the college website. Further, PO and CO are communicated to students by the faculty members in class. Students are made aware of the correlation between syllabus and PO, PSO, and CO. These outcomes are also communicated to the stakeholders during Parent-Teacher meetings.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072807.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072807.pdf</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has devised a mechanism to assess the level of attainment of course outcomes. Regarding the method of

measuring attainment of POs, PSOs and COs; the institution apply multiple evaluation tools and methods. The course outcomes are monitored through the performance in internal and semester end examinations. Other activities such as class tests, quiz, student seminars are also considered for the attainments. Each department analyses the performance of their students in the departmental meetings. Head of the department assess the course outcomes as per the scheme provided. For net CO attainment, 40% weightage for CIE and 60% weightage for SEE is considered. There are three attainment levels namely Level 1, Level 2 and Level 3. Further a target score has been set to decide the level of attainment. The attainment levels and target score have been set by each stream depending upon the syllabi. Indirect method, student and alumni feedback is also used for course outcome assessment. These courses help to develop their skills and that helps to secure their jobs. The attainment of programme outcomes is evaluated through students' progression and placement.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072916.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213072916.pdf</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

557

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213073002.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221213073002.pdf</a>

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://aacmanchar.edu.in/zel\\_admin/uploads/pdf/20221213115220.pdf](https://aacmanchar.edu.in/zel_admin/uploads/pdf/20221213115220.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

312000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

13

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

#### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

##### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

11

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230109115503.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230109115503.pdf</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college has three research centers, 13 guides, 10 associate guides with 28 students enrolled in the academic year 2021-22. IQAC cell and research committee of the college has formulated the research policy document for research, innovation and patent. The college also allocates the budget for Research projects and publications to motivate the budding research scholars.

The college sanctions Seed Money for Minor Research Projects up to 2,00,000/- every year. In the academic year 2021-22, the college provided the incentivization of Rs.3,12,000/- for minor projects. The college has 13 functional MoUs with various research institutes and Industries. In addition to this, our mother institute Rayat Shikshan Sanstha is having its own mechanism for the post-doctoral fellowship. It avails fellowship to 5 research scholars every year for carrying out their overseas research.

The college also has functional IPR cell which guides the students for their patents and startups. Our mother institute, Rayat Shikshan Sanstha has 3 Centers for Invention, Innovation and Incubations (C-III) at its three branches such as: 1) C-III, S.M. Joshi College Hadapsar, 2) C-III, YCIS Satara, and 3) C-III, Kharghar, Mumbai. The college also organizes college level Avishkar competition every year for promoting the research/innovative ideas, projects for patents.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221216113157.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221216113157.pdf</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

17

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

28

File Description	Documents
URL to the research page on HEI website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110104440.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110104440.pdf</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the

<b>year</b>	
<b>66</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>
<b>3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year</b>	
<b>3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year</b>	
<b>30</b>	
File Description	Documents
Any additional information	<a href="#">View File</a>
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>
<b>3.4 - Extension Activities</b>	
<b>3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year</b>	
<p>The college has three research centers, 13 guides, 10 associate guides with 28 students enrolled in the academic year 2021-22. IQAC cell and research committee of the college has formulated the research policy document for research, innovation and patent. The college also allocates the budget for Research projects and publications to motivate the budding research scholars.</p> <p>The college sanctions Seed Money for Minor Research Projects up to 2,00,000/- every year. In the academic year 2021-22, the college provided the incentivization of Rs.3,12,000/- for minor projects. The college has 13 functional MoUs with various research institutes and Industries. In addition to this, our mother institute Rayat Shikshan Sanstha is having its own mechanism for the post-doctoral fellowship. It avails fellowship to 5 research scholars every year for carrying out</p>	



their overseas research.

The college also has functional IPR cell which guides the students for their patents and startups. Our mother institute, Rayat Shikshan Sanstha has 3 Centers for Invention, Innovation and Incubations (C-III) at its three branches such as: 1) C-III, S.M. Joshi College Hadapsar, 2) C-III, YCIS Satara, and 3) C-III, Kharghar, Mumbai. The college also organizes college level Avishkar competition every year for promoting the research/innovative ideas and projects.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110120133.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230110120133.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

##### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

9

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

#### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

##### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

#### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

##### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

5597

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

#### 3.5 - Collaboration

##### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

27

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

15

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has 8832.756 sq. mts built up area. The campus has five main buildings namely administrative building, science building, commerce building, library building and extension building and other buildings women's hostel, staff quarters, guest house, recreation hall, physical education department building with gymnasium and canteen.

The college has 38 classrooms in those 22 classrooms with ICT facilities, two classrooms with recording facility, two classrooms with smart boards and fifteen laboratories.

The department of chemistry has physical chemistry, organic chemistry, and inorganic chemistry labs for U.G. and P.G. It has separate lab for P.G. and research scholars. Department of Physics Electronics has separate well equipped laboratories for U.G. Students. Department of Botany has botanical lab for U.G. and P.G., it has also separate tissue culture lab and research lab for Ph.D. students and research scholars. Department of zoology has lab for U.G. The department of food technology, Bio-technology and Environmental Science has research centre with spacious laboratory. Department of English has Language lab

with various software and computers. Department of Commerce has computer lab with Tally software for U.G., P.G. and B.Voc. in Account and Taxation. Department of BCA, Physics and Electronics has computer labs. College has recording studio.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/photogal.php">https://aacmanchar.edu.in/photogal.php</a>

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Separate recreational hall is provided for practicing cultural activities. To inculcate cultural ethics among the students as well as for better utilization of cultural resources of our institute, college organizes elocution competitions, singing competitions, poetry reading and poetry writing competitions, essay writing, drawing, and video clipping, painting competitions throughout the year to give scope to the cultural talents of the students. Apart from this, students of the college participate in cultural activities organized by various colleges, institutes, universities.

There is a spacious sports ground for players to practice in various sports competitions and it has a standard 400 meter running track, football and cricket ground. The college has indoor hall for playing table tennis. There is a separate up-to-date gymnasium for the physical fitness of the players. The college has kabaddi, kho-kho, handball, volleyball, basketball and other sports play grounds. College hosts inter-university level sports events such as kabaddi, cricket in response to university and sport organizations. Lectures are conducted from time to time by imparting training to the students mainly for police and army recruitment. College celebrates national Yoga Day on 21st June every year, students and teachers participate in yoga.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/photogal.php">https://aacmanchar.edu.in/photogal.php</a>

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

38

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/pdf/NAAC ICT Tools.pdf">https://aacmanchar.edu.in/pdf/NAAC ICT Tools.pdf</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3684369

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Annasaheb Awate (Knowledge Resource Center) Center library, was established in 1966. The library has a total area of 12500 sq. ft., divided into various sections like issuing counters along with the area for physically disabled students, stacking area separately for every subject along with references and textbooks sections, periodicals, encyclopedias, reprography, newspapers, offices, etc. The library area is under the surveillance of CCTV cameras for safety and moderation.

Separate reading rooms are available for students and teachers. The seating arrangement has a capacity of 200 chairs in the study room. All the operations have been fully computerized. There are 13 computers with high-speed internet connectivity, available to the students, research scholars and faculties for searching and browsing. College has a library management system in place and has procured MKCL's Libreria software for full atomization. All the stacks are barcoded and a barcode reader for easy and quick access is in place. College has an active subscription of N-LIST, which provides access to various e-resources. College library maintains separate its [separatehttps://aacmanchar.edu.in/library/website](https://aacmanchar.edu.in/library/website) and updated library related information. Photocopier and reprography facilities are available at library and in campus.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	<a href="https://aacmanchar.edu.in/library/">https://aacmanchar.edu.in/library/</a>

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**183955**

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

314

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the classrooms and offices at this institute have computers. They're available for students and faculty to use when needed. There are 23 LCD projectors, 2 smart boards and TVs in the college. This way, teaching based on ICT is easier in colleges. During this academic year college has purchased 26 computers, now the day college has total 201 numbers of computers in working condition. For better connectivity college has installed 14 routers in campus. And it has separate internet connection of 30 mbps for administrative office, 50 mbps internet connection for Library and 100 mbps internet connection with wi-fi for students and staff.

All the departments' computers and computer labs are connected with 100 Mbps bandwidth. The teaching and learning process is enhanced through including ICT tools, Video lectures and e-resources. The students, teachers and non-teaching staff are also encouraged to use various software such as, Tally ERP9, ISM V6 and ETHDC. For effective teaching learning and evaluation process college is using web based college ERP software which is developed and maintain by KBP College of

engineering, Satara. Updating of college website has been done regularly.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/pdf/NAAC ICT To ols.pdf">https://aacmanchar.edu.in/pdf/NAAC ICT To ols.pdf</a>

#### 4.3.2 - Number of Computers

201

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1723078



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has well-defined guidelines and procedure for repairing and maintenance activities to ensure time-bound maintenance work which is maintained through purchase, financial norms and CDC committee.

The institute has land development and building construction committee who undertakes the regular surveillance of maintenance and upkeep of the infrastructure and facilities. AMC is in place for electrical repairs, Water purifier's coolers, CCTVs, duplicating machines, fire extinguishers, air conditioners, cleaning and Security Guard etc. Functional AMC's for purchase and maintenance of IT infrastructure. Routine maintenance and repairs of IT infrastructure are take care by in-house system administrator.

Playground and garden are maintained by Gymkhana committee and Botanical garden and campus beautification committee respectively. Maintenance of routine laboratory instruments is handling by laboratory assistance and attendants who are specifically trained. Some critical maintenance and repairs were carried out by help of external agencies.

The cleanliness and other maintenance of the campus are done by the support staff through cleanness committee. The college has electric power generator for uninterrupted power supply and also the college has installed 20 kW solar plant which is generates average 2400 units per month.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

986

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>A. All of the above</b>
<b>File Description</b>	<b>Documents</b>
Link to Institutional website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230114024606.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230114024606.pdf</a>
Any additional information	<b>No File Uploaded</b>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>
<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>271</b>	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
<b>271</b>	
<b>File Description</b>	<b>Documents</b>
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

94

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

181

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

**government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

05

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

**5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )**

**Student council is constituted as per the provisions made and rules and regulations laid down in Maharashtra University Act**

1994, section 40(2) (b) (v). The Students Council has student representatives from every class. Students are involved in the decision-making mechanism in various ways. The Principal discusses the issues related to teaching-learning, student activities, examinations, hostel, and other facilities in the College.

Students play an active role in College Development Committee & participate in the planning and development decision process. The students are involved in the following decision-making processes such as;

- Coordination and active participation in various college functions.
- Planning and managing academic, cultural and sports activities.
- Help in maintaining discipline and a healthy atmosphere on the college campus.
- Involvement in celebration days and events.

Following are some of the important committees of the college where students have active participation & representation:-

Gymkhana Committee N.S.S., N.C.C., Student Council, Ladies Hostel, Cultural Activity Committee, Science Association, Arts Circle & Commerce Association. The College's annual magazine Shivneri has student representatives on its editorial board. The IQAC also has a student representative in it. Students are honoured and awarded for their performances in various roles.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071013.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071013.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

39

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of our college was registered on 10th February 2004 under the Maharashtra Society Registration Act of 1860 Wide No. Maha-29547, Pune. The list of current office bearers is given below.

Sr. No.

Name of Alumni

Designation

1

Mr. Madhukar Balawant Wagh

President

2

Mr. Mahadev Dattatray Londhe

Secretary

3

Mr. Rangnath Shankar Katore

Treasurer

4

Mr. Suresh Lakshaman Bhor

Member

5

Mr. Hansaraj Devram Thorat

Member

6

Mr. Janardan Dhondibhau Takalkar

Member

7

Smt. Smita Shivaji Pingale

Member

8

Mr. Dilip Kashinath Walsepatil

Member

9

Mr. Rajdhar Ganpat Patil

Member

The alumni of this college have active and participative roles in the institute's development through financial and non-financial means.

The association responds positively to the appeal/s made by the



college from time to time. The alumni of the college also contributed through different scholarships & financial assistance. The scholarships like Shri. Hansraj Devram Thorat Scholarship, Late. Santaji Ramji Thorat Scholarship is given through alumni contribution. Principal Dr. K.G. Kanade has also contributed Rs 50,000/- for one of the scholarships. Prof. S. R. Gujarathi donated Rs. 1,01,000 /-.Mr. Jalindhar Totre, one of the alumni donated valuable reference books on Chemistry to the college library.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071435.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221215071435.pdf</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** **D. 1 Lakhs - 3Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### Vision:

Education for masses is principal instrument and the tool for eradication of all pervasive social evils and desirable effective social change. Education through self-help is a significant and chief drive of social change to achieve different tasks of nation building by establishing social equality and social justice.

#### Mission:

In order to achieve the vision as to impart higher Education through the University formal courses and non-traditional self-financing and short-term courses. By imparting higher education for the upliftment of the backward, the depressed, and the

underprivileged and tribal communities of the region. To inculcate values and virtues among the students as mentioned the aims and the objectives of the college.

The mission of our institute is translating vision into actions through-

1. Introduction of innovative teaching and learning education for better understanding.
2. Cultivate young minds and stimulate students' critical thinking processes.
3. Embracing the diversity of the students and generating equal opportunities for all categories of students
4. Enhancing the leadership qualities of the teachers as well as students
5. Demonstrating the ethical principles in teaching
6. Collaborating the other institutes/ organizations

The IQAC contributes to the college's quality culture by fostering a student-centered atmosphere and by promoting the quality culture in academic and administrative activities. It keeps track of all the different initiatives that improve quality at the departmental and faculty levels.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/vision_mission.php">https://aacmanchar.edu.in/vision_mission.php</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Since its establishment, the institute has adopted the policy of decentralization for the smooth conduct of management and functioning of the college activities. The action plans are made jointly by the leadership team that includes the top management, the Principal, the Vice-Principals, IQAC members, and heads of the departments. IQAC formulates and constitutes the various committees for the management of academic and administrative work. These are chaired by faculty members and supported by a team of another teaching, and non-teaching staff and students. Leadership qualities are developed on many levels. H. At faculty level, non-faculty and student level. The

institution also believes in and supports teamwork and encourages participatory management for decision-making and implementation of plans and policies. The University Development Commission was established to provide guidance and suggestions for improving the quality of education.

- The Institute has a set of policies of Governance that have been framed in. These policies are communicated to faculty members at regular intervals.
- The Disciplinary Committee frame the policy regarding the anti-ragging to make the campus ragging free.
- The Academic Committee prepares the policy regarding the academics of the Institution
- Examination Cell has framed a policy for valuation, paper setting, and proper conduction.
- Library Committee has framed the policy which would ensure the Institutional Library has all prescribed books relating to all functional areas.
- Training and Placement Cell has developed a well-thought-out policy to encourage all students to undergo soft skills and training in order to be placed in well-known MNC

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/cdc.php">https://aacmanchar.edu.in/cdc.php</a>
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

A perspective plan for future development is also formulated inculcating the various aspects such as strengthening as well as starting the programs, promoting research activities, organizing skill-based programs, establishing teaching-learning process, monitoring, augmentation of infrastructure, creating environment consciousness and sensitizing students about cultural and social responsibilities. The IQAC formulates the scope, roles, and responsibilities of the committees. Further committee chairman and members, of respective departments, lay down the annual action plan, and formalize systems and procedures for organizing the programs. The meetings are organized for the input of the faculty members and students.

The following are the salient features of the Institutional Strategic Plan:

- 1.To organize NEP-2020 Workshops / Seminars/ Lectures / Discussions program for Staff.
- 2.To organize FDP Workshop on restructured Syllabi of TYBSc CBCS-2019 Pattern by the IQAC for all departments.
- 3.To organize a multidisciplinary international-level conference to provide a platform for researchers to share research findings.
- 4.To take an initiative to make the stakeholder aware of the significance of conserving nature through the nature club and its activities.
- 5.To promote research culture for research and development amongst the faculty members by providing seed money for undertaking research projects.
- 6.To organize the bridge course for students admitted at the first-year level to help them connect their previous knowledge to present syllabi/ Curricula
- 7.To organize COVID-19 IIInd dose Vaccination for students and Staff.
8. To organize College level Avishkar Competition to give the opportunity to students to share their research project work.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111103411.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111103411.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The parent institution and CDC play a crucial role in encouraging and helping the institute mainly by giving autonomy for internal work and providing financial or other support. The Principal of the college is the overall head of the academic as well as administrative sections. The Vice Principals assist the Principal in smooth functioning. While the administrative section is led by the office superintendent to look into matters of admissions, accounts, examinations, documentation, and communication with the University, UGC, DBT, etc. Human resource management complies with UGC, university, and state government rules.

**Service Rules:** To the principal, the age of superannuation is 65 years in a rural area and 62 years in an urban area. The retirement age of class D is 60 years and for clerical staff, it is 58 years.

**Procedures for Recruitment:** Vacancies for various posts are advertised in newspapers and on the website. Appointments through management [temporary/CHB] are done at the college level under the guidance of the parent institute.

**Promotional policies:** The performance of faculties is evaluated through the Academic Performance Indicators (API) and Performance Based Appraisal System (PBAS) mechanism. API is an important parameter for the promotion of faculty under the Career Advancement Scheme (CAS).

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="http://rayatshikshan.edu/Content.aspx?ID=957&amp;PID=956">http://rayatshikshan.edu/Content.aspx?ID=957&amp;PID=956</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance**

**A. All of the above**

## and Accounts Student Admission and Support Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

#### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare measures taken towards the staff reflect on the output and selfless contribution towards tremendous growth of any Institution. In our Institution Staff welfare is given the foremost importance. In connection with this,

Existing welfare measures for teaching and non-teaching staff are itemized below:

#### Teaching

- 1. The Rayat Sevak Cooperative Bank: offers Ordinary Loan Emergency Loan Festival Loan Educational Loan Housing Loan Vehicles Loan Gold, Mortgage Loans, Computers Loan
- 2. Duty Leave for Participation in Seminars, Conferences, and Workshops
- 3. Medical Leave
- 4. Maternity Leave and Paternity Leave
- 5. Employee Provident Fund Scheme
- 6. Seed Money for research projects
- 7. Residential Quarters on the campus
- 8. Gymnasium and Sports
- 9. Lectures organized under Staff Academy
- 10. Sevak Welfare Fund
- 11. Mayat Sabhasad Nidhi
- 12. Karmaveer Paritoshik
- 13. Best Teacher Award
- 14. Internet and free Wi-Fi facilities are also available

on campus for staff

- 15. Automation of attendance and leave using a biometric system.
- 16. Superannuation
- 17. Study Leave
  
- Non- Teaching
  
- 1. The Rayat Sevak Cooperative Bank: offers Ordinary Loan  
Emergency Loan Festival Loan Educational Loans Housing  
Loan Vehicle Loan Gold
- 2. Mortgage Loan Computer Loan
- 3. Duty Leave for Participation in the training Program
- 3. Medical Leave
- 4. Maternity Leave and Paternity Leave
- 5. Appreciation of staff's distinct achievements and  
felicitation of them in the annual general meeting of the  
college.
- 6. Promotions
- 7. Internet and free Wi-Fi facilities are also available  
on campus for staff
- 8. Automation of attendance and leave using a biometric  
system.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

9



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	<a href="#">View File</a>
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance evaluation is a systematic, general and regular process of evaluating the job performance and productivity of individual employees against specific predetermined criteria and organizational goals.

The institute follows the Performance Based Assessment System [PBAS] developed by UGC. The Academic Performance Indicator [API] format developed by the university is followed. IQAC handles the entire process of the appraisal system of staff with a well-defined procedure for collection, evaluation, and maintenance. The permanent faculty members submit the final API forms through the Head to the IQAC. Performance Appraisal System undergoes various levels of scrutiny to ensure correctness and promptness in the organization.

Other aspects of individual employees are also considered. Organizational behaviors, achievements, the potential for future improvement, strengths and weaknesses, etc.

The following are the criteria used for the assessment of the faculty members by the Head of the Department:

1. Teaching and Learning
2. Co-curricular activities
3. Research contribution

#### 4. Extension activities

IQAC also has access to faculty academic diaries. IQAC evaluates the relevance of the information and the validity of the results, and the client finally confirms the evaluation. These results will be presented to the university during CAS. Management-appointed faculties are also evaluated on their performance. Feedback from students is also taken into account.

File Description	Documents
Paste link for additional information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111105620.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20230111105620.pdf</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

**Yes, the Institute carries out Internal & External Audit regularly**

Institute maintains finance and accounts systematically. Management takes a periodic review of the financial position of the organization. The college conducts internal and external financial audits regularly. The college has a three-tier financial audit system as follows:

1. Internal Audit: It is conducted by the audit department of the parent institute twice a year. All the accounts are checked and verified.

2. External Audit: This audit is conducted by M/S. Kirtane and Pandit, C.A. Pune. The external audit is conducted after the end of the accounting period.

3. Government audit: It is conducted by the Administrative Officer, Senior Auditor (Higher Education Pune Region, Pune), and Accountant General, Mumbai.

Audit reports and audited annual accounts are submitted to

higher authorities. Additionally, the parent institution will send this report to the university for compliance. This report is then discussed by the College Development Committee and agreements are reported to the parent institution's Governing Council through the Principal. Salary and non-salary reviews are conducted by the Co-Directors while being reviewed and approved by the Senior Auditor of Higher Education, Pune. Their compliance report will also be completed by the college.

No major queries regarding the financial audit have been observed to date. Minor queries and suggestions are resolved satisfactorily.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

5,77,947

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	<a href="#">View File</a>
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The parent organization, Rayat Shikshan Sanstha, Satara screens the monetary assets of this college. The college prepares a financial plan and presents it before College Development

Committee for approval and suggestions. Parent Institute, Rayat Shikshan Sanstha, Satara scrutinizes the financial plan and presents it to Life Member Board and Managing Council. Subsequent to getting approved from the parent organization, College Development Committee prepares a road map for the optimum utilization of resources and mobilization of available funds received through different plans and schemes of Government and Non-Government agencies. The audit department of the Parent Institute monitors entire financial plans and their appropriate utilization. If granted, the college can utilize the amount for recurring and non-recurring items.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

### Response:

The IQAC is a very important component of our college. The quality policy, perspective plan, etc. is laid down by the IQAC under the guidance of top leadership and approved to ensure self-assessment and improvement. The IQAC has been actively functioning to contribute to quality assurance strategies and processes. The college has entrusted the responsibility of planning, monitoring, and executing different activities to the IQAC for quality assurance.

### 1. NEP (National Education Policy) Program:

IQAC has worked to facilitate the implementation of the curriculum reforms envisaged in NEP-2020. Following IQAC's recommendations, the institute is gradually implementing various measures on campus. IQAC has announced the National Education Policy 2020: "For staff. This program will help participants achieve the goals proposed in NEP-2020 as effective governance and leadership of higher education institutions. It will also contribute directly to the

transformation of India. We will envision an educational system rooted in the Indian spirit.

## 2. Short-Term Course:

Depending on the region, many skills, tools, techniques, and languages can help students gain an edge. With this in mind, IQAC has taken the initiative to offer students short-term courses and additional support for their core educational qualifications and experience. A separate committee was set up by the IQAC to manage the short courses. Under this institution, about 14 short courses have been held by several departments. Short courses are an option for students. The output of short

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC instructs the Head of Departments to prepare a departmental academic plan & teaching plan for the semester. As per the teaching plan various activities are conducted. Faculty members keep records of teaching and learning process in teaching diaries. Teaching diaries are assessed by the Principal at regular intervals. Recent method of teaching are reviewed regularly by IQAC as per the academic plan. Regular Meetings are conducted to take reviews regarding teaching. The IQAC takes reviews of the activities conducted as per the academic plan of the college. Each Faculty submits the syllabus completion reports through HODs to Principal at the end of semester. Continual exams are conducted regularly by each faculty as per the scheduled. All the faculty members are well verse with use of ICT in teaching learning. In the Teaching learning process LCD projectors, virtual classrooms, English language lab and interactive board are used. Various online modes are used in teaching learning.

The Continuous Evaluation Process (CEP) is conducted by the examination committee which works under IQAC. The schedule of the examinations is declared well in advance. The mentor mentee

scheme and the remedial coaching takes initiative in identifying the progress of the students at the academic levels.

Learning outcomes: 1) Due to the above practice, the college results are better than the university results. 2) Some of the students are placed in various sectors whereas, majority are self-employed. 3) This mechanism helps in the holistic development of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://aacmanchar.edu.in/aqr_report.php">https://aacmanchar.edu.in/aqr_report.php</a>
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college is keen on the desires, aspirations, abilities and professional skills of human resources as men and women, without gender discrimination. There is a security for girls at entry gate, parking facility, ladies' common room facility in the college and a reading hall for girls in library. Campus is secured with wall compound. College has established linkage with police department of Manchar to obtain support for vigilance. The college has an anti-ragging, internal compliance committee (ICC) and grievance redressal cell actively working in the campus. College organized lectures on legal awareness on domestic and sexual violence and cyber-crime. Electronic surveillance facility with CCTV camera is operative for the whole campus. Suggestion boxes are placed appropriately. College has outsourced 24 x7 security services in campus. These activities helps in overcoming traditional mindset of subsidiary status of women in society and help in gender equity. Dress code for sake of safety of girls. Apart from this the college has organized lectures for girl's students. It counsels about health, hygiene, self - defence, and personality development. Under the mentor: mentee scheme for student counselling and guidance. Damini Pathak (Maharashtra Police) visits regularly to college campus women safety.

File Description	Documents
Annual gender sensitization action plan	<a href="https://aacmanchar.edu.in/zet_admin/uploads/ssrdoc/20221203104918.pdf">https://aacmanchar.edu.in/zet_admin/uploads/ssrdoc/20221203104918.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="https://aacmanchar.edu.in/zet_admin/uploads/ssrdoc/20221214033711.pdf">https://aacmanchar.edu.in/zet_admin/uploads/ssrdoc/20221214033711.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**



File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has segregated waste into solid waste, liquid waste, e-waste, hazardous chemical waste. Separate dustbins are placed at different locations on campus and in laboratories. The waste from the plants and other wet waste is collected from different areas of a campus and used for vermicomposting unit developed by the college for preparation of organic compost. Compost produced in these units is used for maintaining college garden. Old newspapers, used answer sheet and journal files etc. are given for recycling for external agencies. Botany and Zoology students involve in cleaning activity in an around. We encourage students and staff for plastic free campus. E-waste corner has been setup in computer department laboratory where the college e-waste is collected from time to time. The collected e-waste is sold to proper agency for recycling, for this purpose our parent institution has signed MoUs with M/S. Mahalaxmi e-recyclers Pvt. Ltd., Kolhapur. The waste used water from basins and sinks are utilized in the garden for watering the plants. The chemical waste and other hazardous waste are disposed as per the standard operating procedure. Hazardous waste from science laboratories is managed safely. The exhaust fans have been installed in the laboratories to expel the hazardous gases. The college cares of recycle, reuse and reduce policy.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge**

**A. Any 4 or all of the above**



<b>Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus</b>	
<b>File Description</b>	<b>Documents</b>
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>
<b>7.1.5 - Green campus initiatives include</b>	
<b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b> <ol style="list-style-type: none"> <li>1.Restricted entry of automobiles</li> <li>2.Use of bicycles/ Battery-powered vehicles</li> <li>3.Pedestrian-friendly pathways</li> <li>4.Ban on use of plastic</li> <li>5.Landscaping</li> </ol>	<b>A. Any 4 or All of the above</b>
<b>File Description</b>	<b>Documents</b>
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	<b>No File Uploaded</b>
<b>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</b>	
<b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following</b> <ol style="list-style-type: none"> <li>1.Green audit</li> <li>2. Energy audit</li> <li>3.Environment audit</li> <li>4.Clean and green campus recognitions/awards</li> <li>5. Beyond the campus environmental promotional activities</li> </ol>	<b>A. Any 4 or all of the above</b>

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**The college provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different kinds of sports and cultural activities are organized inside the**

college to promote harmony towards each other. Commemorative days like Women's Day, Yoga Day, along with many festivals are celebrated in the college. This establishes positive interaction among students on racial and cultural backgrounds. College has grievance redressal cell which attempts to address genuine problems and complaints of students. Institute has code of ethics for students, teachers and other employees which has to be followed by everyone. Due to the current pandemic situation offline organization of many of the events was the huge challenge. According to government reservation policies college gives around 50-70% admissions to reserve categories. Implemented scholarship scheme for students as per the rule of government. This maintains communal harmony among the students and the college provides example of secularism. In accordance with our mission, we always give quality education to student's inculcate values make them academically and emotionally competent and socio-economically self-reliant. To maintain the linguistic importance Department of Marathi celebrates various activities such as reading inspiration day, Marathi language fortnight celebrated, Marathi language pride day; birth anniversaries of all state and national heroes.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college always organises various activities for inculcating values, rights, duties and responsibilities of citizens of India such as abiding by the constitution and respects its ideals and institutions , the national flag and the national anthem following the noble ideas which inspired citizen . The institution imbibes nationalism and strict adherence towards the principles of constitutions of India among the students . These all efforts make students responsible citizen's and tailor their personality . the following programs and activities are observed regularly .

Year

Title of the program / activity	
Date	
2021-22	
National Education Day	
11 June	
International Yoga Day	
21 June	
World Population Day	
11 July	
Library Day	
12 August	
Independence Day	
15 August	
Sadbhavna Diwas	
20 August	
Teachers Day	
5 September	
Gandhi Jayanti	
02 October	

Reading Motivation Day

15 October

National Unity Day (Ekata Din)

31 October

National Constitution Day

26 November

World Aids Day

1 December

Human Rights Day

10 December

National Mathematician Day

22 December

National Youth Day

12 January

National Girl Child Day

24 January

Voters Awareness Day

25 January

National Republic Day

26 January

World Marathi Day

27 February

National Science Day

28 February

International Women's Day

8 March

Maharashtra Foundation Day

1 May

Online oath taking activity

25 May

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf</a>
Any other relevant information	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034657.pdf</a>

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to**

**A. All of the above**

**monitor adherence to the Code of Conduct**  
**Institution organizes professional ethics**  
**programmes for students,**  
**teachers, administrators and other staff**  
**4. Annual awareness programmes on Code**  
**of Conduct are organized**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

**S.N.**

**Event**

**Date**

**1.**

**Rajarshi Chhatrapati Shahu Maharaj Birth Anniversary**

**26 th June**

**2.**

**Lokmanya Tilak Birth Anniversary**

**23rd July**

**3.**

**Lokmanya Tilak Death Anniversary**

**1st August**

4.

Annabhau Sathe Birth Anniversary

1st August

5.

Krantisinh Nana Patil Birth Anniversary

3rd August

6.

Dr. S. R. Ranganathan Birth Anniversary

12th August

7.

Dr. Sarvapalli Radhakrishnan Birth Anniversary

5th September

8.

Padmabhushan Dr. Karmaveer Bhaurao Patil Birth Anniversary

22nd September

9.

Mahatma Gandhi Birth Anniversary

2nd October

10

Lalbahadur Shastri Birth Anniversary

2nd October

11.

Dr. A. P. J. Abdul Kalam Birth Anniversary



15th October

12.

India Gandhi Death Anniversary

31st October

13.

Sardar Vallabhabhai Patel Birth Anniversary

31st October

14.

Pandit Jawaharlal Nehru Birth Anniversary

14th November

15.

Indira Gandhi Birth Anniversary

19th November

16.

Mahatma Phule Death Anniversary

28th November

17.

Dr. Babasaheb Ambedkar Death Anniversary

6 th December

18.

Sant Gadge Baba Death Anniversary

20 th December

19.

Savitribai Phule Birth Anniversary

3rd January

20

Rajmata Jijau Maa Saheb Birth Anniversary

12th January

21.

Netaji Subhashchandra Bose Birth Anniversary

23rd January

22.

Mahatma Gandhi Death Anniversary

30 th January

23.

Chhatrapati Shivaji Maharaj Birth Anniversary

19 th February

24.

Savitribai Phule Death Anniversary

10 th March

25.

Yashwantrao Chavan Birth Anniversary

12th March

26.

Laxmibai Bhaurao Patil Death Anniversary

Day before Gudhipadwa

(As per Marathi Calendar)

27.

Mahatma Phule Birth Anniversary

11 th April

28.

Dr. Babasaheb Ambedkar Birth Anniversary

14th April

29.

Rabindranath Tagore Birth Anniversary

8th May

30

Padmabhushan Dr. Karmaveer Bhaurao Patil Death Anniversary

9th May

31.

Punyashlok Ahilyadevi Holkar Birth Anniversary

31st May

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Title of the Best Practice : Short Term Courses  
(Certificate course)
2. Objective/s:-To make them self-reliant and self-employed.

**C. Context-**

IQAC has directed the committee to form a Board of studies and form a credit-based syllabus to improve skills among the students.

Certificate Courses available in all Streams of specializations of Arts Commerce and Science in

**D. The Practice-**

The majority of the departments have taken initiative to start short-term courses. The committee has appointed a co-ordinator for every short-term course.

**E. Evidence of success-**

The first evidence of success is the marked increase in the confidence level of the student participants, communication skills of students is developed.

**Best Practice- II**

1. Title of the Best Practice -Karmveer Bhaurao Patil Earn While Learn Scheme

**B. Objective -**

To develop a student as a multifaceted personality with academic excellence and commitment to an egalitarian society.

**C. The Context-**

In accordance with principle/s of Rayat Shikshan Sanstha, our college provides a prospect for deprived students to work on the college campus.

**D. The Practice** -Under the committee of "Student Welfare" this activity was implemented successfully.

#### E. Evidence of success-

Work ethics are developed in the participants.

#### F. Problems Encountered and Resources required-

1) There is an increasing demand of needy students, financial resource generation, and University grants resolution.

File Description	Documents
Best practices in the Institutional website	<a href="https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034853.pdf">https://aacmanchar.edu.in/zel_admin/uploads/ssrdoc/20221214034853.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its commencement, the institution has set the vision to create a self-reliant Centre of excellence to lead society onward by cultivating the right values and the goals to provide better infrastructure facilities and dynamic endeavours to fulfil the same.

It lays the emphasis on the promotion of research. In accordance, the college has well-equipped Pune University recognized 09 laboratories. The Library is well furnished with a reading room, Competitive exam study and a knowledge resource centre. The campus is well covered with Wi-Fi and broadband with 100 mbps speed. The college publishes its annual magazine Shivneri and AAC Times. It updates its stakeholders with the ICT tools and facilitates curricular activities with green campus initiative, Botanical Garden, Flora and Fauna, ICT enabled classrooms.

Institute demonstrates its commitment to serving society by organizing various extension activities such as health checkup camps, blood checkups, blood donation camps, Covid Tests, Covid vaccination, Tree Plantation, etc. It helps the community by providing its infrastructure and volunteers.

The co-curricular activities such as gender equity, environmental consciousness, disaster management, road safety, Hutatma Babu Genu Torch rally, communal harmony, national integrity and celebration of the important days and anniversaries are conducted regularly.

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. To start a PhD. Research Centre of Commerce
2. To establish Karmaveer Agri Base Industry (KABI) Centre.
3. To organise lectures of Eminent International Research Scholars/ Entrepreneurs.
4. To organize Lectures through Innovation, Incubation Cell to motivate students to take part in Start -up-and patent registration
5. To organize One Day workshop on National Educational Policy 2020
6. To facilitate the ICT-based teaching-learning processes
7. To conduct Academic and Administrative Audits.
8. To strengthen students' training and placement through the placement Cell.
9. To conduct Green Audit, Energy Audit and Other required Audits
10. To strengthen e-governances in administration and examination.

11. To organize a workshop/ Training programme for the Non-teaching staff.

12. To Organize various competitions/programmes (such as elocution competitions/sports competitions) to develop the overall personality of the students.

13. To motivate the faculty to strengthen research.

14. To develop the infrastructural facilities on the campus.

15. To renovate various academic departments.

16. To strengthen the ratio of students and computers by constructing and developing computer laboratories.

17. To motivate the faculty and the students totake on research projects.

18. To develop the agricultural land ofthe college by planting various cropsand the fruit-producing trees