

***REPORT OF
(NAAC / IQAC)***

AQAR

***OF THE YEAR
2013-14***

***Rayat Shikshan Sanstha's
Annasaheb Aivate Arts, Commerce
and
Hutatma Babu Genu Science College, Manchar
Tal-Ambegaon, Dist-Pune
Pin- 410503***

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

Annasaheb Awate Arts, Commerce and Hutatma Babu
Genu Science College

1.2 Address Line 1

At.Post - Manchar

Address Line 2

Taluka - Ambegaon

City/Town

District - Pune

State

Maharashtra

Pin Code

410503

Institution e-mail address

aac.manchar@gmail.com,
annasahebawate2007@yahoo.com

Contact Nos.

(02133) 225721

Name of the Head of the Institution:

Principal, Dr.P.N.Gaikwad

Tel. No. with STD Code:

(02133) 223160

Mobile:

09767222711

Name of the IQAC Co-ordinator:

Prof. A.M. Shaikh

Mobile:

09881732761

IQAC e-mail address:

aac.manchar@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) - **EC/55/RAR/061 dated 27/03/2011**

1.4 Website address:

www.aacmanchar.com

Web-link of the AQAR:

http://www.surveymonkey.com/AQAR201314.doc

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	-	2004	February, 2009
2	2nd Cycle	B	2.63	2011	March, 2016
3	3rd Cycle				
4	4th Cycle				

1.6 Date of Establishment of IQAC : DD/MM/YYYY

01/07/2010

1.7 AQAR for the year (*for example 2010-11*)

2013-2014

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

i. AQAR 30/09/2012 (DD/MM/YYYY)

ii. AQAR 19/10/2013 (DD/MM/YYYY)

iii. AQAR **31/03/2015 (DD/MM/YYYY)**

iv. AQAR_____ (DD/MM/YYYY)

1.9 Institutional Status

University	State	<input checked="" type="checkbox"/>	Central	<input type="checkbox"/>	Deemed	<input type="checkbox"/>	Private	<input type="checkbox"/>
Affiliated College	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>				
Constituent College	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Autonomous college of UGC	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI)	Yes	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>				
Type of Institution	Co-education	<input checked="" type="checkbox"/>	Men	<input type="checkbox"/>	Women	<input type="checkbox"/>		
	Urban	<input type="checkbox"/>	Rural	<input checked="" type="checkbox"/>	Tribal	<input type="checkbox"/>		
Financial Status	Grant-in-aid	<input checked="" type="checkbox"/>	UGC 2(f)	<input checked="" type="checkbox"/>	UGC 12B	<input checked="" type="checkbox"/>		
	Grant-in-aid + Self Financing	<input checked="" type="checkbox"/>	Totally Self-financing	<input type="checkbox"/>				

1.10 Type of Faculty/Programme

Arts	<input checked="" type="checkbox"/>	Science	<input checked="" type="checkbox"/>	Commerce	<input checked="" type="checkbox"/>	Law	<input type="checkbox"/>	PEI (Phys Edu)	<input type="checkbox"/>
TEI (Edu)	<input type="checkbox"/>	Engineering	<input type="checkbox"/>	Health Science	<input type="checkbox"/>	Management	<input type="checkbox"/>		
Others (Specify)	<input type="text" value="B.C.A. and Biotechnology"/>								

1.11 Name of the Affiliating University (*for the Colleges*)

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	<input type="text" value="--"/>
University with Potential for Excellence	<input type="text" value="--"/> UGC-CPE <input type="text" value="--"/>
DST Star Scheme	<input type="text" value="--"/> UGC-CE <input type="text" value="--"/>
UGC-Special Assistance Programme	<input checked="" type="checkbox"/> DST-FIST <input type="text" value="--"/>
UGC-Innovative PG programmes	<input type="text" value="--"/> Any other (<i>Specify</i>) <input type="text" value="--"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="09"/>												
2.2 No. of Administrative/Technical staff	<input type="text" value="03"/>												
2.3 No. of students	<input type="text" value="01"/>												
2.4 No. of Management representatives	<input type="text" value="03"/>												
2.5 No. of Alumni	<input type="text" value="01"/>												
2. 6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>												
2.7 No. of Employers/ Industrialists	<input type="text"/>												
2.8 No. of other External Experts	<input type="text" value="02"/>												
2.9 Total No. of members	<input type="text" value="21"/>												
2.10 No. of IQAC meetings held	<input type="text" value="04"/>												
2.11 No. of meetings with various stakeholders:	<table border="0"> <tr> <td>No.</td> <td><input type="text" value="04"/></td> <td>Faculty</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>Non-Teaching Staff Students</td> <td><input checked="" type="checkbox"/></td> <td>Alumni</td> <td><input type="text"/></td> </tr> <tr> <td></td> <td></td> <td>Others</td> <td><input type="text"/></td> </tr> </table>	No.	<input type="text" value="04"/>	Faculty	<input checked="" type="checkbox"/>	Non-Teaching Staff Students	<input checked="" type="checkbox"/>	Alumni	<input type="text"/>			Others	<input type="text"/>
No.	<input type="text" value="04"/>	Faculty	<input checked="" type="checkbox"/>										
Non-Teaching Staff Students	<input checked="" type="checkbox"/>	Alumni	<input type="text"/>										
		Others	<input type="text"/>										

2.12 Has IQAC received any funding from UGC during the year? Yes ☒ No ☐

If yes, mention the amount

Rs.3,00,000/-

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos International National ☒ State Institution Level

(ii) Themes

- 1) Current trends in life sciences
- 2) मराठी कवितेतील जागतिकीकरणाचे चित्रण - मराठी विभाग

2.14 Significant Activities and contributions made by IQAC

- 1) Four Meetings of IQAC
- 2) To strengthen Research Work.
- 3) To motivate to conduct participate & paper presentation seminars, workshops, conference etc. at different levels.
- 4) I.Q.A.C. helped to prepare various proposals of U.G.C.
- 5) Constructive Feedback Mechanism was implemented.
- 6) I.Q.A.C. complied A.P.I. & P.B.A.S. of teaching staff update.
- 7) Spoken English course started for third year students of all streams.
- 8) Prepared best college award proposal & send to Savitribai Phule Pune University, Pune
- 9) Prepared Karmaveer Paritoshik Proposal and send to Rayat Shikshan Sanstha, Satara.
 - Non teaching staff training was held on 29 to 31st January, 2014 & Eight Non teaching staff participated.
 - Role of faculty in curriculum design 3 Faculty member participated in curriculum design workshops, Seminars etc.
 - UGC Grant XIIth Plan - COC 1) Horticulture 2) Travel & Tourism is not yet received the COC will be started after receiving grants from U.G.C.
 - 1) Recognised Research Guide - 03
2) Ongoing Ph.D. Guide - 04
3) Ongoing Major Research Project - 01
4) Ongoing Minor Research Project - 09
5) Completed Minor Research Project - 07
 - Participation Workshops/Seminars/Conferences
1) University Level - 08
2) State Level - 10
3) National Level - 23
4) International Level - 07
Total - 48
 - Research Paper Presented
1) State Level - 04
2) National Level - 16
3) International Level - 01
Total - 21
 - Research Papers Published
1) International Level - 06
2) National Level - 06

- 3) State Level - Nil
- 4) Local Level - 03
- Total - 15
- Books Published Total - 11
- Organization of Workshops / Seminars.
National Level - 02 [1) Marathi - 18 & 19 October, 2013,
2) Botany - 27 & 28 September, 2013]
- Self financing short term courses ongoing
1) Tally ERP9, 2) Beauty Parlour, 3) Fashion Designing, 4) Spoken English.
- N.S.S. Activities -
1) 7 days camp at Wadgaon Kashimbeg.
2) Blood Donation Camp.
3) Hemoglobin & Blood Group Testing camp.
4) AIDS Awareness Workshop.
5) Road Safety Programme.
6) Tree Plantation Programme.
- Sports Prizes -
1) Kabaddi University Level - 01
2) Volley Ball Zonal Level - 02
3) Athletic Cross Country Zonal Level - 01
4) Athletic Meal Zonal Level - 01
- Proposal of Boy's Hostel sent to U.G.C.
- Deputed one faculty for Ph.D.
- Applied for Research Centers of Chemistry, Physics & Commerce.
- Started P.G. Courses in Chemistry & Economics.
- Remedial Teaching for SC/ST/NT/OBC/Minority students conducted.
- Special Guidance Scheme for F.Y.B.A./F.Y.Bcom./F.Y.Bsc. students started with students Welfare Department of Savitribai Phule Pune University, Pune & College collaboration.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Attached herewith	As Below

Achievements -

- Non teaching staff training was held on 29 to 31st January, 2014 & Eight Non teaching staff participated.
- Role of faculty in curriculum design 3 Faculty member participated in curriculum design workshops, Seminars etc.
- UGC Grant XIIth Plan - COC 1) Horticulture 2) Travel & Tourism is not yet received the COC will be started after receiving grants from U.G.C.
- 1) Recognised Research Guide - 03
2) Ongoing Ph.D. Guide - 04
3) Ongoing Major Research Project - 01
4) Ongoing Minor Research Project - 09
5) Completed Minor Research Project - 07
- Participation Workshops/Seminars/Conferences
1) University Level - 08

- 2) State Level - 10
- 3) National Level - 23
- 4) International Level - 07
- Total - 48
- Research Paper Presented
 - 1) State Level - 04
 - 2) National Level - 16
 - 3) International Level - 01
 - Total - 21
- Research Papers Published
 - 1) International Level - 06
 - 2) National Level - 06
 - 3) State Level - Nil
 - 4) Local Level - 03
 - Total - 15
- Books Published Total - 11
- Organization of Workshops/ Seminars.
 - National Level - 02 [1) Marathi - 18 & 19 October, 2013,
 - 2) Botany - 27 & 28 September, 2013]
- Self financing short term courses ongoing
 - 1) Tally ERP9, 2)Beauty Parlour, 3)Fashion Designing, 4) Spoken English.
- N.S.S. Activities -
 - 1) 7 days camp at Wadgaon Kashimbeg.
 - 2) Blood Donation Camp.
 - 3) Hemoglobin & Blood Group Testing camp.
 - 4) AIDS Awareness Workshop.
 - 5) Road Safety Programme.
 - 6) Tree Plantation Programme.
- Sports Prizes -
 - 1) Kabaddi University Level - 01
 - 2) Volley Ball Zonal Level - 02
 - 3) Athletic Cross Country Zonal Level - 01
 - 4) Athletic Meal Zonal Level - 01
- Proposal of Boy's Hostel sent to U.G.C.
- Deputed one faculty for Ph.D.
- Procured 0 Mous depth industries for students training & placement.
- Applied for Research Centers of Chemistry, Physics & Commerce.
- Started P.G. Courses in Chemistry & Economics.
- Remedial Teaching for SC/ST/NT/OBC/Minority students conduted.
- Special Guidance Scheme for F.Y.B.A./F.Y.Bcom./F.Y.Bsc. students started with students Welfare Department of Savitribai Phule Pune University,Pune & College collaboration.

* *Attach the Academic Calendar of the year as Annexure.- Attached here with*

2.15 Whether the AQAR was placed in statutory body Yes ☐ No ☒

Management ☐ Syndicate ☐ Any other body ☐

Provide the details of the action taken

PART - B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	--	01	--
PG	MA- Mar, Eco, Eng., MSc. Chem, M.Com =05	--	05	--
UG	B.A.,B.Sc.,Bcom, Bsc Biotech, BCA = 05	--	Bsc Biotech, BCA = 02	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	Short Term Course = 04	--	--	--
Total	15	--	08	--

Interdisciplinary	Bsc Biotech = 01	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Faculty of Arts

F.Y.B.A.

The Student seeking admission to F.Y.B.A. has to offer following subjects:

Core options : English

Elective Options : (For General Courses)

a) Marathi, b) English, c) Political Science, d) Geography, e) History f) Economics g) Psychology h) Functional English.

The following three (out of eight) courses could be selected other than the compulsory course.

S.Y.B.A.:

Core options : a) English, b) Environmental Awareness.

Elective options :

1) S-Group (Special Courses) : a) Marathi, b) English, c) Economics, d) History, e) Geography, f) Political Science.

2) a) Marathi, b) English, c) Economics, d) History, e) Geography, f) Political Science, g) Psychology, h) Functional English.

T.Y.B.A.

Core options : a) English

Elective options :

1) S- Group (Special Courses) : a) Marathi, b) English, c) Economics, d) History, e) Geography, f) Political Science.

2) a) Marathi, b) English, c) Economics, d) History, e) Geography, f) Political Science, g) Psychology, h) Functional English.

Faculty of Commerce :
F.Y.Bcom.

F.Y.Bcom.	S.Y.Bcom.	T.Y.Bcom.
Core options 1. Marathi 2. Functional English 3. Financial Accounting 4. Business Economics (Micro) 5. Commercial Mathematics and Statistics. Elective options (Any one of the following) 1. Consumer Protection & Business Ethics. 2. Business Environment & Entrepreneurship. Elective options (Any one of the following) 1. Office Management 2. Commercial Geography	Core options 1. Business Communication 2. Corporate Accounting 3. Business Economics (Micro) 4. Principles and functions of Management 5. Corporate Law. 6. Environmental Awareness Elective options (Any one of the following Paper I) 1. Cost & Works Accounting 2. Marketing and management 3. Business Entrepreneurship.	Core options

Faculty of Science :

F.Y.Bsc.	S.Y.Bsc.	T.Y.Bsc.
Core options 1. Physics 2. Chemistry Elective options 1. Zoology 2. Botany 3. Mathematics 4. Electronic Science	Core options 1. Marathi/English 2. Environmental Awareness Elective options 1. Chemistry 2. Zoology 3. Botany 4. Mathematics 5. Electronics 6. Physics	Elective options 1. Physics 2. Chemistry 3. Botany 4. Zoology 5. Electronic Science

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	B.sc., B.Sc. Biotech, BCA, M.Com., M.A., M.Sc.=06
Trimester	--
Annual	B.A., B.Com. = 02

1.3 Feedback from stakeholders* Alumni



Parents

☐

Employers

☐

Students

☐

(On all aspects)

Mode of feedback : Online

☐

Manual



Co-operating schools (for PEI)

☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes.

The Syllabi of F.Y.B.A., B.Sc. And B.Com. were revised in June, 2013

The Syllabi of F.Y.B.A., B.Sc. And B.Com. were revised in June, 2014

Salient Features: The syllabi are applied, These are practical oriented

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	35	16	19	--	--

2.2 No. of permanent faculty with Ph.D.

09

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
16	05	19	00	--	--	--	--	35	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

05

--

37

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level	University level
Attended Seminars/ Workshops	07	23	10	08
Presented papers	07	23	--	--
Resource Persons	--	03	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ❖ The college provides all essential facilities to encourage the faculty to adopt new and innovative approaches.
- ❖ The members of the faculty regularly use ICT as an aid such as Power point presentations, interactive and co-operative learning through class room, discussions to promote attention and interest of the students.
- ❖ The college has specially designed one audio visual rooms with LCD projectors.
- ❖ Multimedia facilities such as 150 CD's, 50 VCDs and movies are available in library to enhance learning experience of students. Short clips and Movie clips are shown to the students based on relevant topics.
- ❖ Organization of student seminars on assigned topics.
- ❖ Use of ICT as an aid to promote attention and interest of the students.
- ❖ Use of models and charts, flow sheet diagrams and figures.
- ❖ Interactive learning through class room discussions.
- ❖ Co-operative learning and independent learning.
- ❖ Group discussions, role playing, project based learning, experiential learning are also the other approaches adapted by faculty.
- ❖ **OER (Open education resources)** The library faculty conducts training for staff and PG students to teach use N-list.

- ❖ Institution provides broad band internet facilities to all departments.
- ❖ Library is also provided with server and two computers, printer, identity card machine and photocopy machine.

Impact on student learning

- ✓ Learning process has become simpler, comprehensible and interesting.
- ✓ Student's attendance has shown gradual increase.
- ✓ Student's involvement and interaction during lectures has increased.
- ✓ Students are motivated for independent learning and opt for higher education.

2.7 Total No. of actual teaching days

261

during this academic year

(Teaching days means days on which lectures were engaged excluding the examination days), Total No. of actual working days- 289

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Evaluation: Internal evaluation

- Faculty members conduct tutorials, home assignments, viva voce, and question paper solving for all the courses.
- Some faculty members evaluate students by conducting seminars and group discussion.
- As per the University schedule, the college conducts term end examinations for evaluation of internal marks of B.A., B.Com, BCA, M.A. and M.Com. students.
- For first, second and third year B.Sc. and B.Sc. (Biotechnology) students' internal evaluation tests are conducted.
- For PG courses Choice based credit system is now implemented as per the University guidelines.

The distribution of marks is as follows

M. A. Economics

Class	Written test I	Written test II	Attendance	Seminar/ Group discussion	Open book test/Home assignment	Total marks
M.A.	15	15	05	05	10	50

M.A. English

Class	Written test I	Written test II	Attendance	Seminar/ Group discussion	Project and presentation	Total marks
M.A.	25	--	--	--	25	50

M. A. Marathi

Class	Written test I	Written test II	Tutorial	Seminar/ Group discussion	Presentation	Total marks
M.A.	15	15	10	05	05	50

M. Com.

Class	Written test	Tutorial	Presentation	Seminar/ Group discussion	Open book test/Home assignment	Total marks
M.Com.	20	10	10	10	--	50

M.Sc.

Class	Tutorial/ Test	Home assignments	Seminar	Open book test	Internal	Out of marks	Total marks
M.Sc.	40	40	30	40	50	200	50

Semester examination

- For second and third year B.Sc., B.C.A., B.Sc. (Biotechnology) and M.A., M.Com. M.Sc., semester pattern is followed as per the University guidelines.
- It is compulsory to prepare project report on study tour which is evaluated by the examiner during practical examination.
- Results of internal examinations are displayed on notice board within the period of forty five days from the date of examination.

Annual examination

- ❖ For second and third year of B.A. and B.Com. annual examination is conducted by the University.
- ❖ As per the University rule B.C.A. and B.Sc. (Biotech.) students undertake project work which carries hundred marks.
- ❖ Since 2010, annual examination for first year B.A., B.Com., B.Sc. and B.Sc. (Biotech.) is conducted by the college and 80-20 pattern is followed as per the University guidelines.
- ❖ The University results are displayed on notice board and also made available for faculty members. The college results are compared with the University results. Good results are appreciated and justifications reasoning for average results is analysed and concerned teachers are advised to improve the results by taking extra efforts.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03	--	--
----	----	----

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
T.Y.B.A. English	11	01	05	02	01	90
T.Y.B.A. Marathi	16	01	03	03	--	43.75
T.Y.B.A. Geography	24	03	10	--	--	56.52
T.Y.B.A. Economics	28	06	07	09	06	57.14
T.Y.B.A. History	19	02	06	05	03	84.21
T.Y.B.A. Plitics	18	01	01	05	07	81.81
T.Y.B.Com.	139	11	42	25	01	58.28
T.Y.B.Sc. Chemistry	63	20	25	--	--	71.42
T.Y.B.Sc. Physics	28	24	04	--	--	100
T.Y.B.Sc. Electronics	15	09	05	--	--	93.33
T.Y.B.Sc. Botany	11	05	03	--	--	72.72
T.Y.B.Sc. Zoology	17	12	03	--	--	89.00
T.Y.B.Sc. Biotechnology	07	01	01	--	--	28.5
T.Y.B.C.A.	44	02	24	13	05	88.63
M.A. English	09	--	--	04	04	44 ?
M.A. Marathi	14	05	04	01	--	71.43
M.A. Economics	09	--	04	03	01	77.78
M.Com.	05	--	02	--	--	40.00
M.Sc. Chemistry	19	02	05	01	--	42.10

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

The IQAC and examination department monitors and evaluates the quality of teaching and learning. Following are different programs executed by these committees for evaluation purposes.

Monitoring system

The Principal along with IQAC and in-charge of all faculties monitor the conduct of faculty in classes and during practical and keep a record of classes missed by the teachers. The concern teachers are asked to conduct the missed lectures.

The IQAC conducts midterm meetings to review the progress in teaching learning and to work out a solution to help out low performing students.

Evaluation system

- Student feedback committee collects feedback from students on (punctuality, teaching ability) course, library, sports, office, hostel. This committee analyses and evaluates the performance for the same.
- The IQAC, based on the student feedback, gives suggestions to concerned teachers.
- After declaration of examination results, the examination department analyses class wise results and the information is provided to Principal of the college.
- The IQAC provides the members of faculty with a letter of appreciation or of improvement based upon the performance of students under the guidance of faculty.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	02
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	08
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	30	10	30	--
Technical Staff	40	05	35	--

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- 1. Formation of Research committee**
- 2. Seed money**
- 3. Research leaves**

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	---	01	01	02
Outlay in Rs. Lakhs	---	1083300	1083300	4850000

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	18	07	15	08
Outlay in Rs. Lakhs	958500	1380000	3421800	3312000

3.4 Details on research publications

	International	National	Others
Peer Review Journals	52	22	02
Non-Peer Review Journals	-	-	-
e-Journals	07	05	-
Conference proceedings	02	-	-
Others	61	27	02

3.5 Details on Impact factor of publications:

Range **2.5** Average **2.82** h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2013-14	UGC	1083300	681000
Minor Projects	2013-14	UGC/BCUD	2338500	1673500
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (<i>other than compulsory by the University</i>)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	02	-	3421800	2354500

3.7 No. of books published i) With ISBN No. **11** Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	02	-	-	-
Sponsoring agencies	-	UGC/BCUD	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
04	01	-	01	-	02	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension Activities Details -

- 1) Aids Awareness Rally.
- 2) Blood Donation Camp.
- 3) Swine Flu Awareness Rally.
- 4) Anti-Ragging and Sexual Harassment committee.
- 5) Crackers free Dewali awareness programme.
- 6) National Disaster Fund.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	99249.21 Sq.f	-	-	99249.21Sq.f
Class rooms	58405.28 Sq.f	10899.88 Sq.f	-	10958.285 Sq.f
Laboratories	8328.480 Sq.f	-	-	8328.480 Sq.f
Seminar Halls	1377.02 Sq.f	-	-	1377.02 Sq.f
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	90	162	-	252
Value of the equipment purchased during the year (Rs. in Lakhs)	3,80,010	3,23,099	-	7,03,109
Others	-	-	-	-

4.2 Computerization of administration and library

- **Computerized Admission.**
- **Computerized issuing book.**
- **Internet access for student in library**
- **OPAC**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1255	137999	152	19800	1407	157799
Reference Books	673	282004	297	177488	970	459492
e-Books	-	-	-	-	-	-
Journals	9	32800	17	29800	26	62660
e-Journals	-	-	-	-	-	-
Digital Database	1	5000	-	-	1	5000
CD & Video	20	5000	20	5000	40	10000
Magazine	4	650	7	1100	11	1750

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	135	2	1	2	2	1	8	-
Added	20	2	1	2	2	0	6	-
Total	155	4	2	4	4	1	14	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Training to Teachers and Non-Teaching Short Term Course Information Technology for Students.

4.6 Amount spent on maintenance in lakhs :

i) ICT

90,845

ii) Campus Infrastructure and facilities

17,99,479

iii) Equipments

2,25,051

iv) Others

12,85,518

Total :

34,00,893

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

NSS, NCC, Special activities, Short Term Courses, Cultural activities, Competitive examination guidance centre, Placement Cell, Health Centre, Canteen, Industrial Visits, Personality Development, Soft Skill Development Programme, Publications, Student are motivated by easy computations like Rangoli etc.

5.2 Efforts made by the institution for tracking the progression

- **Remedial Coaching**
- **Currier Counseling**
- **Coaching classes for Entry in Services.**
- **Arrangements of guest teachers of eminent personalities in various academic areas**
- **Seminars of students are conducted.**
- **Encouragement of students to participate in group discussion on the topics of**

5.3 (a) Total number of students in the year of **2013-14**

UG	PG	Ph.D.	Other
1652	173	02	-

(b) No. of students outside the state

(c) No. of international students

Men

No	%
823	44.08

W o m e n

No	%
1044	55.92

Last Year (2013-14)						This Year (2014-15)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1536	42	183	106	-	1867	1395	76	271	321	-	2063

Demand ratio

Dropout %- **Less than 2%**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- **Competitive examination guidance centre.**
- **Separate library, Reading room with computer and internet facility.**
- **Regular classes are conducted.**
- **Students are motivated to appear for various competitive examinations.**
- **Classes for SC/ST/OBC/Minorities students for entry in services.**

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations

NET	<input type="text" value="1"/>	SET/SLET	<input type="text" value="1"/>	GATE	<input type="text" value="--"/>	CAT	<input type="text" value="--"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counseling and career guidance

- **Principals address for new entry students counseling.**
- **Counseling by senior lectures of each departments.**
- **Spoken English**
- **Commerce association**
- **Carrier guidance for commerce students.**
- **Synergy classes pune**
- **Opportunity in film industry.**
- **Unique academy pune.**
- **Soft skill and personality development.**

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	92

5.8 Details of gender sensitization programmes

For Boys - 1) Competitive examination centers 2) Industrial Visits. 3) Seminars on 5th September of every year. 4) Study room facility 5) Book bank facility 6) Common room facility. 7) Sanitary blocks	For Girls - 1) Girls student forum 2) Personality development programme 3) Successful women's guidance progamme. 4) Nirbhay Kanya Abhiyan. 5) Internal complaint committee. 6) Complaint Box. 7) Suggestion Box.
--	--

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	70	2,54,300/-
Financial support from government	660	52,31,235/-
Financial support from other sources	--	--
Number of students who received International/ National recognitions	--	--

5.11 Student organized / initiatives

Fairs: State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

- **Blood donation camp**
- **Aids awareness rally**
- **Swine flu awareness rally**
- **Anti ragging and Sexual harassment**
- **Crackers free Diwali.**
- **National disaster fund**

5.13 Major grievances of students (if any) redressed:

Suggestion box is available and registered maintained but no any noticeable compliant recorded.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision -

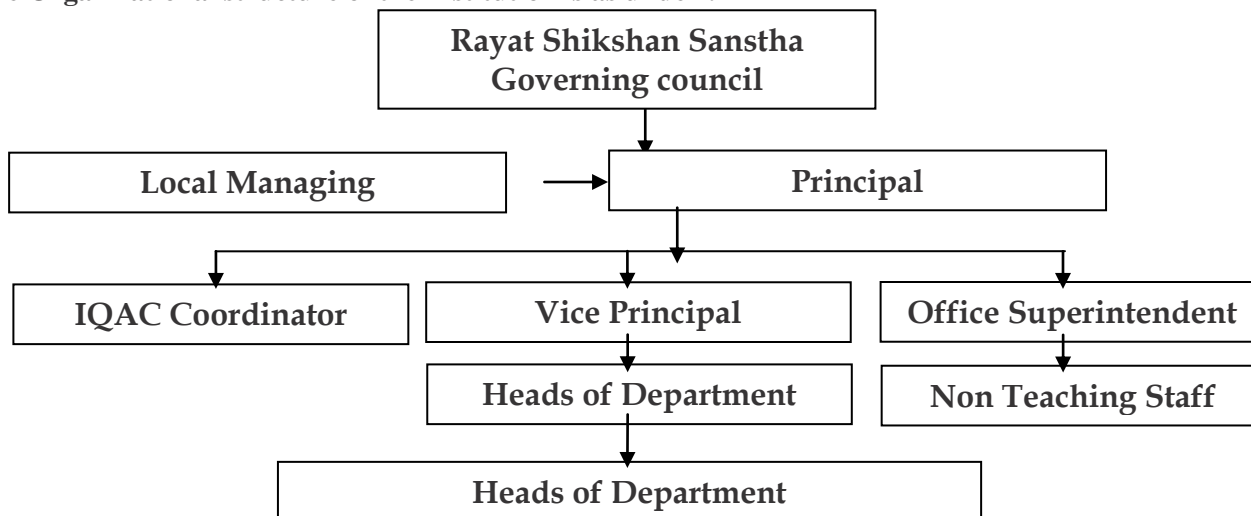
Padmabhushan Dr.Karmaveer Bhaurao Patil's vision has been reflected in the realization that education for the masses is the principal instrument and tool for the eradication of all pervasive social evils and the desirable progressive social change. Dr.Bhaurao Patil the father of Rayat Shikshan Sanstha sowed the seeds of mass education in our country. His motto : 'Education through self help' has been the significant and chief drive of social change through which Dr.Patil visualized to achieve the different tasks of nation building by establishing social equality and social justice.

Mission -

In order to achieve the vision as visualized by the founder of our mother institution, we are committed to impart higher education through the University formal courses and non-traditional self-financing and short-term courses for the upliftment of the backward, the depressed, the underprivileged and the tribal communities of the region with a view to inculcate values and virtues among the students as stated in the aims and objectives of the institution.

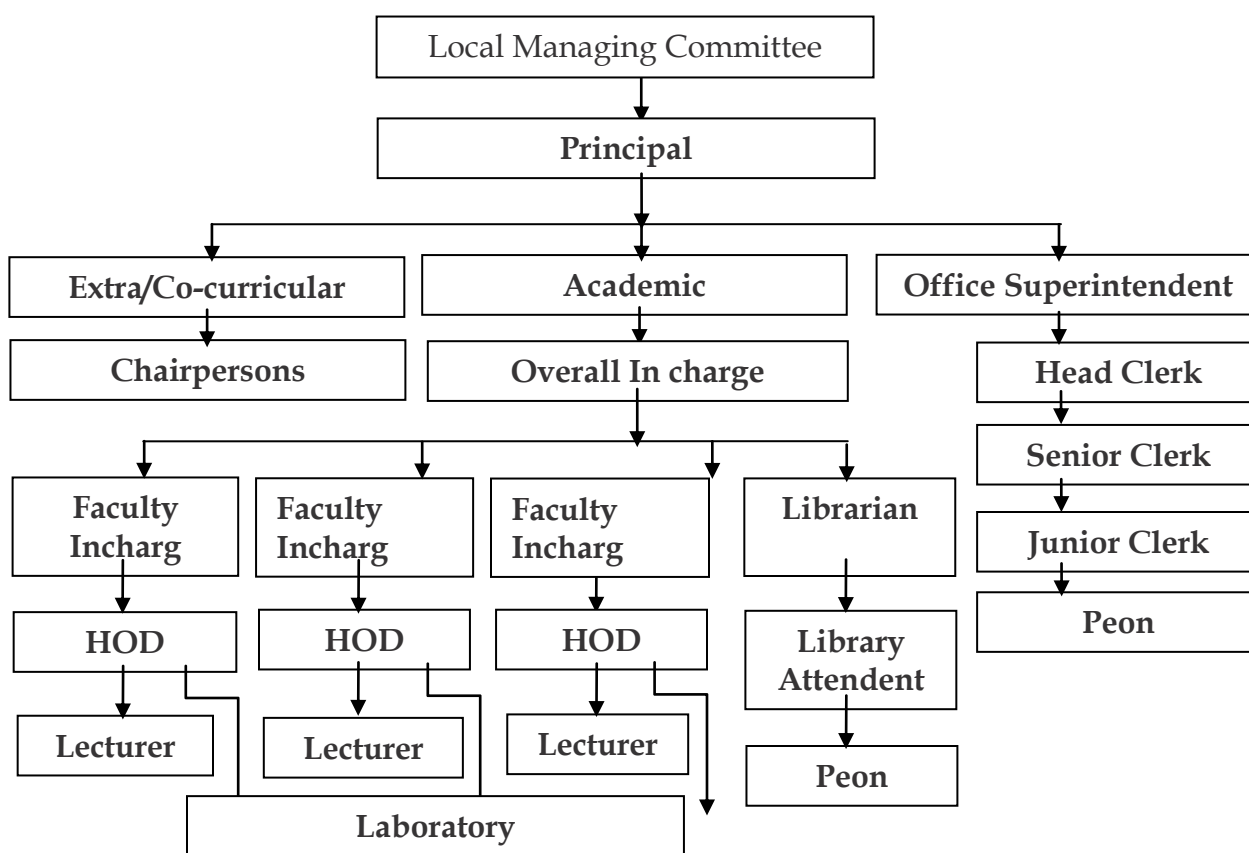
6.2 Does the Institution has a management Information System

The Organizational structure of the Institution is as under :-



The Local Managing Committee (LMC) :-

Sr.No.	Name	Position
1.	Hon.Adv.Raosaheb Shinde (Chairman, Rayat Shikshan Sanstha)	Chairman
2.	Hon.Dr.Arvind Burungle (Secretary, Rayat Shikshan Sanstha)	Member
3.	Hon.Diliprao Valse Patil	Member
4.	Hon.Shivajirao Bende Patil	Member
5.	Hon.Kisanrao Bankhele	Member
6.	Dr.P.B.Kale (Teaching)	Member
7.	Dr.L.B.Gholap (Teaching)	Member
8.	Prof.V.B.Fasale (Teaching)	Member
9.	Shri. T.M.Bhalerao (Non Teaching)	Member
9.	Principal Dr.K.B.Jagdale	Secretary



- ❖ As reported above, college has decentralized administrative structure. Hence it is essential to monitor and co-ordinate the various activities that are being organized according to an academic calendar.
- ❖ Principal gives proper directions for college development and for effective internal co-ordination through forming various faculties.
- ❖ Staff meeting are conducted periodically in order to communicate the various activities planned during the academic year.
- ❖ The chairman and committee members, Heads of faculties, Heads of Departments, Librarian and office superintendent help for the smooth functioning of the college.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Contribution in syllabus defining BOS members, Participation in syllabus during workshops.

6.3.2 Teaching and Learning

ICT teaching, seminars, workshops, computer applications, LCD-PPT, Internet facilities, audio visual aids. Language Lab etc.

6.3.3 Examination and Evaluation

Tutorials, Term End, Seminars by student, Group discussion. etc.

6.3.4 Research and Development

Major and Minor research projects. Research projects by students. Paper presentation at National and International level.

6.3.5 Library, ICT and physical infrastructure / instrumentation

E-Library, IT Lab., BCA Lab., Commerce Lab., English Language Lab., ICT teaching at every departments

6.3.6 Human Resource Management

Biometric system, faculty incharge, HOD's

6.3.7 Faculty and Staff recruitment

Faculty and staff recruitment is done by mother institution and according to Govt. rules (UGC)

6.3.8 Industry Interaction / Collaboration

Industrial vision by various departments such as Economics, Commerce, English, Science, BCA, Bio-tech etc.

6.3.9 Admission of Students

According to merit list and guidance as per the Govt. Norms.

6.4 Welfare schemes for

Teaching	Yes
Non Teaching	Yes
Students	Yes

6.5 Total corpus fund generated

2,311/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Agency
Academic	Yes	Maharashtra Govt.	Yes	Rayat Shikshan Sanstha, Satara
Administrative	Yes	Maharashtra Govt.	Yes	Rayat Shikshan Sanstha, Satara

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Exam Committee, flying scod, Related to examiner and moderator , Physical chaking of students etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NO

6.11 Activities and support from the Alumni Association

Alumni Association function property teachers day, financial help, Help in planning and development , improvement in college administration.

6.12 Activities and support from the Parent – Teacher Association

Meeting has been held twice in the year on different subjects.

6.13 Development programmes for support staff

Staff Academy Seminars, Orientation, Refresher, Conferences

6.14 Initiatives taken by the institution to make the campus eco-friendly

Botanical garden, Vermmy compost, Rose garden, Polly house, Fisheries.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Use of computer software for the admission of student.
2. Some of the senior faculty introduce as a faculty head for Arts, Commerce and Science.
Impact 1) Use of computer software is very useful for detail information's of students and from the point of view at audit.
2) Due to appointment of faculty head it is useful for various faculty activities create positive impact on functioning

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

1. All the faculty members submit their plan of teaching at the beginning of the year.
2. Gather the subject wise results for each class from F.Y. to T.Y.B.A./ B.Com/ B.Sc./ BCA/ Biotech
3. Collect the action report for the year from curricular and co curricular activities .
4. Yearly planner was prepared for the year.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Earn and learn scheme.
2. Soft Skill Development.
3. Remedial Coaching classes
4. NSS and NCC

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

1. S.Y.B.A./B.com./B.sc./Biotech students special coaching about environmental awareness for 6 months.
2. Plantation of new plants in the premises of college.
3. NSS students organize a relay about Environmental Awareness.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Two carrier advancement scheme (COS) proposal was sanctioned from UGC. One for Botany department - Horticulture (10 lakh)
One for Geography department - Travel and Tourism (7 lakh)

8. Plans of institution for next year 2014-2015

- To elevate Chemistry, Physics and Commerce as Research Centers.
- I.Q.A.C. should organize the seminars on the themes of NAAC criteria.
- To institutionalize consultancy services.
- To augment indoor and outdoor sports facilities with a provision of special coaching.
- To conduct Non-Teaching staff training.
- To increase more numbers of lectures by Staff Academy.

- 1) To inculcate research culture among the faculty
 - Major and minor Research Projects
 - Research papers presentation and publication at State, National and International level, Seminars, Conference, Symposia, Workshops etc.
 - Publication of books of the concerned subjects.
 - Registrations for M.Phil and Ph.D.
 - Organization of Seminars, Conferences, Symposia, Workshops etc. at different levels.
 - To conduct I.Q.A.C. seminar on NAAC criteria.
- 2) Placement cell should become more functional and vibrant.
 - Procure more MoUs with industries.
 - Conduct more Campus Recruitment Drives for the placement of the students.
 - Import communication skills and technical skills to students for enhancing their employability.
- 3) Resource Mobilization activities should be enhanced for raising funds for the development of college.
- 4) Competitive Examination Center should be made more functional for enhancing employability of the students.
 - Arrange Experts lectures.
 - Provide books and internet facilities
 - Arrange mock examinations.
- 5) The college has the campus of 105 acres.
 - To construct stadium
 - To construct Boys Hostel
 - To develop agricultural productivity.
- 6) More extra-curricular and Extension activities should be conducted by the following departments.
 - a) Cultural Activities.
 - b) Gymkhana / Sports
 - c) N.C.C.
 - d) N.S.S.

Special coach should be provided to every event of the sport.

- 7) To conduct Alumni Meet and encourage alumni to extend help in different forms for the development of the college.
- 8) To establish Women's Study Centre.
- 9) To motivate the students to participate in Research Activities through Projects, Assignments, Research Papers etc.
- 10) To start more Add-on courses, Short Term Courses and Career Oriented Courses for the students.
- 11) To motivate the faculty to use ICT based Teaching Methods.

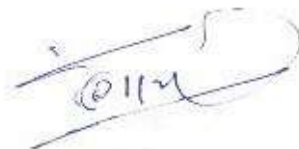
Name Prof. A.M. Shaikh



Signature of the Coordinator, IQAC



Name Prin.Dr.P.N.Gaikwad



Signature of the Chirperson, I.Q.A.C.

-----*****-----